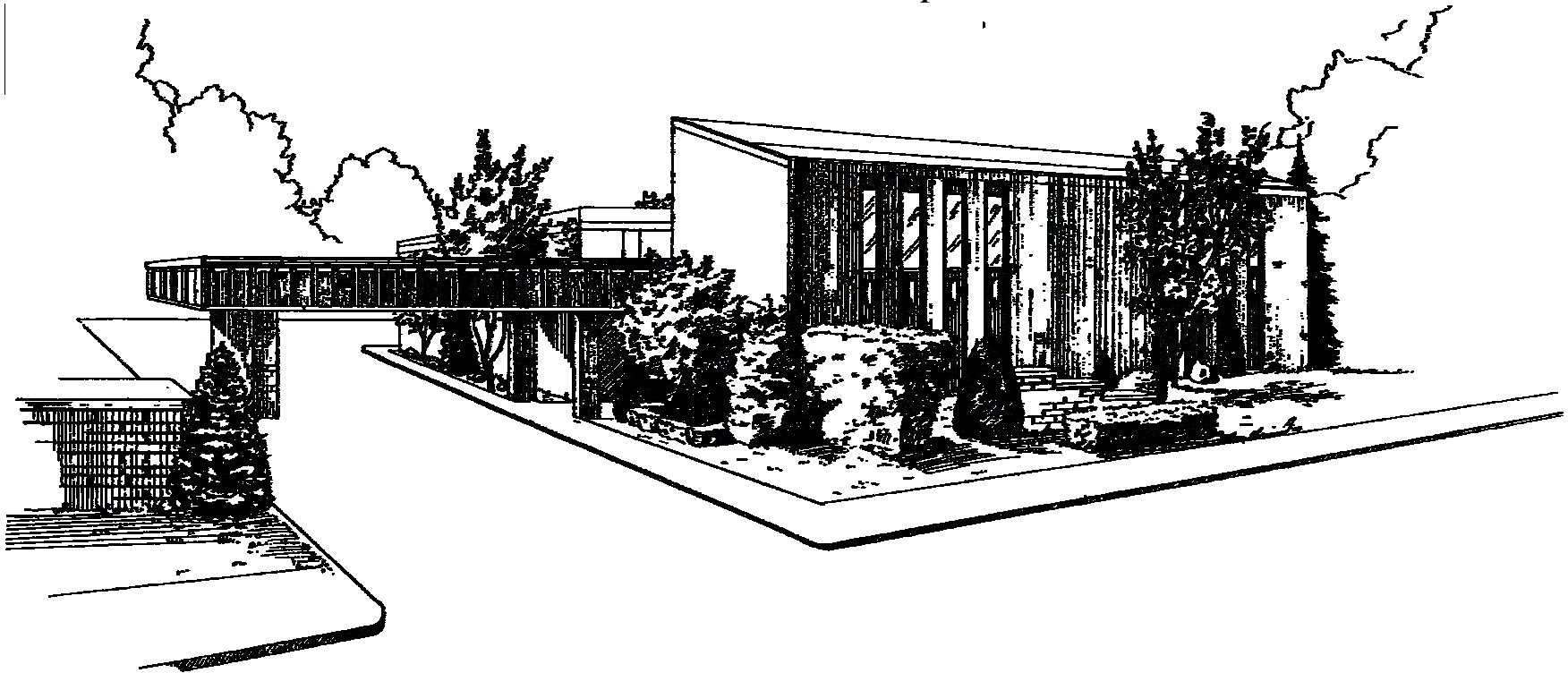


Vision Data Total Advertising System

Integrated Display and Classified Advertising System

Menus, Screens, & Reports



VISION DATA
PUBLISHING SYSTEMS

1377 Third Street
Rensselaer, NY 12144

Phone: (518) 434-2193

Fax: (518) 434-3457

Email: sales@vdata.com

Web: www.vdata.com

Table Of Contents

Table Of Contents	2	Import Ads from Other Classified Systems: Miles 33, Vision Data Classified (4.0)	55
Main Menu	6	Print Affidavits.....	56
Daily Menu	7	Post Ads to Billing	56
Masters Menu.....	7	Post Ads to Billing	57
Advertiser Master Maintenance	8	Accounting Menu.....	58
Sales Call Back (Please see page 30).....	9	Transaction Maintenance	59
Credit Authorization	14	Transaction Dispute Maintenance.....	62
Salesperson Batch Update.....	15	Transaction Edit Listing.....	63
Advertiser Master Listing	16	Payment Lock Date Maintenance	64
Advertiser Co-Op Listing	17	Payments	65
Advertiser Tearsheet Listing	18	Import Payments: From Harris Payments or OCR Payments.....	66
Detailed Transaction/Payment Status	19	Payment Edit Listing.....	67
Account Open Items	21	Credit Card Batch Manager	68
Contracts Menu	22	Export Credit File to Other Classified System: Base View.....	69
Contract Maintenance	23	Export Credit File to Other Classified System: DTI.....	70
Contract Listing	26	Export Credit File to Other Classified System: Miles 33	71
Automatic Contract Renewal.....	27	Mailgram Maintenance	72
Salespeople Menu	28	Export Files to Data Warehouse	73
Salesperson Maintenance.....	29	Sarbanes-Oxley Security Report.....	74
Sales Call Back Maintenance.....	30	Reports Menu.....	75
Ads Menu.....	31	Ad Reports Menu.....	76
Ad Insertion Entry.....	32	Ad Edit Listing.....	77
Ad Edit Listing.....	47	Expired / Active Ads List (OPI)	78
Lock Ad Dates	48	Ad Master Scheduling Report.....	79
Export Classified Ads to Pagination/Print	49	Credit Limit Report.....	80
Export Display Ads to Pagination.....	50	Ad Layout Manifest Report	81
Create Batch File for Ad Tracking: Baseviews Production Manager Pro.....	51	Preprint Reservations Listing Report.....	82
Create Batch File for Ad Tracking: Managing Editors Round House	51	Tearsheet Report and Labels.....	83
Import Section & Pages from Pagination: Layout 8000.....	52	Print Affidavits.....	84
Import Section & Pages from Pagination: Managing Editor	52	Weekly Ad Summary by Salesperson Report.....	85
Create Ad List for OPI Server	53	Weekly Ad Summary by Newspaper.....	86
Import Ads from Other Classified Systems: APT Classified, Base View Classified, DTI Classified	54	Ad Status – Tuesday Report	87
		Weekly Scheduled Sales by Office.....	88
		Weekly Scheduled Sales by Account Range/Pub Group.....	89
		Sales Call Back Report	90
		Renewal Ad Listing	91
		Scheduled Ad Sales by Account.....	92

Scheduled Ad Sales by Salesperson	93	Monthly Statements	129
Scheduled Ad Sales by Publication / Zone	94	Monthly Statements	130
Scheduled Ad Sales by Office/Class.....	95	Salesperson Commission Report	131
Advertising Sales by Section	96	Sales Commission on Aged Payments Report.....	132
Classified Detail Reports Menu	97	Mailgrams or Labels	132
Advertisers who Ran in a Class/Date from Billing History.....	98	Mailgrams or Labels	133
Ads on Credit Hold	99	Immediate Billing Report	134
Ads in Wait Status	99	Top Advertiser Report	135
Ads in Wait Status	100	Account Retention Report.....	136
Resolicitation Report	101	Weekly Transaction by Salesperson Report	137
Ads Given Credits Report.....	102	Weekly Advertising Sales by Office.....	138
Ads Run by Publication and Class Report.....	103	Weekly Sales by Account Range/Pub Group	139
Expiring Ads Analysis Report	104	Advertising Sales by Pub / Office / Salesperson	140
Ads Taken Report	105	Advertising Sales by Office and Account.....	141
Ads Run with Insertion Levels (Flat Charge Revenue Report)	106	Summary Sales by Office and Account	142
Classified Summary Reports Menu	107	Advertising Sales by Account.....	143
Space Projection Summary Report.....	108	Advertising Lineage and Sales by Advertiser Rate Type	144
Ads Run Revenue & Lineage Summary Report.....	109	Advertising Billing Summary Report	145
Accumulated Sales by Ad Taker Class/Rate Report.....	110	Advertising Sales by Agency.....	146
TF Ads Taken Summary Report.....	111	Ad Sales by Office / SIC.....	147
Flat Charge Revenue Summary Report	112	Advertising Sales by Section	148
Ad Expiration Billing Summary Report	113	Sales by Office / Class	149
Billed Ad History Analysis Report (year by year).....	115	Sales by Publication and Class	150
Monthly Billed Ads History.....	116	Accounts with Sales Over 10,000.....	151
Classified Batch Report	117	Contact Reports Menu	152
Credit Reports Menu.....	118	Contract Expiration Report.....	153
Credit Call Back Report.....	119	Monthly Contract Report	154
Credit Limit Report.....	120	Contract History Analysis.....	155
Accounting Reports Menu	121	History Reports Menu.....	156
Transaction Edit Listing.....	122	History Category Analysis.....	157
Payment Edit Listing.....	123	History Budget Analysis	158
Overpayment of Expired Ads Report	124	History Sales Analysis	159
Lost Transaction Report.....	125	Dormant Accounts Report	160
Credit Card Payment Report.....	126	Winners or Losers Reports.....	161
Space Summary Report.....	127	Account History Status	162
Aging Report.....	128	Month End Menu	163
Co-Op Billing Report.....	128	Transaction Edit Listing.....	164
Co-Op Billing Report.....	129	Payment Edit Listing.....	165

Credit Card Lost Transactions	166	Wait Reason Codes	205
Credit Card Payments	167	Zone & Sub Zone Codes	206
Space Summary Report.....	168	Zip Codes	207
Aging Report.....	169	Period Maintenance	208
Month End Processing	170	Publications / Zones / Editions / Holidays	209
Monthly Statements	171	Publication Schedule Links Maintenance	216
Purge History Files	172	Ad Settings Maintenance	217
Purge Ads Manually	173	Space Groups / Categories / GL Accounts	218
Tables Menu.....	174	Payment / Adjustment / Discount Codes	220
Miscellaneous Code Tables	174	Flat Rate Codes & Amounts	222
Miscellaneous Code Tables	175	Discount Plan Maintenance	224
Print Any Code Table	176	Rate Codes & Rate Amounts	225
Account Range Codes.....	177	Rate Code Listing	226
Account Types Codes	178	Upload Circulation Figures for Preprints.....	232
Ad Group Codes	179	Preprint Maintenance	233
Ad Section Codes.....	180	Sales Tax Codes & Percents	235
Ad Type Codes	181	Budget Maintenance	236
Classification Codes.....	182	Agencies.....	237
Company Group Codes.....	184	Co-Op Codes.....	239
Contract Codes.....	185	Account Co-Ops & List	241
Country Codes	186	Advertiser Master Initial Balance Entry	243
Credit Card Codes.....	187	Send Advertiser Account & Contracts to Alt-System	244
Credit Collector Codes.....	188	Access Authorization	245
Credit Hold Codes.....	189	User Setup.....	246
Department Codes.....	190	Output Devices.....	247
Demographic Codes.....	191	Program Lookup	248
Geographic Area	192	Profit Center Menu	249
Immediate Bill Codes	193	Profit Center Selection.....	250
Modular Size Codes	194	Profit Center Detail	251
NIC Codes.....	195	Queues Menu	254
Postal Codes.....	196	Ad Server Queue.....	255
Preprint Distribution Codes	197	Batch Server Queue	256
Salesperson Codes	198	Report Queue	258
Sales Territory Codes.....	199	Display Report	261
SIC Codes	200	Tools Menu	263
Tearsheet Codes	202	Batch Updates Menu.....	264
Transaction Dispute Codes	203	Account Range.....	265
Upsell Prompts.....	204	Geographical Area	266

Merge Master Accounts	267
Zip Codes	268
TEST Earned Rates	269
Check Contracts	270
Toolbar and Key Map	271
Calculator	272
Calendar Manager	273
Data Export Module	274
Preferences Menu	275
Environment Colors	276
Environment Keys	277
TA Support	278
Total Advertising Support	279

Main Menu



Daily Menu

Masters Menu



Advertiser Master Maintenance

Advertiser Master

DAILY NEWS record 1 of 1

Account # 1604444	Alt Key 1 ACMEMEDIA	Alt Key 2 *****	Top 100
~ Last Name ACME MEDIA SERVICES		Alt Key 3 *****	
First Name	◆ Active Account ▾ In-active Account		
Name 2 ATTN: CHRIS JONES	▾ Subscriber ◆ Non-Subscriber		
~ Street # *****	~ Advertiser Type		
Street Letter	◆ Commercial ▾ Transient		
~ Street Name 1325 CONSTITUTION AVE.	▾ Practice Ads ▾ Class Headers		
Bld/Ste/Apt	Billing Information		
City ALEXANDRIA	~ Immd-Bill 2 WEEKLY		
State VA ~ Zip 40614 - 1213	# of Statements to this address 2		
Country Code USA Postal Code A	Delivery Method		
~ Phone 335 - 736 - 5327 ext. 25	▾ Mail Corp ◆ Mail Local ▾ Fax		
FAX 335 - 763 - 8035 ext. *****	▾ Email ▾ Web		
E-Mail cjones@acmemedia.com	Finance Charge Finance %		
Web URL WWW.ACMEMEDIA.COM	◆ Yes ▾ No 0,00		
~ Contact	Billing Fee		
Start Date 09/27/2001 Default Profit Center # 1	▾ Yes ◆ No 0,00		
~ Comment CHRIS IS A WOMAN	Sales Tax Information		
Contr Acct # *****	Tax Code A		
Geo-Area N NORTH	Not Applicable		
Acct Range DNR Daily News-Record	Tax Id # *****		
SIC/NAIC Code 145 WEB SERVICES	<input checked="" type="checkbox"/> Sales Call Back <input type="checkbox"/> Acct Co-ops <input checked="" type="checkbox"/> Bill to Address <input checked="" type="checkbox"/> Tearsheets <input checked="" type="checkbox"/> Credit Auth / Info <input checked="" type="checkbox"/> Demographics <input type="checkbox"/> Modular Sizes		
NIC Code TECH COMPUTERS/TECHNOLOGY	Balances (F8)		
~ Agency Code A Not Applicable	Contract Info F11 Print Edit List		
Salesperson 14 BEVERLY MITCHELL % of Sales 100.00	finla 04/30/2004 13:58		

Sales Call Back (Please see page 30)

Bill To Address

Advertiser Master record 1 of 1

Account # 1604444 Alt Key 1 ACMEMEDIA Alt Key 2 ***** Top 100 Alt Key 3 *****

Last Name ACME MEDIA SERVICES First Name Name 2 ATTN: CHRIS JONES

Street # Street Letter Street Name 1325 CONSTITUTION AVE. BldSte/Apt City ALEXANDRIA State VA Zip 40614 Postal Code A

Country Code USA Postal Code A

Phone 335 - 736 - 5327 ext. 25 FAX 335 - 763 - 8035 ext. E-Mail cjones@acmemedia.com Web URL WWW.ACMEMEDIA.COM

Contact Start Date 09/27/2001 Default Profit Center # 1 Comment CHRIS IS A WOMAN Contr Acct # Geo-Area N NORTH Acct Range DNR Daily News-Record SIC/NAIC Code 145 WEB SERVICES NIC Code TECH COMPUTERS/TECHNOLOGY Agency Code A Not Applicable

Salesperson 14 BEVERLY MITCHELL % of Sales 100.00

Billing Information

Immd-Bill 2 WEEKLY # of Statements to this address 2 Delivery Method Mail Corp Mail Local Fax Email Web Finance Charge Yes No 0.00 Billing Fee Yes No 0.00

Sales Tax Information

Tax Code Not Applicable Tax #

Sales Call Back Acct Co-ops Bill to Address Tearsheets Credit Auth / Info Demographics Modular Sizes

Balances (F8) Contract Info F11 Print Edit List

finl 04/30/2004 13:58

Bill To Address record 1 of 1

Account # 1604444

Last Name ACME MEDIA SERVICES First Name Name 2 ACCOUNTS PAYABLE

Street # Street Letter Street Name P.O. BOX 1630 Suite/Apt/Lots City FAIRFAX State VA Zip 40777 Postal Code A

Country Code USA Postal Code A

Contact BETTY BECKER Phone 335 - 723 - 4790 Ext 727 Fax 335 - 723 - 4800 Ext E-Mail BBECKER@ACMEMEDIA.COM

Number of Statements to this Address 1

Print Tear Sheets Label Tearsheet Code A # Of Tearsheets U

Print Affidavit Label

Print Box Reply Label

Print Velox Label finl 04/30/2004 13:47

Credit Auth/Info (Please see Page 14)

Modular Sizes

Advertiser Master

DAILY NEWS record 1 of 1

Account # 1604444 Alt Key 1 ACMEMEDIA Alt Key 2 ***** Top 100 Alt Key 3 *****

~ Last Name ACME MEDIA SERVICES First Name Name 2 ATTN: CHRIS JONES

~ Street # ***** Street Letter Street Name 1325 CONSTITUTION AVE. Bld/Ste/Apt City ALEXANDRIA State VA ~ Zip 40614 - 1213 Country Code USA Postal Code A ~ Phone 335 - 736 - 5327 ext. 25 FAX 335 - 763 - 8035 ext. ***** E-Mail cjones@acmemedia.com Web URL WWW.ACMEMEDIA.COM

~ Contact Start Date 09/27/2001 Default Profit Center # 1 ~ Comment CHRIS IS A WOMAN Contr Acct # ***** Geo-Area N NORTH Acct Range DNR Daily News-Record SIC/NAIC Code 145 WEB SERVICES NC Code TECH COMPUTERS/TECHNOLOGY ~ Agency Code A Not Applicable

Salesperson 14 BEVERLY MITCHELL % of Sales 100.00

Active Account In-active Account
Subscriber Non-Subscriber
~ Advertiser Type
Commercial Transient
Practice Ads Class Headers

Billing Information
~ Inmd-Bill 2 WEEKLY
of Statements to this address 2
Delivery Method
Mail Corp Mail Local Fax
Email Web
Finance Charge Finance %
Yes No 0.00
Billing Fee
Yes No 0.00

Sales Tax Information
Tax Code A Not Applicable
Tax Id # *****

Sales Call Back Acct Co-ops
Bill to Address Tearsheets
Credit Auth / Info Demographics
Modular Sizes Balances (F8)
Contract Info F11 Print Edit List

finl 04/30/2004 13:58

Account Modular Sizes

Form Edit Database Record Field Help

Account # 1604444

Mod Size Code	Modular Size Description	Active
STDAD	STANDARD LINE AD	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
LOGO	LOGO AD	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
STDAD2	2 COL LINE AD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
STDAD3	3 COL LINE AD	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

becke 05/11/2004 11:45 Print List

Acct Co-Ops (please see page 241)

Tearsheets

Advertiser Master

DAILY NEWS record 1 of 1

Account # 1604444 Alt Key 1 ACMEMEDIA Alt Key 2 ***** Top 100 Alt Key 3 *****

-- Last Name ACME MEDIA SERVICES

First Name

Name 2 ATTN: CHRIS JONES

-- Street # *****

Street Letter

-- Street Name 1325 CONSTITUTION AVE.

BkdSte/Apt

City ALEXANDRIA

State VA -- Zip 40614 - 1213

Country Code USA Postal Code A

-- Phone 335 - 736 - 5327 ext. 25

FAX 335 - 763 - 8035 ext. *****

E-Mail cjones@acmemedia.com

Web URL WWW.ACMEMEDIA.COM

-- Contact

Start Date 09/27/2001 Default Profit Center # 1

-- Comment CHRIS IS A WOMAN

Contr Acct # *****

Geo-Area N NORTH

Acct Range DNR Daily News-Record

SIC/NAIC Code 145 WEB SERVICES

NIC Code TECH COMPUTERS/TECHNOLOGY

-- Agency Code A Not Applicable

Salesperson 14 BEVERLY MITCHELL % of Sales 100.00

Active Account In-active Account

Subscriber Non-Subscriber

-- Advertiser Type

Commercial Transient

Practice Ads Class Headers

Billing Information

-- Inmd-Bill 2 WEEKLY

of Statements to this address 2

Delivery Method

Mail Corp Mail Local Fax

Email Web

Finance Charge Finance %

Yes No 0.00

Billing Fee

Yes No 0.00

Sales Tax Information

Tax Code A

Not Applicable

Tax Id # *****

Sales Call Back Acct Co-ops

Bill to Address Tearsheets

Credit Auth / Info Demographics

Modular Sizes

Balances (F8)

Contract Info F11 Print Edit List

finla 04/30/2004 13:58

Tearsheet Information

Form Edit Database Record Field Help

Tearsheet Code R RETAIL

Number of Tearsheets

Monthly	Advertising	Bookkeeping	Sales
0	200	200	100

lena 02/25/2003 08:50

Demographics

Advertiser Master

DAILY NEWS record 1 of 1

Account # 1804444 Alt Key 1 ACMEMEDIA Alt Key 2 ***** Top 100
Alt Key 3 *****

Last Name ACME MEDIA SERVICES
First Name
Name 2 ATTN: CHRIS JONES

Street # ***** 1/2 N S
Street Letter 1/3 1/4 E W NE
Rear SE NW SW

Street Name 1325 CONSTITUTION AVE.
Bldg/Ste/Apt
City ALEXANDRIA
State VA Zip 40614 1213
Country Code USA Postal Code A

Phone 335 736 5327 ext. 25
FAX 335 763 8035 ext. *****
E-Mail cjones@acmemedia.com
Web URL WWW.ACMEMEDIA.COM

Contact
Start Date 09/27/2001 Default Profit Center # 1
Comment CHRIS IS A WOMAN
Contr Acct # *****

Geo-Area N NORTH
Acct Range DNR Daily News-Record
SIC/NAIC Code 145 WEB SERVICES
NIC Code TECH COMPUTERS/TECHNOLOGY
Agency Code A Not Applicable

Salesperson 14 BEVERLY MITCHELL % of Sales 100.00

Billing Information
-Immd-Bill 2 WEEKLY
of Statements to this address 2
Delivery Method
Mail Corp Mail Local Fax
Email Web
Finance Charge Yes No Finance % 0.00
Billing Fee Yes No 0.00

Sales Tax Information
Tax Code A Not Applicable
Tax Id # *****

Sales Call Back Acct Croops
 Bill to Address Tearsheets
 Credit Auth / Info Demographics
 Modular Sizes Balances (F8)

Contract Info F11 Print Edit List

finl 04/30/2004 13:58

Account Demographics

Form Edit Database Record Field Help

Account Number 1604444

Code	Description
FEB	FEBRUARY ANNIVERSARY
3MIL	LESS THAN 3 MILLION SALES
CC	CHAMBER OF COMMERCE MEMBER

becke 05/10/2004 13:06 [Demog Listing](#)

Contract Info (F11) (Please see Page 23)

Print Edit List (Please see Page 16)

Balances (F8)

Advertiser Master

DAILY NEWS record 1 of 1

Account # 1604444 Alt Key 1 ACMEMEDIA Alt Key 2 ***** Top 1 Alt Key 3 *****

~ Last Name ACME MEDIA SERVICES

First Name

Name 2 ATTN: CHRIS JONES

~ Street # *****

Street Letter

~ Street Name 1325 CONSTITUTION AVE.

Bldg/Ste/Apt

City ALEXANDRIA

State VA ~ Zip 40614 - 1213

Country Code USA Postal Code A

~ Phone 335 - 736 - 5327 ext. 25

FAX 335 - 763 - 8035 ext. *****

E-Mail cjones@acmemedia.com

Web URL WWW.ACMEMEDIA.COM

~ Contact

Start Date 09/27/2001 Default Profit Center # 1

~ Comment CHRIS IS A WOMAN

Contr Acct# *****

Geo-Area N NORTH

Acct Range DNR Daily News-Record

SIC/NAIC Code 145 WEB SERVICES

NIC Code TECH COMPUTERS/TECHNOLOGY

~ Agency Code A Not Applicable

Salesperson 14 BEVERLY MITCHELL % of Sales 100.00

Contract Info F11 Print Edit List

finla 04/30/2004 13:58

Master Account Balance

Form Edit Database Record Field Help

Account # 1604444 Group Code *****

ACME MEDIA SERVICES

MONTHLY STATUS

Period 200307

Opening Balance	28190.99
MTD Sales	4300.80
MTD Pay/Adj/Dsc	16422.29
MTD Service Chg	0.00
MTD Inches	336.00

AGING AS OF LAST MONTH CLOSE

Current	5250.15
Over 30	6575.33
Over 60	12798.01
Over 90	3567.50
Over 120	0.00
Over 150	0.00
Ending Balance	28190.99

TODAY'S STATUS

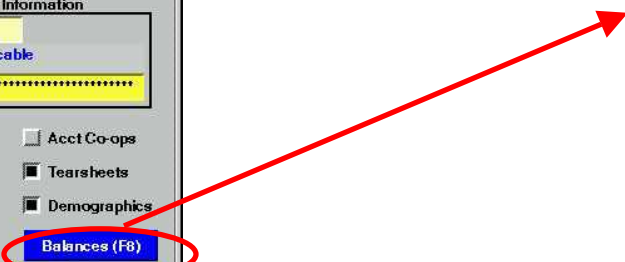
Balance Due	16069.50
Last Tran Date	07/22/2003
Last Pay Date	07/15/2003
Last Pay Amt	3670.40

YEARLY STATUS

Period 200307

YTD Sales	60984.70
YTD Pay/Adj/Dsc	79204.15
YTD Inches	4265.25

arv 10/01/2001 15:28



Credit Authorization

Credit Authorization

Account # **1604444**
record 1 of 1

Credit Contact **ROGER ANDERSON**
Salesperson(s) 14 **BEVERLY MITCHELL**

Credit Phone # **335 723 4790** Ext **790**

Credit Fax # **335 723 4800** Ext *********

Credit EMail **RANDERSON@ACMEMEDIA.COM**

Credit Authorization

Credit Collector **A** Not Applicable

Credit Type **Over 120 Days Old** /

Credit Status

Credit Limit **25000.00**

High Date **05/31/2003**

High Amount **34465.00**

Auto Bad Debt Credit Application Received

Account Information

Period	200307	Current	9273.30
		Over 30	6173.10
Opening Bal.	28190.99	Over 60	592.89
MTD Payments	16452.50	Over 90	0.00
MTD Sales	4300.80	Over 120	0.00
Balance	16039.29	Over 150	0.00
Last Payment	04/30/2004		30.21

Default Credit Card Number

Card Type	Card Number	Expiration Date
MC	*****	*****
Master Card		

Active Account In-active Account

finla **04/30/2004 13:55**

Date Called	Time Called	Collector	Person Spoke To	Date to Call Back	Amount Promised
04/30/2004	13:50	A	ROGER ANDERSON	05/14/2004	5000.00
APPLICATION FOR EXTENSION OF CREDIT LIMIT.					
finla 04/30/2004 13:55					
03/30/2004	13:54	A	ROGER ANDERSON	04/13/2004	15000.00
CORPORATE CASH FLOW ISSUES ANTICIPATED UNTIL THIRD QUARTER.					
finla 04/30/2004 13:54					

Salesperson Batch Update

Salesperson Batch Update

Change Existing Salesperson on Master?
 Yes No

Old Salesperson

New Salesperson

Geo Area

Account Range

Account # From To

Update Ads

Update Transactions

Update Contracts

All - or - Contract Code

Advertiser Master Listing

Advertiser Master Listing

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DI

Sort By

- Account Number
- Account Name, Number
- SIC, Account Name
- NIC, Account Name
- Geographic Area, Account Name, Number
- Credit Type, Account Name, Number
- Agency, Account Name, Number
- Salesperson, Account Name, Number
- Credit Collector

Contract Transient Both

Subscriber Non-Subscriber Both

Active In-Active Both

Default Profit # 1 Acct Range

Account # From ***** To *****

Start Date: From ***** To *****

SIC Range From ***** To *****

NIC Range From To

Geo Area From To

Salesperson From To

Credit Type ALL Types /

Credit Status

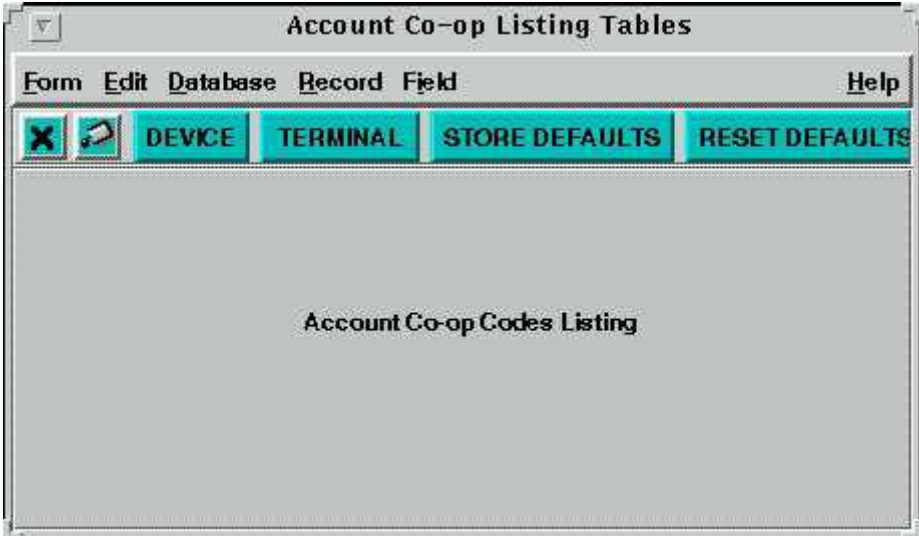
Include Bad Debt Status BD BI Both BD/BI Neither Only

Print Alternate Keys Yes No

Print only Adv with no credit application received Yes No

Print Do Not Call (DNC) Advertisers Yes No

Advertiser Co-Op Listing



Advertiser Tearsheet Listing

The screenshot shows a window titled "Advertiser Tearsheet Listing" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar is a toolbar with icons for a close button, a refresh button, and four buttons labeled "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET DEFAULTS". The main content area is titled "Advertiser Tearsheet Listing" and contains a "Sort By" dropdown menu with two options: "Account Number, Tearsheet Code" (selected) and "Advertiser Name, Tearsheet Code". Below the dropdown are two input fields: "Profit Number" with the value "1" and "Tearsheet Code" with the value "ALL". To the right of each input field is a button labeled "DAILY NEWS" and "ALL Tearsheet Codes" respectively.

Advertiser Tearsheet Listing

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Advertiser Tearsheet Listing

Sort By

- Account Number, Tearsheet Code
- Advertiser Name, Tearsheet Code

Profit Number 1 DAILY NEWS

Tearsheet Code ALL ALL Tearsheet Codes

Detailed Transaction/Payment Status

Detailed Transactions/Payments Status

Previous Month Next Month Current Month All Months Period Range

Account # **1604444** Current Period **200307**

ACME MEDIA SERVICES
ATTN: CHRIS JONES
1325 CONSTITUTION AVE.
ALEXANDRIA VA 40614-1213
UNITED STATES

Phone (335) 736-5327
 EMail cjones@acmemedia.com

[Print Listing](#) [Account Open Items](#)

CREDIT INFORMATION

Over 120 Days Old

Credit Application Received

Status	Limit

Tax ID#

Advertiser Type	Account
<input checked="" type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Active
<input type="checkbox"/> Transient	<input type="checkbox"/> In-active
<input type="checkbox"/> Practice	<input type="checkbox"/> Header

CLICK FOR UP TO THE MINUTE BALANCE

Period	200307	This Month	4300,80
OpnBal	28190,99	Current	4972,50
Mtd Pay	16422,29	Over 30	6173,10
Mtd Sales	4300,80	Over 60	623,10
Balance	16069,50	Over 90	0,00
Last Pay	07/15/2003	Over 120	0,00
	3670,40	Over 150	0,00

PAYMENT / ADJUSTMENT HISTORY

Paid AD #	Code	Pub	Date	Amount	Description	Check #	Ad #	Unapplied
198311	PAY	DNR	07/15/2003	3670,40	MARCH ADS	734325	*****	0,00
198312	DIS	DNR	07/15/2003	590,70	DISCOUNT-MARCH ADS		*****	0,00
198313	PAY	DNR	07/15/2003	5505,60	APRIL ADS	734325	*****	0,00
198314	DIS	DNR	07/15/2003	828,00	DISCOUNT-APRIL ADS		*****	0,00

Description 2: Credit Card: Exp: Status:

TRANSACTION HISTORY

Trans #	Ad #	Pub Date	Ad size	Rate	Net Price	
544892	169895	07/22/2003	48,00	12,8	614,40	NO FLAT
WORKING PLACES 39,99		Source		CON	PO#	ORD.#N-30702-8499
543744	169895	07/17/2003	48,00	12,8	614,40	NO FLAT
WORKING PLACES 39,99		Source		CON	PO#	ORD.#N-30702-8499
543045	169895	07/15/2003	48,00	12,8	614,40	NO FLAT
WORKING PLACES 39,99		Source		CON	PO#	ORD.#N-30702-8499
541586	169895	07/10/2003	48,00	12,8	614,40	NO FLAT
WORKING PLACES 39,99		Source		CON	PO#	ORD.#N-30702-8499
540992	169895	07/08/2003	48,00	12,8	614,40	NO FLAT
WORKING PLACES 39,99		Source		CON	PO#	ORD.#N-30702-8499
539868	169710	07/03/2003	48,00	12,8	614,40	NO FLAT
UNLIMITED-5 DAYS LEFT		Source		CON	PO#	ORD.#N-30626-8084
539417	169235	07/01/2003	48,00	12,8	614,40	NO FLAT
7 DAYS TO GET		Source		CON	PO#	ORD.#N-30626-8078

Pub	Zone	Run	Rate Amt	Section	Page
DNR	A	R	12,8	0	0

Contract # **285** CC RC

SAU **4,00** X 12,00

Preprints **0** pg **0**

Agency **0,00** 0,00

Sales Tax **0,00** 0,0

Gross Price **614,40**

Salesperson % Days Run

14 **100,00** **1**

RUN DATES

Account Open Items (Please see Page 21)

Print Listing

Account History Status

Account history status report

Starting Acct.	1604444	ACME MEDIA SERVICES
Ending Acct.	1604444	ACME MEDIA SERVICES
Acct. Range		ALL
Starting Period	200207	07/01/2002
Ending Period	200207	07/31/2002

Detailed Transactions/Payment

CREDIT INFORMATION

Account # 1604444 Current Period 200307

ACME MEDIA SERVICES
 ATTN: CHRIS JONES
 1325 CONSTITUTION AVE,
 ALEXANDRIA VA 40614-1213
 UNITED STATES

Phone (335) 736-5327
 EMail cpines@acmemedia.com

Over 120 Days Old

Status Limit

Tax ID# *****

Commercial
 Transient
 Active
 In-active

Period	200307	This Month	4300.80
OpnBal	28190.99	Current	4972.50
Mtd Pay	16422.29	Over 30	6173.10
Mtd Sales	4300.80	Over 60	623.10
Balance	16069.50	Over 90	0.00
Last Pay	07/15/2003	Over 120	0.00
		Over 150	0.00

PAYMENT / ADJUSTMENT HISTORY

Paid AD #	Code	Pub	Date	Amount	Description	Check #	Ad #	Unapplied
198311	PAY	DNR	07/15/2003	3670.40	MARCH ADS	734325	*****	0.00
198312	DIS	DNR	07/15/2003	590.70	DISCOUNT-MARCH ADS		*****	0.00
198313	PAY	DNR	07/15/2003	5505.60	APRIL ADS	734325	*****	0.00
198314	DIS	DNR	07/15/2003	828.00	DISCOUNT-APRIL ADS		*****	0.00

Description 2: Credit Card: Exp: Status:

TRANSACTION HISTORY

Trans #	Ad#	Pub Date	Ad size	Rate	Net Price	Pub	Zone	Run	Rate Amt	Section	Page
544892	169895	07/22/2003	48,00	12.8	614.40	DNR	A	R	12.8	0	0
	WORKING PLACES 39.99	Source									
543744	169895	07/17/2003	48,00	12.8	614.40						
	WORKING PLACES 39.99	Source									
543045	169895	07/15/2003	48,00	12.8	614.40						
	WORKING PLACES 39.99	Source									
541586	169895	07/10/2003	48,00	12.8	614.40						
	WORKING PLACES 39.99	Source									
540992	169895	07/08/2003	48,00	12.8	614.40						
	WORKING PLACES 39.99	Source									
539868	169710	07/03/2003	48,00	12.8	614.40						
	UNLIMITED-5 DAYS LEFT	Source									
539417	169235	07/01/2003	48,00	12.8	614.40						
	7 DAYS TO GET	Source									

Contract # 285 CC RC SAU 4.00 x 12.00
 Preprints 0 pg 0
 Agency 0.00 0.00
 Sales Tax 0.00 0.00
 Gross Price 614.40
 Salesperson % 14 100.00 Days Run 1

Account Open Items

Account Open Items

Account # **1604444** **Print Listing**

Name **ACME MEDIA SERVICES**

Street **ATTN: CHRIS JONES**

City, ST Zip **1325 CONSTITUTION AVE,
ALEXANDRIA VA 40614-1213
UNITED STATES**

Phone **(335) 736-5327**

E-Mail **cjones@acmemedia.com**

Tax ID#

LAST MONTH CLOSE INFORMATION

Period	200307	Current	5250,15
		Over 30	6575,33
Opening Bal.	28190,99	Over 60	12798,01
MTD Payments	16452,50	Over 90	3567,50
MTD Sales	4300,80	Over 120	0,00
		Over 150	0,00

TEST

BALANCE INFORMATION

Last Pay **04/30/2004 30,21**

Balance Due 16039,29

OPEN ITEM TRANSACTIONS

Period	Invoice Date	Invoice #	Trans #	Ad #	Description	Net Price	Amt Unpaid
200111	11/30/2001	121838	374409	43546	URGENCY	576,00	576,00
200303	03/31/2003	173403	506659	145028	BUS-WHAT A RELIEF	2130,55	411,50
200303	03/31/2003	173403	507190	143486	SHARE MINUTES/SAVING	631,20	631,20
200303	03/31/2003	173403	508486	143486	SHARE MINUTES/SAVING	631,20	631,20
200303	03/31/2003	173403	509343	143486	SHARE MINUTES/SAVING	631,20	631,20
200303	03/31/2003	173403	510611	143486	SHARE MINUTES/SAVING	631,20	631,20
200303	03/31/2003	173403	511438	148300	BIG ENOUGH TO SHARE	631,20	631,20
200304	04/30/2003	176306	512849	149318	BUS.-LOCAL/LONG DIST.	2111,20	1962,10
200304	04/30/2003	176306	519267	154396	WIRELESS VALUE TIMEST	614,40	8,70

UNAPPLIED PAYMENTS / ADJUSTMENTS

Period	Date	Paid Ad #	Amount	Unapplied
200112	12/27/2001	124908	2304,00	576,00
200307	07/07/2003	196912	5529,60	5.529,60
200307	04/30/2004	199744	30,21	30,21

UNPAID SERVICE CHARGES

Period	Service Chg	Unpaid
200306	334,95	57,30

Contracts Menu



Contract Listing

The screenshot shows a window titled "Contract Listing" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar are four buttons: "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET DEFAULTS".

The main area contains three filter sections:

- Sort Option:** A list of options with radio buttons:
 - Advertiser Name
 - Salesperson, Advertiser Name
 - Retail/Class, Salesperson, Adv Name
 - Contract Code, Name
 - Contracts with Special Rates ONLY
- Include Contract Type:** A list of options with radio buttons:
 - Retail
 - Classified
 - Other
 - All
- Print Address:** A list of options with radio buttons:
 - Yes
 - No

Below these sections are search criteria fields:

- Contract Code:
- Account #: ALL
- Account Range: CD
- Salesperson: BEVERLY

Automatic Contract Renewal

Contract Expirations Listing

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

UPDATE and List all contracts expiring during a specified period.

Current Period 200307

Auto Renew Contracts
 Yes No

Starting Expiration Date 07/01/2003

Ending Expiration Date 07/31/2003

Account Range CD

Contract Code C

Sort Option
 Account Number
 Account Name
 Salesperson/Advertiser Name

Account Type
 Contract Transient Both

Salespeople Menu



Salesperson Maintenance

Salesperson File Maintenance

Form Edit Database Record Field Help

Navigation icons: Back, Close, Print, Save, Refresh, Find, Add, Delete, Move, Undo, Redo, Home, End, Info

Salesperson: 14 Sales Territory: N NORTH TERRITORY

Salesperson Name: BEVERLY MITCHELL

Name 2: [Empty]

Street No: [Empty]

Street Letter: [Empty]

Street Name: 123 MAIN STREET

Bld/Apt/Ste: APT 3G

City: RENSSELAER

State: NY Zip: 12144 - [Empty]

Country Code: USA Postal Code: A

Phone: 518 - 555 - 0000 Ext: [Empty]

FAX: 518 - 555 - 0000 Ext: [Empty]

E-mail: bev@rr.nycap.com

Commission Percentage: 85.00

Commission Percentage 2: 0.00

Active In-Active

Buttons: Salesperson Listing, Sales History & Goals

steph 08/27/2001 09:29

Sales Call Back Maintenance

Sales Call Back

Form Edit Database Record Field Help

Account	Date Called	Time Called	Sales Person	Person spoken to	Call Back Date
1604444 ACME MEDIA SERVICES	08/18/2003	13:53	11	CHRIS	09/14/2003
PLACING HALF PAGE IN 9/13 INSERT					
1604444 ACME MEDIA SERVICES	07/14/2003	13:49	11	CHRIS	08/18/2003
WANTS TO PLACE SECOND AD IN 8/02 INSERT					
1604444 ACME MEDIA SERVICES	06/13/2003	13:47	11	CHRIS	07/14/2003
WANTS TO RUN AD UNTIL SEP 13.					
1604444 ACME MEDIA SERVICES	05/14/2003	14:43	11	CHRIS	06/13/2003
WANTS TO BE REMINDED TO ADVERTISE IN OUR SUMMER BUSINESS SUPPLIMENT.					
1604444 ACME MEDIA SERVICES	04/30/2003	13:41	11	CHRIS	05/14/2003
MIGHT PLACE HALF PAGE AD FOR SUMMER PROMOTION.					

becke 04/30/2004 13:54 [Print List](#)

Ads Menu



Ad Insertion Entry

IslandWrite -- Ad64025

File Edit View Options Arrange Text Doc Tools Help

Points 0 50 100

Graphic Artist
 Acme Media Services,
 a leading national internet developer is seeking an experienced graphic artist with background in web services for our automotive web division. Please write or Fax Resume to: Human Resources, 1325 Constitution Ave., Alexandria, VA 40614. Fax: 335-763-8035.

Helvetica*
 6.4 pts
 default

Page 1 of 1

Publication Scheduling Detail

update stored record 1 of 5 S M T W T F S

Run Combo TF Ad No Stop

Pub	Zone	Ed	Start Date	# Inserts	End Date	Rate
DNR	A	77	07/26/2003	1	07/26/2003	0.0
SCT	A	77	07/26/2003	1	07/26/2003	0.0
NCT	A	77	07/26/2003	1	07/26/2003	0.0
ECT	A	77	07/26/2003	1	07/26/2003	0.0

Exceptions Copy Edition Switch DNR to Skip Sch finls 04/30/2004 14:29

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account H604444 335-736-5327 Balance 10069.50

ACME MEDIA SERVICES
 1325 CONSTITUTION AVE, ALEXANDRIA VA CHRIS IS A WOMAN

Ad# 173759 AdSrch P8 Save & Srch C/T Kill Data

New Ad / Each Insert First Run 07/26/2003 Last Run 07/26/2003 Times 0

Class 719 EMPLOYMENT

Module STDAD Use Publisher
 -Width -Height Size
 1.00 2.36 2.36

of Preprints Preprint Pgs Words
 0 0 42

Text# 64025
 Discount = %
 Rate Amt AdSize
 12.8 x 2.36
 Inserts
 = 30.208 x 1
 = 30.21 - 0.00
 = Gross Price 30.21
 Flat Charges 0.00
 Agency Disc 0.00 % 0.00
 Sales Tax 0.0 % 0.00
 Net Price 30.21
 Pre-payment 0.00

Dept Code A -Rets Code CON Pub
 Stats Override Billing Description No Yes
 Description GRAPHIC ARTIST ACME MED

Purchase Order # PO143578

Ad Contact Jimmy Smith -Contract 285 RC

Credit Hold A Rate Holder
 Wait Code A Standby Ad
 Neither

Billing SIC: 145 NIC TECH
 Layout Reply Box # Yes Affidavits
 Both No #:

of Days 1 # Rate Inserts 1
 Salesperson Name Percentage
 A Not Applicable 100.00

Ad Comments Not Camera Ready
 Logo placed for subsidiary, not an error!!!

Acct Hstry Copy Ad Ad Layout
 Insert Order Ad Journal Flat Charge
 Credit Card FAX Ad Payment
 Sk Coll % E-Mail Ad Co-Ops
 Quoting Upells
 Pre-Bill View Price All Days

Orig finls 04/30/2004 14:12
 Last finls 04/30/2004 14:36

Slide for years 2003 Min Max

JUL 2003							AUG 2003						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

Account (New Master Account)

Ad Insertion Entry - Main

Account **1604444** 335-736-5327 Balance 10009.50

ACME MEDIA SERVICES
1325 CONSTITUTION AVE. ALEXANDRIA VA CHRIS IS A WOMAN

Ad # 173759 AdSrch F8 Save & Srch C/T Kill Date *****

New Ad / Each Insert First Run Last Run Time

Class 719 EMPLOYMENT

Module STDAD Use Publisher

Width 1.00 Height 2.36 Size 2.38

of Preprints 0 Preprint Pgs 0 Words 42

Dept Code A Pts Code CON Pubs

States Override Billing Description No Yes

Billing Description GRAPHIC ARTIST ACME MEC

Purchase Order # PO143578

Ad Contact Jimmy Smith Contract 285 RC

Contract #	Start Date	End Date
285	04/01/2003	12/31/2003
RC	CON	10 300.00

Contract Rate Level Commit

Contract # 285 Start Date 04/01/2003 End Date 12/31/2003

Contract Code Rate Level Commit

RC CON 10 300.00

Billing SIC 145 NIC TECH

Layout Reply Box # Yes No Affidavits

of Days 1 # Rate Inserts 1

Salesperson	Name	Percentage
A	Not Applicable	100.00

Ad Comments Not Camera Ready

Logo placed for subsidiary, not an error!!!

Pre-Bill View Prices All Days

Orig file 04/30/2004 14:12

Last file 04/30/2004 14:36

NEW MASTER ACCOUNTS

Add/Update Account F7

Account # 1604444 Billing Fee Yes No

Advertiser Type Commercial Transient Preliminary Ads (train) Billing Fee 0.00

Account Range DNR Subscriber Non-Subscriber

Last Name ACME MEDIA SERVICES

First Name

Name 2 ATTN: CHRIS JONES

Street # ***** 1/2 N S 1/3 1/4 E W NE Rear SE NW SW

Street Letter

Street Name 1325 CONSTITUTION AVE.

Bld/Ste/Apt

City ALEXANDRIA

State VA Zip 40614 1213

Geo-Area N

Country Code USA Postal Code A

Phone 335 736 5327 ext. *****

FAX 335 763 8035 ext. *****

E-Mail cjones@acmemedia.com

Web URL WWW.ACMEMEDIA.COM

Billing Contact

Comment CHRIS IS A WOMAN

Agency Code A Additional Address

SIC Code 145 Tearsheets

NIC Code TECH

Salesperson 14 BEVERLY MITCHELL % of Sales 100.00

Ad Search (F8)

Save & Search

The screenshot displays the 'Customer/Ad Search' window. A red circle highlights the 'Ad Srch F8' and 'Save & Srch' buttons in the 'Ad Insertion Entry - Main' window. A red arrow points from this circle to the 'Customer/Ad Search' window.

Customer/Ad Search Window:

- Buttons: Clear (F11), Refresh List, Ads This Acct, New Account, Sort By, Search (F12), New Ad, Edit Ad, Copy, Print, Fax, E-Mail.
- Search Criteria: Account #, Name, Phone #, Ad #, Class, First Words, Log Time.
- AD TYPES TO INCLUDE (default: all): Class Liners, Retail, Preprints, Class Display, Legals, Other Ads.
- Options: Show Accounts even if No Ads, Show Accounts Only, No Ads, Refresh automatically, Renew ads w/schedule, Ads Created by This Login Only, Show Sect/Pg in Comment field, Include ads on hold? (Yes/No/Only).
- Run Date, Pub, Zone, Last, 0, Ads Touched, Print This List on, ip0, 1 of 21.

Table Data:

Phone Number (DNC)	Ext	Account #	Acct Class	Acct Last Name	Acct First Name	SLS	Start Date	Credit Hold	Description (First Words)	Created/Changed:
335 736 5327	****	1604444	719	ACME MEDIA SERVICES		A	07/26/2003	A	GRAPHIC ARTIST ACME MEDIA	finle 04/30/2004 14:12
173759		719				A	07/26/2003	A	DNR SCT NCT ECT WCT	becke 05/03/2004 11:45
Source									Logo placed for subsidiary, not an error!!!	
335 736 5327	****	1604444		ACME MEDIA SERVICES		A	07/08/2003	A	WORKING PLACES 30,09	bever 07/02/2003 15:36
169895						A	07/31/2003	A	DNR SCT NCT ECT WCT	becke 05/03/2004 10:29
Source										
335 736 5327	****	1604444		ACME MEDIA SERVICES		A	07/03/2003	A	UNLIMITED-5 DAYS LEFT	bever 07/01/2003 16:44
169710						A	07/03/2003	A	DNR	steph 07/01/2003 16:46
Source										
335 736 5327	****	1604444		ACME MEDIA SERVICES		A	07/01/2003	A	7 DAYS TO GET	bever 06/27/2003 16:38
169235						A	07/01/2003	A	DNR	steph 06/27/2003 16:47
Source										
335 736 5327	****	1604444		ACME MEDIA SERVICES		A	06/17/2003	A	UNLIM.WIRELESS VALUE	bever 06/13/2003 15:08
166284						A	06/26/2003	A	DNR	steph 06/13/2003 16:41
Source										
335 736 5327	****	1604444		ACME MEDIA SERVICES		A	06/03/2003	A	A DEAL SURE TO FLIP-OVER	bever 05/30/2003 16:11
163033						A	06/12/2003	A	DNR	steph 05/30/2003 16:25
Source										
335 736 5327	****	1604444		ACME MEDIA SERVICES		A	05/29/2003	A	UNLIMITED-4 DAYS LEFT	bever 05/27/2003 16:48
161970						A	05/29/2003	A	DNR	steph 05/27/2003 16:50
Source										

Ad Insertion Entry - Main Window:

- Account: 1604444, 335/736-5327
- ACME MEDIA SERVICES, 1325 CONSTITUTION AVE, ALEXANDRIA VA, CHRIS IS A WOMAN
- Ad # 173759
- Class 719 EMPLOYMENT
- Module: STDAD, Use Publisher: []
- Width: 1.00, Height: 2.36, Size: 2.38
- # of Preprints: 0, Preprint Pgs: 0, Words: 42
- Dept Code: A, Rate Code: CON, Pub: []
- States: Override Billing Description: No/Yes
- Billing Description: GRAPHIC ARTIST ACME MED
- Purchase Order #: PO143578
- Ad Contact: Jimmy Smith
- Credit Hold: A, Rate Holder: [], Standby Ad: [], Neither: []
- Wait Code: A
- Billing: SIC: 145, NIC: TECH
- Layout: Both, Reply Box #: [], Affidavits: []
- # of Days: 1, # Rate Inserts: 1
- Sales person: A, Not Applicable: 100.00
- Ad Comments: Not Camera Ready, Logo placed for subsidiary, not an error!!!
- Acct Hstry, Copy Ad, Ad Layout, Insert Order, Ad Journal, Flat Charge, Credit Card, FAX Ad, Payment, Sk Card Bk, E-Mail Ad, Co-Ops, Quoting, Upsells, Pre-Bill, View Price All Days
- Orig finle: 04/30/2004 14:12, Last finle: 04/30/2004 14:36

Contract Maintenance

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account # 1604444 335-736-5327 Balance 13069.50

ACME MEDIA SERVICES
1025 CONSTITUTION AVE. ALEXANDRIA VA CHRIS IS A WOMAN

Ad # 173759 AdSrch F8 Save & Srch C/T C Kill Data *****

New Ad / Each Insert First Run 07/26/2003 Last Run 07/26/2003 Times 0

Class 719 EMPLOYMENT

Module STDAD Use Publisher

Width 1.00 Height 2.36 Size 2.36

of Preprints 0 Preprint Pgs 0 Words 42

Dept Code A Rate Code CON Pub

State Override Billing Description No Yes

Billing Description GRAPHIC ARTIST ACME MED

Purchase Order # PO143578

Ad Contact Jimmy Smith

Contract 285 RC

Contract # Start Date End Date
285 04/01/2003 12/31/2003
RC CON 10 300.00

Billing SIC 145 NIC TECH

Layout Reply Box # Yes Affidavits
Both No #: 0

of Days 1 # Rate Inserts 1

Sales person	Name	Percentage
A	Not Applicable	100.00

Ad Comments Not Camera Ready /

Logo placed for subsidiary, not an error!!!

Acct Hstry Copy Ad Ad Layout
Insert Order Ad Journal Flat Charge
Credit Card FAX Ad Payment
Sk Cat Bx E-Mail Ad Co-Ops
Quoting Upsells
Pre-Bill View Price All Days
Orig file 04/30/2004 14:12
Last file 04/30/2004 14:36

CONTRACT MAINTENANCE

Account # 1604444
Contract # 332

Contract Code C

Salesperson 14 BEVERLY MITCHELL

Contract Type Retail Class Display
Classified Lines

Commitment Type Inch Line
Frequency Dollars

Commit Size 0.00

Commit Inserts 0

Contract Disc % *****

Interval Units Daily Weekly
Monthly Annual

Interval # *****

Start Date 05/03/2004

End Date *****

Rate Code CCP DNR A

Rate Amount 0.0

Account History: Detailed Transactions/Payments Status (Please See Page 19)

Ad Layout

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account 1604444 335-736-5327 Balance 13069.50

ACME MEDIA SERVICES
1025 CONSTITUTION AVE. ALEXANDRIA VA CHRIS IS A WOMAN

Ad # 173759 AdSrch F8 Save & Strch C/T C Kill Date *****

New Ad / Each Insert First Run 07/26/2003 Last Run 07/26/2003 Times 0

Class 719 EMPLOYMENT

Module STDAD Use Publisher

Width 1.00 Height 2.36 Size 2.38

of Preprints 0 Preprint Pgs 0 Words 42

Dept Code A Rate Code CON Pub

State Override Billing Description No Yes

Billing Description GRAPHIC ARTIST ACME MED

Purchase Order # PO143578

Ad Contact Jimmy Smith Contract 285 RC

Credit Hold A Rate Holder

Wait Code A Standby Ad

Billing SIC 145 NIC TECH

Layout Reply Box # Yes Affidavits

Both No # 0

of Days 1 # Rate Inserts 1

Sales person Name Percentage

A Not Applicable 100.00

Ad Comments Not Camera Ready

Logo placed for subsidiary, not an error!!!

Acct Hstry Copy Ad Ad Layout

Insert Order Ad Journal Flat Charge

Credit Card FAX Ad Payment

Sk Card E-Mail Ad Co-Ops

Quoting Upsells

Pre-Bill View Price All Days

Orig file 04/30/2004 14:12

Last file 04/30/2004 14:36

Ad Layout

Form Edit Database Record Field Help

finla 04/30/2004 14:11 update stored record 1 of 1

Acct # 1604444 ACME MEDIA SERVICES

Ad # 169895 Layout Exception

Source 117508

Ad Descrip. WORKING PLACES 39.99

Ad Type 0 Not Applicable

Section Req 0 Not Applicable

Group # Req 17 FRONTPAGE

Alt Group # 0 Not Applicable

Page Req 3 Right or Left of Page

Misc Inst Right Left None

Pickup Date *****

SERIES ADS

Name

Number 0

COUPON

Coupon Yes No

Horiz (Col) *****

Vertical *****

Columns

Height *****

Change Copy Every Run

Art Changed

Copy Changed

No Change

Size Changed

PROOF Delivery Method

Proof Delivery Instructions

Guaranteed Position Yes No

Double Truck Request Yes No

Section Break Request Yes No

Exclude from Req Group Yes No

Reverse Yes No

of Colors 0 1 2 3 4

Color 1

Color 2

Color 3

Advertising 1

Bookeeping 0

Sales Dept 0

Flat Charge

Ad Flat Charge/Disc/Rates

Form Edit Database Record Field
Help

Flat Code	Run Date	WeekDay	Pub	Zone	Flat Type	Contract Number	Code	Charge	Disc %	Rate Amt
ABC	*****	Monday	SCT	A	FA	332	C	255.00	0.00	0.0
~ Flat Description										
BXMLD	*****	Wednesday	SCT	A	FA	332	C	150.00	0.00	0.0
Flat Description										
TMS	*****	*	ECT	A	FA	285	RC	120.00	0.00	0.0
Flat Description										
CLS	*****	*	WCT	A	FC	*****		32.50	0.00	0.0
Flat Description										
Flat Description										

Discount Type

Rate Lineage

becke 15/12/2004 15:45

Ad Insert

DAILY NEWS
update

Account: 1604444 335

ACME MEDIA SERVICES

1025 CONSTITUTION AVE, ALEXANDRIA

Ad# 173759 AdSrch: F8

New Ad / Each Insert

Class: 719 EMPLOYMENT

Module: STDAD Use Pu

Width: 1.00 Height: 2.36 Size

of Preprints: 0 0 Preprint Pgs: 42 Words

Dept Code: A Rate Code: CON Pub

State: Override Billing Description: No Yes

Billing Description: GRAPHIC ARTIST ACME MED

Purchase Order #: PO143578

Ad Contact: Jimmy Smith Contract: 285 RC

Credit Hold: A Rate Holder

Wait Code: A Standby Ad

Billing: SIC: 145 NIC: TECH

Layout: Reply Box # Yes Affidavits

Both: No #: 0

of Days: 1 # Rate Inserts: 1

Salesperson	Name	Percentage
A	Not Applicable	100.00

Ad Comments: Not Camera Ready

Logo placed for subsidiary, not an error!!!

=	30.208	x	1
=	30.21	-	0.00
=	Gross Price		30.21
=	Flat Charges		0.00
=	Agency Disc	0.00 %	0.00
=	Sales Tax	0.0 %	0.00
=	Net Price		30.21
=	Pre-payment		0.00

Contract #	Start Date	End Date
285	04/01/2003	12/31/2003
RC	CON	10 300.00

Acct Hstry	Copy Ad	Ad Layout
Insert Order	Ad Journal	Flat Charge
Credit Card	FAX Ad	Payment
Sk Card Bk	E-Mail Ad	Co-Ops
	Quoting	Upsells
Pre-Bill	View Price All Days	
Orig link	04/30/2004	14:12
Last link	04/30/2004	14:36

Payments

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account 1604444 335-736-5327 Balance 13069.50

ACME MEDIA SERVICES
1325 CONSTITUTION AVE. ALEXANDRIA VA CHRIS IS A WOMAN

Ad# 173759 AdSrch F8 Save & Strch C/T C Kill Data *****

New Ad / Each Insert First Run 07/26/2003 Last Run 07/26/2003 Times 0

Class 719 EMPLOYMENT

Module STDAD Use Publisher

Width	Height	Size
1.00	2.36	2.36

of Preprints 0 Preprint Pgs 0 Words 42

Dept Code A Rate Code CON Pub

State Override Billing Description No Yes

Billing Description GRAPHIC ARTIST ACME MED

Purchase Order # PO143578

Ad Contact Jimmy Smith Contract 285 RC

Credit Hold A Rate Holder

Wait Code A Standby Ad

Billing SIC 145 NIC TECH

Layout Reply Box # Yes Affidavits

Both No # 0

of Days 1 # Rate Inserts 1

Salesperson	Name	Percentage
A	Not Applicable	100.00

Ad Comments Not Camera Ready

Logo placed for subsidiary, not an error!!!

Acct Hstry Copy Ad Ad Layout

Insert Order Ad Journal **Payments**

Credit Card FAX Ad

Sk Cat Bv E-Mail Ad Co-Ops

Quoting Upsells

Pre-Bill View Price All Days

Orig time 04/30/2004 14:12

Last time 04/30/2004 14:36

Payments

Form Edit Database Record Field Help

Acct# 1604444 335-736-5327 Print Screen

ACME MEDIA SERVICES Print Receipt

1325 CONSTITUTION AVE. ALEXANDRIA VA 40814 Unapplied Amount 30.21

Ad# 173759

Period 200307

PAD# 199744

Code CPA

Pub DNR

Date 04/30/2004

Check# 123

Amount 30.21

Description PAYMENT CLASS CLERK

finla 04/30/2004 14:56

Credit Card Entry

Card Type MC Master Card

Credit Card Number 5555666677778888

Card Holder Name ACME MEDIA SERVICES

Expiration 01/31/2010 01/31/2010

Reference #

Submit for Approval

Approval Code

Fax Ad

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account **H604444** 335-736-5327 Balance 13069.50

ACME MEDIA SERVICES
1925 CONSTITUTION AVE, ALEXANDRIA VA **CHRIS IS A WOMAN**

Ad# 173759 AdSrch-F8 Save & Srch C/T Kill Date *****

New Ad / Each Insert First Run Last Run Time
07/26/2003 07/26/2003

Class 719 EMPLOYMENT

Module: **STDAD** Use Publisher
-Width -Height Size
1.00 2.36 2.38

of Preprints Preprint Pgs Words
0 0 42

Text# 64025 Discount = %
Rate Amt 12.8 Ad Size 2.36
= 30.208 X Inserts 1
= 30.21 - 0.00

= Gross Price 30.21
Flat Charges 0.00
Agency Disc 0.00 %
Sales Tax 0.00 %
Net Price 30.21
Pre-payment 0.00

Dept Code **A** -Pubs **CON** Pubs
Code Code

States Override Billing Description No Yes
GRAPHIC ARTIST ACME MEC

Purchase Order # **PO143578**

Ad Contact **Jimmy Smith** -Contract **285 RC**

Contract #	Start Date	End Date
285	04/01/2003	12/31/2003
RC	CON	10 300.00

Contract Code Rate Love Commit

Contract # 285 Start Date 04/01/2003 End Date 12/31/2003

Code Rate Love Commit

RC CON 10 300.00

ACCT Hstry Copy Ad Ad Layout
Insert Order Accounts Flat Charge
Credit Card **FAX Ad** Payment
Sh Cell Rs E-Mail Ad Co-Ops
Quoting Upsells
Pre-Bill View Prices All Days

Orig file 04/30/2004 14:12
Last file 04/30/2004 14:36

Ad Comments **Not Camera Ready**
Logo placed for subsidiary, not an error!!!

Vision Form

DESTINATION

Company **ACME MEDIA SERVICES**

Department

Name **Jimmy Smith**

Title

Fax # **335 793 8035**

Alt. Fax #

cc:

FILE INFORMATION

File 1

Name **/xdata/mark/A D173759_jnl**

Style

Type **PostScript**

File 2

Name

Style

Type

File 3

Name

Style

Type

FROM

Department **Classified Ad Dept**

Name **Sue Ellen Dean**

Title

E-mail **classified@dailynews.com**

Subject **Authorization Letter**

Cover Sheet Style

Notify On Successful Fax
 Yes No

Delay Fax Until

MESSAGE

WARNING: You must hit ENTER at the end of each line or your message will be truncated.

Please see following ad for your approval,
Thank you.

Submit Fax Cancel

E-Mail Ad

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account **1604444** 335-736-5327 Balance 13069.50

ACME MEDIA SERVICES
1325 CONSTITUTION AVE, ALEXANDRIA VA CHRIS IS A WOMAN

Ad# 173759 AdSrch F8 Save & Srch C/T Kill Date *****

New Ad / Each Insert First Run Last Run Time
07/26/2003 07/26/2003 0

Class 719 EMPLOYMENT

Module: STDAD Use Publisher
-Width -Height Size
1.00 2.36 2.38

of Preprints Preprint Pgs Words
0 0 42

Dept Code A -Pubs CON Pubs
Code Code

States Override Billing Description No Yes
GRAPHIC ARTIST ACME MEC

Purchase Order # PO143578

Ad Contact Jimmy Smith -Contract 285 RC

Credit Hold A Rate Holder
Wait Code A Standby Ad
Neither

Billing SIC: 145 NIC: TECH
Layout Reply Box # Yes Affidavits
Both No #: 0

of Days 1 # Rate Inserts 1

Salesperson	Name	Percentage
A	Not Applicable	100.00

Ad Comments Not Camera Ready
Logo placed for subsidiary, not an error!!!

Text# 64025
Discount = %
Rate Amt 12.8 Ad Size 2.36
= 30.208 X Inserts 1
= 30.21 - 0.00
= Gross Price 30.21
Flat Charges 0.00
Agency Disc 0.00 % 0.00
Sales Tax 0.0 % 0.00
Net Price 30.21
Pre-payment 0.00

Contract # Start Date End Date
Code Rate Level Commit
285 04/01/2003 12/31/2003
RC CON 10 30.00

Acct Histy Copy Ad Ad Layout
Insert Order Ad Journal Flat Charge
Credit Card FAX Ad Payment
Sh Coll E-Mail Ad Co-Ops
Billing Upsells
Pre-Bill View Prices All Days
Orig file 04/30/2004 14:12
Last file 04/30/2004 14:36

E-mail

Form Edit Database Record Field Help

TO

Acct #: 1604444

TO (e-mail address): cjones@acmemedia.com

CC:

Subject: Authorization For Your Ad

FROM

E-mail: class@dailynews.com

Comments: Please review the attached copy of your classified ad. Thanks!

File name: /data/work/AD173759.jnl

Submit E-mail Cancel

Co-Ops

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account H60444 335-736-5327 Balance 100

ACME MEDIA SERVICES
1925 CONSTITUTION AVE, ALEXANDRIA VA CHRIS IS A WOMAN

Ad# 173759 AdSrch F8 Save & Srch C/T Kill Date

New Ad / Each Insert First Run 07/26/2003 Last Run 07/26/2003

Class 719 EMPLOYMENT

Module STDAD Use Publisher

Width 1.00 Height 2.36 Size 2.38

of Preprints 0 Preprint Pgs 0 Words 42

Dept Code A Pts Code CON Pubs

States Override Billing Description No Yes

Billing Description GRAPHIC ARTIST ACME MEC

Purchase Order # PO143578

Ad Contact Jimmy Smith Contract 285 RC

Credit Hold A Rate Holder

Wait Code A Standby Ad

Billing SIC 145 NIC TECH

Layout Reply Box # Yes No Affidavits

of Days 1 # Rate Inserts 1

Salesperson Name Percentage

A Not Applicable 100.00

Ad Comments Not Camera Ready

Logo placed for subsidiary, not an error!!!

Text 64025 Discount = Rate Amt 12.8 X

= 30.208 X 1

= 30.21 - 0.00

= Gross Price 30.21

Flat Charges 0.00

Agency Disc 0.00 %

Sales Tax 0.0 %

Net Price 30.21

Pre-payment 0.00

Contract # Start Date End Date

Code Rate Level Commit

285 34/01/2003 12/21/2003

RC CON 10 300.00

Acct Hstry Copy Ad Ad Layout

Insert Order Ad Journal Flat Charge

Credit Card FAX Ad Payment

Sk Cell Rs E-Mail Ad Co-Ops

Quoting Upsells

Pre-Bill View Prices All Days

Orig time 04/30/2004 14:12

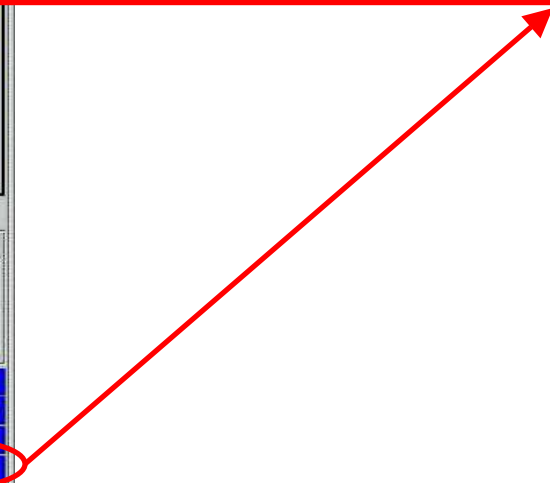
Last time 04/30/2004 14:36

Co-Ops

Form Edit Database Record Field Help

-----Tearsheets-----

Code	Name	Dollars	Percent	Lineage	Bkbp	Adv	Sales
ADID	ADIDAS	25.00	13.68	0.32	0	1	1
NEWB	NEW BALANCE	62.50	34.21	0.81	1	0	0
NIKE	NIKE	12.00	6.57	0.15	0	1	1
Co-op Distribution Totals		99.50	54.46	1.28			
Actual Ad Size		2.36				becke	05/12/2004 16:37



Quoting

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account H604444 335-736-5327 Balance 10069.50

ACME MEDIA SERVICES
1925 CONSTITUTION AVE, ALEXANDRIA VA CHRIS IS A WOMAN

Ad # 173759 AdSrch-F8 Save & Srch C/T Kill Date *****

New Ad / Each Insert First Run Last Run Time 07/26/2003 07/26/2003 0

Class 719 EMPLOYMENT

Module STDAD Use Publisher
-Width -Height Size 1.00 2.36 2.38
of Preprints Preprint Pgs Words 0 0 42

Dept Code A Pts Code CON Pubs
- Billing Description GRAPHIC ARTIST ACME MEC
Purchase Order # PO143578
Ad Contact Jimmy Smith -Contract 285 RC

Credit Hold A Rate Holder
Wait Code A Standby Ad
Billing SIC 145 NIC TECH
Layout Reply Box # Yes Affidavits
of Days 1 # Rate Inserts 1
Salesperson Name Percentage
A Not Applicable 100.00

Ad Comments Not Camera Ready
Logo placed for subsidiary, not an error!!!

Text# 64025 Discount = %
Rate Amt 12.8 AdSize 2.36
= 30.208 x Inserts 1
= 30.21 - 0.00
= Gross Price 30.21
Flat Charges 0.00
Agency Disc 0.00 % 0.00
Sales Tax 0.0 % 0.00
Net Price 30.21
Pre-payment 0.00

Contract # Start Date End Date
Code Rate Level Commit
285 34/01/2003 12/21/2003
RC CON 10 300.00

Acct Hstry Copy Ad Ad Layout
Insert Order Ad Journal Flat Charge
Credit Card FAX Ad Payment
Sk Cell Rs E-Mail Ad Co-Ops
Quoting Upsells
Pre-Bill View Dates All Days
Orig Inls 04/30/2004 14:12
Last Inls 04/30/2004 14:36

Ad Quoting

Ad # 173759

Insertions	Rate Code	Rate	Single Price	Total
1		12.80	30.21	30.21
2		12.80	30.21	60.42
3		12.80	30.21	90.63
4		12.80	30.21	120.84
5		12.80	30.21	151.05
6		12.80	30.21	181.26
7		12.80	30.21	211.47
8		12.80	30.21	241.68
9		12.80	30.21	271.89
10		12.80	30.21	302.10
11		12.80	30.21	332.31
12		12.80	30.21	362.52
13		12.80	30.21	392.73
14		12.80	30.21	422.94
15		12.80	30.21	453.15
16		12.80	30.21	483.36
17		12.80	30.21	513.57
18		12.80	30.21	543.78
19		12.80	30.21	573.99
20		12.80	30.21	604.20
21		12.80	30.21	634.41
22		12.80	30.21	664.62
23		12.80	30.21	694.83
24		12.80	30.21	725.04
25		12.80	30.21	755.25

Upsells

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account 160444 335-736-5327 Balance 18069.50

ACME MEDIA SERVICES
1325 CONSTITUTION AVE, ALEXANDRIA VA CHRIS IS A WOMAN

Ad# 173759 AdSrch P8 Save & Srch C/T C Kill Data *****

New Ad / Each Insert First Run Last Run Time

Class 719 EMPLOYMENT

Module STDAD Use Publisher

Width 1.00 Height 2.36 Size 2.36

of Preprints 0 Preprint Pgs 42 Words

Dept Code A Rate Code CON Pub

Stats Override Billing Description No Yes

Billing Description GRAPHIC ARTIST ACME MEC

Purchase Order # PO143578

Ad Contact Jimmy Smith Contract 285 RC

Credit Hold A Rate Holder

Wait Code A Standby Ad

Billing SIC 145 NIC TECH

Layout Reply Box # Yes Affidavits

Both No #: 0

of Days 1 # Rate Inserts 1

Salesperson Name Percentage

A Not Applicable 100.00

Ad Comments Not Camera Ready

Logo placed for subsidiary, not an error!!!

Text# 64925

Discount = %

Rate Amt 12.8 Ad Size 2.36

Inserts

30.208 X 1

30.21 - 0.00

Gross Price 30.21

Flat Charges 0.00

Agency Disc 0.00 % 0.00

Sales Tax 0.0 % 0.00

Net Price 30.21

Pre-payment 0.00

Acct Histy Copy Ad Ad Layout

Insert Order Ad Journal Flat Charge

Credit Card FAX Ad Payment

Sh Cart % E-Mail Ad Co-Ord

Quoting Upsells

Pre-Bill View Price All Copy

Orig time 04/30/2004 14:12

Last time 04/30/2004 14:36

Upsell Prompts

Form Edit Database Record Field Help

Class Code Upsell Prompt

719	ASK FOR BORDER, COMPANY LOGO

Pre-Bill

Ad Insertion Entry - Main

DAILY NEWS update stored record 1 of 21

Account: 1604444 335-736-5327 Balance: 13069.50

ACME MEDIA SERVICES
1325 CONSTITUTION AVE., ALEXANDRIA VA CHRIS IS A WOMAN

Ad # 173759 AdSrch: F8 Save & Srch C/T Kill Data

New Ad / Each Insert

Class: 719 EMPLOYMENT

Module: STDAD Use Publisher

Width: 1.00 Height: 2.36 Size: 2.36

of Preprints: 0 Preprint Pgs: 0 Words: 42

Dept Code: A Rate Code: CON Pub

State: Override Billing Description: No Yes

Billing Description: GRAPHIC ARTIST ACME MEC

Purchase Order #: PO143578

Ad Contact: Jimmy Smith Contract: 285 RC

Credit Hold: A Rate Holder

Wait Code: A Standby Ad

Billing: SIC: 145 NIC: TECH

Layout: Both Reply Box #: Yes Affidavits: No

of Days: 1 # Rate Inserts: 1

Salesperson: A Not Applicable Percentage: 100.00

Ad Comments: Not Camera Ready
Logo placed for subsidiary, not an error!!!

Text # 64025

Discount = %

Rate Amt: 12.8 X Ad Size: 2.36

Inserts: 1

Net Price: 30.21

Pre-payment: 0.00

Contract # 285 Start Date 04/01/2003 End Date 11/31/2003

Code Rate Level Commit

RC CON 10 300.00

Acct Hstry Copy Ad Ad Layout

Insert Order Ad Journal Flat Charge

Credit Card FAX Ad Payment

Sk Cost By E-Mail Ad Co-Ops

Quoting Upsets

Pre-Bill New Price All Days

Orig date 04/30/2004 14:12

Last link 04/30/2004 14:36

Output Device

AR STATEMENTS

Server Name: ads1

Output Device: lp0

Output File Name: /vdata/print/r fsmnt.0513101111

Paper: NORMAL

Copies: 1

Start Date: 05/13/2004

Start Time: 10:11

FAX

Queue Report

E-mail

Cancel

CONTINUOUS QUEUE OF ENTRY

Requeue Entry

Yes No

Every # of Days: 0

at what Time of Day: *****

OR

Every # of Hours: 0

OR

What Day of Month: 0

View Price All Days

Printed 05/13/04 10:06

Page 1

AR Ad Edit List For DAILY NEWS
 Sorted By: Account Name
 Profit Number : 1

Account # Telephone	Advertiser Name Salsp	Ad-Number Class	Code Description	Run-Date Po-Number	I ModSz	#-Col PrPg	Inch/Line Preprints	Tot-Size	Rate-Used	Gross-Amnt Flat-AddCh	Agency Sa-Tax	Net-Amount Slsp-Amount	AM
160444 335-736-5327	ACME MEDIA A	SERVIC 719	173759 CON GRAPHIC ARTIST ACME	07/26/03 MEP0143578	I STDAD	1.00	2.36	2.36	12.800	62.71 120.00	0.00 0.00	182.71*	

Source	Publ	Zone	R	Edt	Sect	Page	Rate-Used	Gross-Amnt	Flat-AddCh	Agency	Sa-Tax	Net-Amount	AM
	DNR	A	R	77			2.560	12.55	24.00	0.00	0.00	36.55	M
	ECT	A	R	77			2.560	12.54	24.00	0.00	0.00	36.54	A
	NCT	A	R	77			2.560	12.54	24.00	0.00	0.00	36.54	A
	SCT	A	R	77			2.560	12.54	24.00	0.00	0.00	36.54	A
	WCT	A	R	77			2.560	12.54	24.00	0.00	0.00	36.54	A
TOTAL							12.800	62.71	120.00	0.00	0.00	182.71	

Code	Description	Publ	Zone	Type	Flat rate	Flat Amount	Flat-AddCh	Flat-Disc
TMS		ECT	A	FA			120.00	
CLS		WCT	A	FC		32.50		
TOTAL					0.0000	32.50	120.00	0.00

Ad Insertion

DAILY NEWS update stored

Account 160444 335-736-5327
 ACME MEDIA SERVICES
 1025 CONSTITUTION AVE, ALEXANDRIA VA

Ad# 173759 Ad\$ 182.71 Save

New Ad / Each Insert

Class 719 EMPLOYMENT

Module: STDAD Use Published

Width: 1.00 Height: 2.36 Size: 2.36

of Preprints: 0 Preprint Pgs: 0 Words: 42

Dept Code: A Rate Code: CON Pub

State: Override Billing Description: No

Billing Description: GRAPHIC ARTIST ACME ME

Purchase Order #: PO143578 Net Price: 30.21 Pre-payment: 0.00

Ad Contact: Jimmy Smith Contract: 285 RC

Credit Hold: A Rate Holder: Standby Ad: Neither

Wait Code: A Billing: SIC: 145 NIC: TECH

Layout: Reply Box # Yes Affidavits: Both No #: 0

of Days: 1 # Rate Inserts: 1

Salesperson: Name: Percentage: A Not Applicable 100.00

Ad Comments: Not Camera Ready / Logo placed for subsidiary, not an error!!!

Acct Hstry Copy Ad Ad Layout
 Insert Order Ad Journal Flat Charge
 Credit Card FAX Ad Payment
 Skt Card E-Mail Ad Co-ops
 Quoting Updates
 Pre-Bill View Price All Days
 Orig file: 04/30/2004 14:12
 Last file: 04/30/2004 14:36

Ad Edit Listing

Help
Form Edit Database Record Field

X
↶
DEVICE
TERMINAL
STORE DEFAULTS
RESET DEFAULTS

Include Option

Adds since last listing

Changes since last listing

Adds and Changes since last listing

Listing for Selected Accounts or All

Ads for One Day or Range of Dates

Sort By

Account Number

Account Name

Salesperson / Adv Name

Order Entered

Ad Number

Section / Page / Adv Name

Classification / Adv Name

Salesperson / Class

Rate Code / Adv Name

Sic Code / Adv Name

Nic Code / Adv Name

Run Date/Adv Name

~ Print Pub/Zone Detail
 Yes No

~ Include Credit Holds & Waits
 Yes No Only

Print Account Totals
 Yes No

Include Dummy Ads
 Yes No Only

Print Salesman Detail
 Yes No

Print Co-ops Ads Only
 Yes No

Print Flat Charge Detail
 Yes No

Print TF Ads Only
 Yes No

Type of Advertiser to Include
 Contract Transient Both

Print Publication Line
 Yes No

Include Only Ads ready for Billing
 Yes No

Include Preliminary Ads (Test)
 Yes No Only

One Day Price For Transient Ads
 Yes No

Include Header Ads
 Yes No Only

Print Ad Start & Stop Dates
 Yes No

Include Cash w Copy
 Yes No Only

Billed Ads Obtain Ad Price From
 Transaction File Ad File

Display Processing of Report
 Yes No

Ad #

Login

~ Profit Number DAILY NEWS

Group ALL

~ Publication ALL

Zone SO. HILLTOWN

Edition ALL

~ From Pub Date To Pub Date

Acct Range Classified Display

Dept. Code ALL

Nic Code ALL

Geo Area GLENDALE

Account # ALL

From Class ALL

To Class ALL

Sales Territory NORTH TERRITORY

~ Salesperson BEVERLY MITCHELL

Order Entered Questions

~ From Entered Date

To Entered Date

From Entered Time

To Entered Time

Type of Advertising to Include

Retail ClassLines

Preprints Legals

ClassDisplay OtherAds

Summary Report

Report only the totals

Lock Ad Dates

LOCK AD DATES

Form Edit Database Record Field Help

Seq Record #	3	Profit #	1	Class Ad	Yes No	Class Display	Yes No	PrePrints	Yes No	Starting Class	*****	Pub	SCT
Lock/Advance Date	07/23/2003	Retail Ads	Yes No	Legals	Yes No	Other Ads	Yes No	Ending Class	*****	Zone		Edt	****
Advance Date Only	Yes No												
Seq Record #	8	Profit #	1	Class Ad	Yes No	Class Display	Yes No	PrePrints	Yes No	Starting Class	*****	Pub	DNR
Lock/Advance Date	07/23/2003	Retail Ads	Yes No	Legals	Yes No	Other Ads	Yes No	Ending Class	*****	Zone	*****	Edt	****
Advance Date Only	Yes No												
Seq Record #	9	Profit #	1	Class Ad	Yes No	Class Display	Yes No	PrePrints	Yes No	Starting Class	*****	Pub	ECT
Lock/Advance Date	07/23/2003	Retail Ads	Yes No	Legals	Yes No	Other Ads	Yes No	Ending Class	*****	Zone	*****	Edt	****
Advance Date Only	Yes No												
Seq Record #		Profit #		Class Ad	Yes No	Class Display	Yes No	PrePrints	Yes No	Starting Class		Pub	
Lock/Advance Date		Retail Ads	Yes No	Legals	Yes No	Other Ads	Yes No	Ending Class		Zone		Edt	
Advance Date Only	Yes No												

becke 05/03/2004 11:54

Export Classified Ads to Pagination/Print

Daily Ad Dump

Process all publications? Yes No Publication: **SCT** **SOUTHERN COUNTY TIMES**

Cross Profit Centers? Yes No Zone:

Date to dump: **07/23/2003** **WED**

Include Class Display Ads? Yes No

Send Ads to the Internet? Yes No Format: **Normal**

Include Classification Headers for:

- Classes w/ads
- All classes
- None
- Only

Pagination Interface

- Vision Data
- Managing Editor
- Pongrass

Setting number: **1** Column Width: **85.00 pts**
Gutter Width: **9.00 pts**

	Starting class	Ending class
Include	100	999
Exclude	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

Printer Name: **lp0**

Paper Type: **NORMAL**

Page Width: **576.00 pts** **8.00 inches**

Page Height: **756.00 pts** **10.50 inches**

Export Ads **Print Ads** **Check Ads** **Exit**

Export & Print Ads **Print Ads with Ad #**

Export Display Ads to Pagination

Dump Ads to Display Pagination

Vendor File Format

APT Dewars Freedom Systems
 Harris Layout 8000 Managing Editor
 Pongrass

Publication: **SOUTHERN COUNTY TIMES**

Zone:

Edition: **TV WEEK**

Publication Date:

Ad Identification by

Ad Number Source (unless empty - will use Ad Number) Source

Cross Profit Centers

Yes No

Include Ads with Classifications

Yes No Only

To Email Address:

Create Batch File for Ad Tracking: Baseviews Production Manager Pro

Create Batch File for Ad Tracking: Managing Editors Round House



The screenshot shows a dialog box titled "Batch Ads to Managing Editor". It has a menu bar with "Form", "Edit", "Database", "Record", "Field", and "Help". The main area contains a "From Date" label followed by a text box containing "07/01/2003". Below this is a blue button labeled "Create Managing Editor Files". At the bottom, there is a "Processing Ad #" label followed by a text box.



The screenshot shows a dialog box titled "Batch Ads to Baseview". It has a menu bar with "Form", "Edit", "Database", "Record", "Field", and "Help". The main area contains a "From Date" label followed by a text box containing "07/01/2003". Below this is a blue button labeled "Create Baseview Files". At the bottom, there is a "Processing Ad #" label followed by a text box.

Import Section & Pages from Pagination: Layout 8000

Import Section & Pages from Pagination: Managing Editor

Receive From Layout 8000

Form Edit Database Record Field Help

Publication: SOUTHERN COUNTY TIMES

Zone: Not Applicable

Edition: CLASSIFIED BLOCK ADS

Run Date:

Receive Ads From Managing Editor

Form Edit Database Record Field Help

Publication: SOUTHERN COUNTY TIMES

Zone: Not Applicable

Edition: CLASSIFIED BLOCK ADS

Publication Date:

Create Ad List for OPI Server

Ad List for OPI Server

Form Edit Database Record Field Help

This batch program will produce 2 files. One file with all Running Ads and One file with only the Expired Ads since one day prior.

Publication Date

Yes No

Queue #	Status	Operation
	N	OP

[Entry not in Queue](#)

Server Name

Date to Begin Processing

Time to Begin Processing

CONTINUOUS REQUEUE OF ENTRY

Yes No

Every # of Days

at what Time of Day

OR

Every # of Hours

OR

What Day of Month

Import Ads from Other Classified Systems: APT Classified, Base View Classified, DTI Classified

Vision Data Classified Interface

Form Edit Database Record Field Help

Interface with APT Classified

This interface reads a file created by the APT classified system, the file name is specified below.

Important:

Make sure that the Publication Date specified below is greater than the last post date for all ads running in the Profit Center: **DAILY NEWS**

Printer:

File Name:

Publication Date: Last Post Date:

Prepaid Ads
 Billable Ads

Transient Error Account
Contract Error Account

Vision Data Classified Interface

Form Edit Database Record Field Help

Interface with BaseView Classified

This interface reads a file created by the BaseView classified system, the file name is specified below.

Important:

Make sure that the Publication Date specified below is greater than the last post date for all ads running in the Profit Center: **DAILY NEWS**

Printer:

File Name:

Publication Date: Last Post Date:

Error Account

Vision Data Classified Interface

Form Edit Database Record Field Help

Interface with DTI Classified

This interface reads a file created by the DTI classified system, the file name is specified below.

Important:

Make sure that the Publication Date specified below is greater than the last post date for all ads running in the Profit Center: **DAILY NEWS**

Printer:

File Name:

Publication Date: Last Post Date:

Transient Error Account
Contract Error Account

Import Ads from Other Classified Systems: Miles 33, Vision Data Classified (4.0)

Vision Data Interface with Miles 33

Form Edit Database Record Field Help

Interface with Miles 33 Ad Taking

This interface reads a file created by the Miles 33 Ad Taking system, the file name is specified below.

Important:

Make sure that the Publication Date specified below is greater than the last post date for all ads running in the Profit Center: **DAILY NEWS**

Printer:

File Name:

Publication Date: Last Post Date:

Error Account:

Vision Data Classified Interface

Form Edit Database Record Field Help

Interface with Vision Data Classified

This interface reads a file created in the Vision Data classified system, the file name is specified below.

Important:

Make sure that the Publication Date specified below is past the last post date for all ads running under the **DAILY NEWS**

Profit Center:

Printer:

File Name:

Publication Date: Last Post Date:

Error Account:

Print Affidavits

The screenshot shows a software window titled "Affidavits". At the top, there is a toolbar with four buttons: "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET DEFAULTS". Below the toolbar, the "Publication" is set to "SCT" and "SOUTHERN COUNTY TIMES". The "From Pub, Date" and "To Pub, Date" are both set to "05/13/2004". The "Ad #" is "1733355". Under the "Print Option" section, three options are listed: "Print Affidavit report" (selected with a diamond), "Print Actual affidavits" (unselected), and "Print mail labels" (unselected). There is also an unchecked checkbox for "Use Billing Address" and a blue button labeled "Configure Label Options".

Affidavits

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Publication **SCT** SOUTHERN COUNTY TIMES

From Pub, Date **05/13/2004** To Pub, Date **05/13/2004**

Ad # **1733355**

Print Option

- ◆ **Print Affidavit report**
- ◇ Print Actual affidavits
- ◇ Print mail labels

Use Billing Address

Configure Label Options

Post Ads to Billing

Post Ads To Billing

Form Edit Database Record Field Help

Be sure you have a recent BACKUP and be sure not to SKIP a date that needs to be Posted. If you do you will need to go back to your backup because this process is irreversible.

Queue #	Status	Operation
3155	N	PS

Server Name

WARNING: Do not skip valid posting date!

Publication Date to Post

Date to Begin Posting

Time to Begin Posting

Accounting Menu



Transaction Maintenance

Transaction Entry

Form Edit Database Record Field Help

DAILY NEWS

Account # **1604444** **ACME MEDIA SERVICES** Invoice Date **07/31/2003**
 Trx # **544892** Ad# **169895** Invoice # **186812**
 Pub Date **07/22/2003** **TUE** Acct'g Period **200307**
 Acct Comment **CHRIS IS A WOMAN**

Group Code ***** -Rate Code **CON** **Pub**

-Bill Descr **WORKING PLACES 39.99**

PO # **ORD.#N-30702-8499**

Code	Contract Information	Rate	Level	Commit
C	CCP	0		0.00
RC	CON	10		300.00

Ad Detail Information

Total Rate Amt	12.8
Total Discount	0.00 %
Total Gross Price	614.40
Total Flat Add'l	0.00
Total Agency Disc	0.00 % 0.00
Total Sales Tax	0.00 % 0.00
Total Net Price	614.40
Unpaid Amount	614.40

# Days	# Inserts	Words	# of Preprints	Pages
1	1	0	0	0

Default SAU Dimensions

Modular	Width	Height	Size
A	4.00	12.00	48.00

Contract **285** RC # Tears **500**

Source ***** SIC **0**

Dept ***** NIC **A**

Ad Status **Active Running Ad** Class **A**

Salespers	Name	% of Sale
14	BEVERLY MITCHELL	100.00

Each Insert **Trx Flat Charges F8**

Co-op Info F11 **Print List F12**

bever 07/22/2003 10:46

Transaction Detail

Pub	Zone	Edition	Run Status	Sect Ran	Page Ran
DNR	A	77	◆ Run \ Combo	0	0
ECT	A	77	◆ Run \ Combo	0	0
NCT	A	77	◆ Run \ Combo	0	0
SCT	A	77	◆ Run \ Combo	0	0
WCT	A	77	◆ Run \ Combo	0	0
			◇ Run \ Combo		
			◇ Run \ Combo		
			◇ Run \ Combo		

Offer Exceptions sherr 07/22/2003 10:46

Transaction Flat Charges

Transaction Entry

Form Edit Database Record Field

DAILY NEWS

Account # 160444 ACME MEDIA SERVICES

Trx # 544892 Ad # 169895

Pub Date 07/22/2003 TUE

Group Code ***** -Rate Code CON Pub

-Bill Descr WORKING PLACES 39.99

PO # ORD.#N-30702-8499

# Days	# Inserts	Words	# of Preprints	Pages
1	1	0	0	0

Default SAU Dimensions

Modular	-Width	Height	Size
A	4.00	12.00	48.00

Contract 285 RC # Tears 500

-Source SIC 0

Dept ***** NIC A

Ad Status Active Running Ad Class A

Salespers	Name	% of Sale
14	BEVERLY MITCHELL	100.00

Each Insert **Trx Flat Charges F8**

Co-op Info F11 Print List F12

bever 07/22/2003 10:46

Transaction Flat Charge/Disc/Rates

Form Edit Database Record Field Help

Flat Code	Pub	Zone	Flat Type	FA Type	Contract Number	Code	Charge	Rate Amt	Disc %
1CLR	DNR	*****	FA		332	C	220.00	0.0	0.00
SPECIAL COLOR									
ABC	DNR	*****	FA	***	332	C	165.00	0.0	0.00
AUTOBOOK COLOR									

Discount Type Rate Lineage

becke 15/03/2004 13:08

Total Discount 0.00%

Total Gross Price 614.40

Total Flat Add'l 0.00

Total Agency Disc 0.00 % 0.00

Total Sales Tax 0.00 % 0.00

Total Net Price 614.40

Unpaid Amount 614.40

Co-op Information

Print List (please see Page 63)

The screenshot displays two windows from a software application. The 'Transaction Entry' window is the primary focus, showing various fields for account and transaction details. A red circle highlights the 'Co-op Info F11' button at the bottom of this window. A red arrow points from this button to the 'Co-Ops' window, which is a separate window titled 'Co-Ops' showing a table of co-op distribution data.

Transaction Entry Window Data:

- Account #: 1604444 ACME MEDIA SERVICES
- Trx #: 544892 Ad#: 169895
- Pub Date: 07/22/2003 TUE
- Group Code: ***** -Rate Code: CON Pub
- Bill Descr: WORKING PLACES 39.99
- PO #: ORD.#N-30702-8499
- Contract: 285 RC # Tears: 500
- Source: SIC: 0
- Dept: ***** NIC: A
- Ad Status: Active Running Ad Class: A
- Salespers: 14 BEVERLY MITCHELL % of Sale: 100.00

Co-Ops Window Table:

Co-op	Co-op Name	Percent	Lineage	Dollars	# Tears
ADID	ADIDAS	20.00	9.60	122.88	0
NEWB	NEW BALANCE	35.00	16.80	215.04	1
Co-op distribution totals:		55.00	26.40	337.92	

Transaction Dispute Maintenance

Transaction Dispute Maintenance										
DspCde	Acct No	Tran Num	Ad Num	Pub Date	Description	PO#	Ad size	Rate	Net Price	Amnt Unpaid
*****	1604444	362695	34345	09/29/2001	MORE MINUTES,GREAT PORD.#59884-156		48.00	V50	576.00	0.00
*****	1604444	364239	35802	10/06/2001	NOW KEEP YOUR MINUT		48.00	V50	576.00	0.00
*****	1604444	366337	37540	10/13/2001	FAMILY SHARE.BUY 3	ORD.#N-11011-802	48.00	V50	576.00	0.00
*****	1604444	368659	38952	10/20/2001	FAMILY SHARE	ORD.#N-11010-816	48.00	V50	576.00	0.00
*****	1604444	370877	40529	10/27/2001	FAMILY SHARE- BUY 1	ORD.#N-11010-816	48.00	V50	576.00	0.00
*****	1604444	372613	41772	11/03/2001	URGENCY		48.00	V50	576.00	0.00
NO	1604444	374409	43546	11/10/2001	URGENCY	ORD.#N-11030-808	48.00	V50	576.00	576.00
*****	1604444	376357	45154	11/17/2001	BEST DEAL OF YEAR	IO#N-11107-8289	48.00	V50	576.00	0.00
*****	1604444	378162	46298	11/24/2001	ACT NOW -LIMITED TIME	IO.#N-11115-8029	48.00	V50	576.00	0.00
*****	1604444	381261	48775	12/06/2001	HUGE HOLIDAY SAVING	ORDER #N-11129-8	48.00	V50	576.00	0.00
*****	1604444	383222	50314	12/13/2001	GREAT HOLIDAY SAVIN	ORDER#N-11205-8	48.00	V50	576.00	0.00
*****	1604444	384524	51258	12/18/2001	7 DAYS LEFT	ORDER#N-11211-8	48.00	V50	576.00	0.00
*****	1604444	385043	51644	12/20/2001	5 DAYS LEFT	ORDER#N-11211-8	48.00	V50	576.00	0.00
*****	1604444	386325	52020	12/24/2001	LAST SHOPPING DAY	ORDER# N-11212-8	48.00	V50	576.00	0.00
*****	1604444	386711	52668	12/27/2001	DON'T WAIT-PHONE SAL	ORD.#N-11218-825	48.00	V50	576.00	0.00

Transaction Edit Listing

Transaction Edit Listing

DEVICE
TERMINAL
STORE DEFAULTS
RESET DEFAULTS

Profit Number: DAILY NEWS

Accounting Period 07/01/2003 thru 07/31/2003

Login <input type="text"/>	Acct Range <input type="text"/> ALL
Rate code <input type="text"/> ALL	Account # <input type="text"/> ALL
Group <input type="text"/> ALL	Salesperson <input type="text"/> ALL
Publication <input type="text"/> ALL	Geographic Area <input type="text"/> ALL
Zone <input type="text"/> ALL	From Class <input type="text"/> ALL
Edition <input type="text"/> ALL	To Class <input type="text"/> ALL

Sort by

- Account Number
- Account Name
- Space Summary Category
- Order Entered
- Salesperson / Class
- Rate Code
- Account Range
- Date
- SIC Code
- NIC Code
- Section / Page
- Classification Code

Include Option

- One Day's Transactions
- All Transactions in Period

Publication Date

Order Entered Questions

From Entered Date

To Entered Date

From Entered Time

To Entered Time

Print only Transactions with Sales Tax ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Print Co-op Transactions Only ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Print Telephone # ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print No Charge Trx Only <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Print Overriden Transactions Only ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Print Ad# ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Pub/Zone Detail ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Include Flat Discounts <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Only	Print Invoice # ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Salesman Detail ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Type of Advertiser to Include <input type="checkbox"/> Contract <input type="checkbox"/> Transient <input checked="" type="checkbox"/> Both	Print Classification ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Account Totals ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Print ? <input type="checkbox"/> Modular Size <input checked="" type="checkbox"/> Salesperson	Print Summary Only ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Flat Charge Detail ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Print ? <input checked="" type="checkbox"/> Source <input type="checkbox"/> Ad Text Name	Type of Transactions to Include <input type="checkbox"/> Paid <input type="checkbox"/> Unpaid <input checked="" type="checkbox"/> All
Print Co-op Detail ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Display Processing of Report ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Payment Lock Date Maintenance

Payment Lock Date Maintenance

Form Edit Database Record Field Help

This date is used to default the next payment date in both the accounting and ad entry payment entry. It is also used to prevent payments prior to this date from being changed in the ad payment entry, but not in the accounting payment entry.

DAILY NEWS

Payment Lock Date 07/07/2003

Payments

Payments

Period **200307** C/T **C**

Payment # **198912** Account Range **DNR**

Batch Cd Invoice #

Acct # **1604444** Ad #

ACME MEDIA SERVICES

Pay/Adj Code **PAY** Salesperson

Publication **DNR** Dept Code

Date **07/07/2003**

~Check # **734111**

Description **PAYMENT THANK YOU**

Manually Distribute to Selected Invoices
 Automatically Distribute to Oldest Items
 Undistribute Payment Application
 Next Month Payment

~ Payment Amount **5529.80** Unapplied Amount **5,529.80**

Amt to Apply to Service Charge **0.00** Unpaid Serv. Charges **57.30**

Credit Card Entry

~ Card Type **A** Not Applicable

Card Number

Expiration Date

Reference #

Approval **Submit**

Default First Field for Entry
 Acct # Ad # Invoice #

Default Prompt Pay Discount
 Yes No

Clear to Add after Save
 Yes No

	Period	200307	This Month	4300.80	Last Payment
Opening Balance		28190.99	Current	4972.50	04/30/2004
MTD Payments		16452.50	Over 30	6173.10	30.21
MTD Sales		4300.80	Over 60	592.89	
Balance Due		16039.29	Over 90	0.00	Acct Status
Prompt Pay Discount		0.00	Over 120	0.00	Acct Open Item
			Over 150	0.00	

Apply to Invoices or Ads					Select by Ads or Invoices
Invoice #	Invoice Date	Net Charges	Amount Due	Apply Dist	
121838	11/30/2001	2304.00	576.00	0.00	
173403	03/31/2003	9310.70	3567.50	0.00	
176306	04/30/2003	12589.20	2585.20	0.00	
179743	05/31/2003	6173.10	6173.10	0.00	
183370	06/30/2003	4915.20	4915.20	0.00	
186812	07/31/2003	4300.80	4300.80	0.00	
Total		153661.05	22117.80	0.00	

Apply to Individual Transactions				
Transaction #	Transact Date	Net Price	Amount Due	Apply Dist
372613	11/03/2001	576.00	0.00	0.00
374409	11/10/2001	576.00	576.00	
376357	11/17/2001	576.00	0.00	
378162	11/24/2001	576.00	0.00	

Print Receipt **Print Payment Edit Listing**

becke 05/03/2004 13:17

65

Import Payments: From Harris Payments or OCR Payments

OCR Load Payments

Form Edit Field Help

STORE DEFAULTS RESET DEFAULTS

Translate a file generated by Harris into payments and insert them into the database.

Payment Date to Load

Payment Code Payment Thank You

Debit Adjustment Code BAD DEBT TRANSFER

Select the Harris Payment File to Import

OCR Load Payments

Form Edit Field Help

STORE DEFAULTS RESET DEFAULTS

Translate a file generated by Harris into payments and insert them into the database.

Payment Date to Load

Payment Code Payment Thank You

Debit Adjustment Code BAD DEBT TRANSFER

Select the Harris Payment File to Import

Payment Edit Listing

Payment Edit Listing

Form Edit Database Record Field Help

Accounting Period

Login

Department Code(Blank for all) ALL

Acct Range(Blank for all) Classified Display

Publication (Blank for all) SOUTHERN COUNTY TIMI

Pay codes (Blank for all)

Acct No (Blank for all) ALL

Sort Option

- Account Number
- Account Name
- Space Summary Category
- Order Entered
- Credit Card Type/Advertiser
- Payment Date / Advertiser
- Payment Code / Advertiser
- Account Range / Advertiser
- Department Code / Advertiser

Include Option

- One Days Payments
- All Payments for Period

Enter Date:

Batch Code

Print Batch Code

Yes No

Print Summary Only?

Yes No

Type of Advertiser to Include

Commercial Transient Both

Print Distribution

Yes No

Include Payments

Yes No

Include Discounts

Yes No

Include Adjustments

Yes No

Include Credit Card Payments

Yes No Only

Print ONLY Pay for Killed/Cancelled Ads

Yes No

Credit Card Batch Manager

The screenshot shows a dialog box titled "Credit Card Batch Manager" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". The main area is titled "ICVERIFY Functions" and contains two unchecked checkboxes: "Settle with credit processor" and "Run credit card clean-up process". Below these is an "Output Device" field with the value "lp0" highlighted in yellow. At the bottom, there are three blue buttons: "Process", "Cancel", and "Lost Transaction report".

Credit Card Batch Manager

Form Edit Database Record Field Help

ICVERIFY Functions

Settle with credit processor

Run credit card clean-up process

Output Device: lp0 /

Process Cancel

Lost Transaction report

Export Credit File to Other Classified System: Base View

Credit Export to BaseView

Form Edit Database Record Field Help

Export Credit File to Base View
File Name: /vdata/av/clads/CREDITINFO.DDF

Queue #	Status	Operation
	N	BV

Entry not in Queue

Server Name: system

Date to Begin Processing: 05/14/2004

Time to Begin Processing: 10:58

CONTINUOUS REQUEUE OF ENTRY

Requeue Entry
 Yes No

Every # of Days: 0

at what Time of Day: *****

OR

Every # of Hours: 0

OR

What Day of Month: 0

Submit entry into Queue

Export Credit File to Other Classified System: DTI



Export Credit File to Other Classified System: Miles 33

Credit Export to Miles33

Form Edit Database Record Field Help

Export Credit File to Miles 33
File Name: /vdata/ary/clads/bad_credit.txt

Queue #	Status	Operation
	N	M3

Entry not in Queue

Server Name: system

Date to Begin Processing: 05/14/2004

Time to Begin Processing: 11:23

CONTINUOUS REQUEUE OF ENTRY

Requeue Entry
 Yes No

Every # of Days: 0

at what Time of Day:

OR

Every # of Hours: 0

OR

What Day of Month: 0

Submit entry into Queue

Mailgram Maintenance

May 3rd, 2004

Daily News-Record
P.O. Box 193
Harrisonburg, VA

ACME MED
ATTN: CH
1325 CON
ALEXANDR

Account# 160444

Just a reminder t
Accounts over 30

Sincerely,
Betty Heinz
Business Manager

540-555-6209

Mailgram Maintenance

Form Edit Database Record Field

ViewLetter UseThisLetter Mailgram_no: 4 Page 1 Page 2

1
2
3
4
5
6 [Date _____]
7
8 Daily News
9 P.O. Box 123
10 Anytown, VA 12345
11
12
13 [Name_*****]
14 [Address_1_*****]
15 [Address_2_*****]
16 [City_state_zip_*****]
17
18 Account# [Account#]
19
20
21
22 Just a reminder that your account is now due in the amount of \$0.00.
23 Accounts over 30 days will be charged a finance fee. Please contact your Business Manager for more information.
24
25
26 Sincerely,
27 Betty Heinz
28 Business Manager
29
30 540-555-6209
31
32
33

AVAILABLE FIELD HOLDERS:
[Account#]
[Name_*****]
[Address_1_*****]
[Address_2_*****]
[Address_3_*****]

Mailgrams / Labels / Master List

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

PRINT: Mailgrams Mail labels Master Mailgram Number: 4 Configure Label Options

Addresses to use: Master only Where bill is sent Use agency address if applicable? Yes No

SELECTING / SORTING CRITERIA:

Advertised after ***** Group: Type Of Advertiser To Include Contract Transient All Only Accts with Contracts? Yes No

Aging Buckets Range Selection: NONE Over 30 Over 60 Over 90 Over 120 Over 150 Where amount is over 0.00

	Starting Value;	Ending Value;	Sort Order;		Starting Value;	Ending Value;	Sort Order;
Account #:	160444	160444	0	Salesperson:			0
Alt key:			0	Geo Area:			0
Name:			0	Inamed Bill Code:			0
City:			0	Current:			0
State:			0	Over30:			0
Zip Code:			0	Over60:			0
Postal Code:			0	Over90:			0
Area code:			0	Over120:			0
Exch code:			0	Over150:			0
Phone #:			0	Balance:			0
Extension:			0	Last Pay Amt:			0
Sic code:			0	Last Pay Date:			0
Acct range:			0	Last Trx Date:			0
Demog code:			0	Start Date:			0

Export Files to Data Warehouse

Export Data to Data Warehouse

Form Edit Database Record Field Help

Export Data to Data Warehouse Directory
File Name: /vdata/work/totalad.txt

This program will create a main data file for interfacing to data analysis programs for the periods selected and several other cross-reference text files ending with .txt in the work directory.

Starting Period

Ending Period

Include Transactions
 Yes No

Include Payments
 Yes No

Include Adjustments
 Yes No

Include Discounts
 Yes No

Queue #	Status	Operation
	N	DW

Entry not in Queue

Server Name

Date to Begin Processing

Time to Begin Processing

CONTINUOUS REQUEUE OF ENTRY

Requeue Entry
 Yes No

Every # of Days

at what Time of Day

OR

Every # of Hours

OR

What Day of Month

Sarbanes-Oxley Security Report

Sarbanes Oxley Security Export

Form Edit Database Record Field Help

Export User Security for Sarbanes Oxley

Queue #	Status	Operation
	N	SA

Entry not in Queue

Server Name: ads1

Date to Begin Processing: 05/03/2004

Time to Begin Processing: 13:29

CONTINUOUS REQUEUE OF ENTRY

Requeue Entry

Yes No

Every # of Days: 15

at what Time of Day: 21:00

OR

Every # of Hours: 0

OR

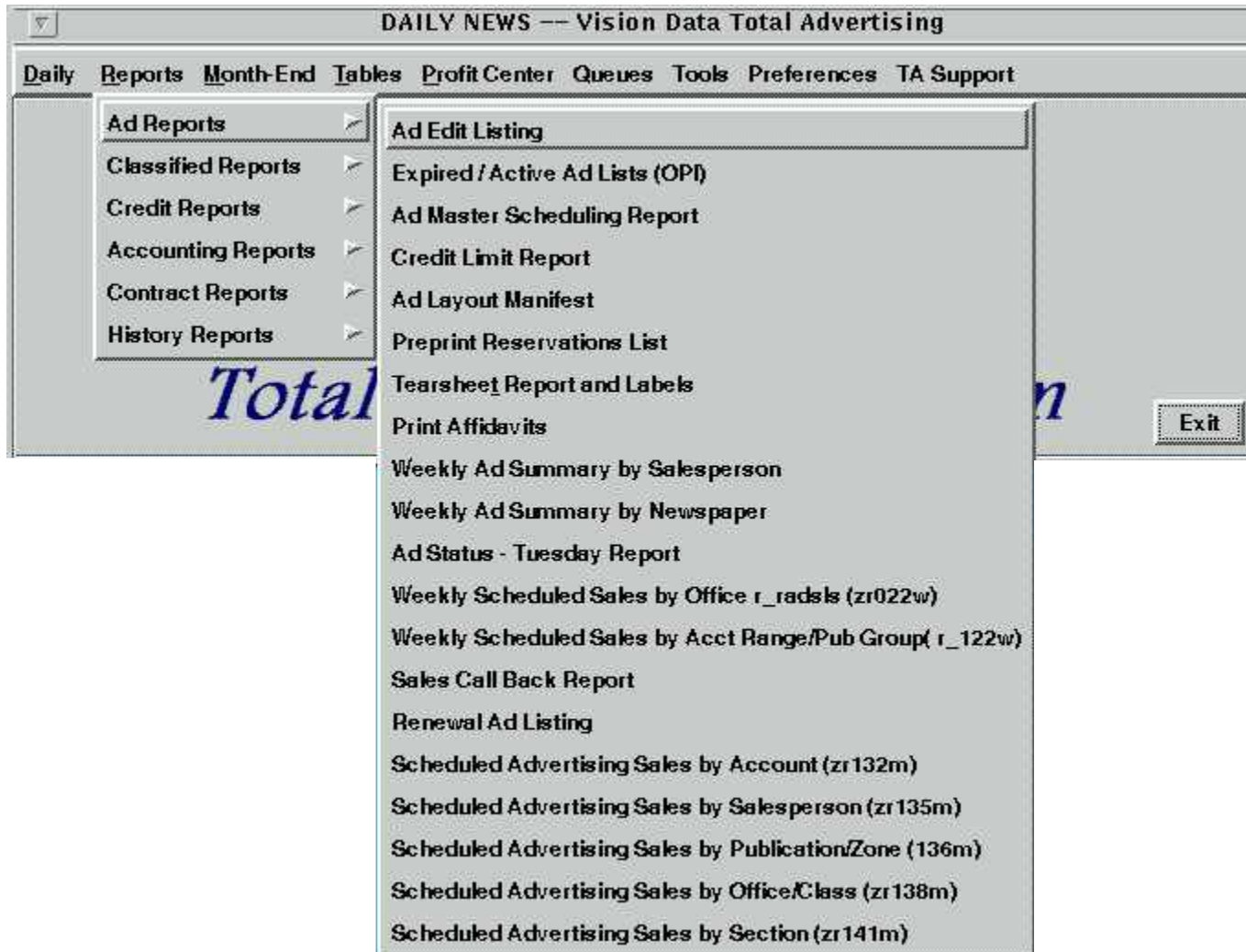
What Day of Month:

Submit Entry Into Queue

Reports Menu



Ad Reports Menu



Ad Edit Listing

Printed 03/30/2004 15:27

AR Transaction Edit List For DAILY NEWS
Sorted By: Advertiser Name
Profit Number : 1

Page 1

Account #	Advertiser Name	Trans-Num	RateC	Trans-Date	T SlsMn	#-CoInchLine	Tot-Size	Rate-Used	Gross-Amnt	Agency Net-Amount	AM
		Description		Po-Number	PrPg	Preprints		-Source-	Flat-AddCh	Sa-Tax	Unpaid
1602696	A & D APPLICATORS	542244	CC7	07/11/2003	L 91	1.00	7.00	49.00	0.800	39.20	39.20 P
	DNR/A	DRYWALL, METAL FRAM							.00	.00	.00
1008	A & E AUTOMOTIVE	542014	ZVC	07/11/2003	I 83	3.00	8.25	24.75	12.950	320.51	320.51 P
	DNR/A	USED CAR AD							.00	.00	320.51
1008	A & E AUTOMOTIVE	543198	AB	07/16/2003	I 16	4.00	11.50	46			
	DNR/A	AUTOBOOK									
1206	A & N STORE	542330	CCC	07/12/2003	L 89	1.00	25.00	25			
	DNR/A	A&N YOUR ATHLETIC OU									
456301	A B MCHONE & SONS	543236	CC7	07/16/2003	L 89	1.00	4.00	24			
	DNR/A	EXCELLENT 2 BEDROOM									
1615954	AA PERMACOAT-CASH	539905	TV5	07/03/2003	I 12	1.00	5.00	5			
	DNR/A	AA PERMACOAT									
1615954	AA PERMACOAT-CASH	539906	BP	07/03/2003	I 12	2.00	2.50	5			
	DNR/A	AA PERMACOAT									
1615954	AA PERMACOAT-CASH	540853	BP	07/07/2003	I 12	2.00	2.50	5			
	DNR/A	AA PERMACOAT									
1615954	AA PERMACOAT-CASH	542289	TV5	07/11/2003	I 12	1.00	5.00	5			
	DNR/A	AA PERMACOAT									

Transaction Edit Listing

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Profit Number: 1 DAILY NEWS

Accounting Period: 200307 07/01/2003 thru 07/31/2003

Login: [] Acct Range: [] ALL

Rate code: [] ANY Account #: [] ALL

Group: [] ALL Salesperson: [] ALL

Publication: [] ALL Geographic Area: [] ALL

Zone: [] ALL From Class: [] ALL

Edition: [] ALL To Class: [] ALL

Sort by:

- Account Number
- Account Name
- Space Summary Category
- Order Entered
- Salesperson / Class
- Rate Code
- Account Range
- Date
- SIC Code
- NIG Code
- Section / Page
- Classification Code

Print Pub/Zone Detail? Yes No

Print Salesman Detail? Yes No

Print Account Totals? Yes No

Print Flat Charge Detail? Yes No

Print Co-op Detail? Yes No

Include Option:

- One Day's Transactions
- All Transactions in Period

Publication Date: []

Print only Transactions with Sales Tax? Yes No

Print Co-op Transactions Only? Yes No

Print No Charge Trx Only? Yes No

Print Override Transactions Only? Yes No

Include Flat Discounts: Yes No Only

Type of Advertiser to Include: Contract Transient Both

Print? Modular Size Salesperson

Print? Source Ad Text Name

Order Entered Questions:

From Entered Date: []

To Entered Date: []

From Entered Time: []

To Entered Time: []

Print Telephone #? Yes No

Print Ad? Yes No

Print Invoice #? Yes No

Print Classification? Yes No

Print Summary Only? Yes No

Type of Transactions to Include: Paid Unpaid All

Display Processing of Report? Yes No

Expired / Active Ads List (OPI)

Printed 05/14/04 11:59

ACTIVE AD LIST for DAILY NEWS

Page 2

Source	Ad Number	Advertiser Name Next 31 Active Ad dates
V000001072	1072	HARTMAN MOTOR SALES INC 5/7:14:21:28:6/4:11:18:25:7/2:9:16:23:30:8/6:13:20:27:9/3:10:17:24:10/1:8:15:22:29:11/5:12:19:26:12/3:
V000022394	22394	PLAN 9 MUSIC 12/14:
V000057968	57968	THANK YOU PAID ADS ad not scheduled
V000058258	58258	STAUNTON NEWS LEADER ad not scheduled
V000058264	58264	THE RECORDER ad not scheduled
V000059859	59859	EVERS FAMILY RESTAURANT ad not scheduled
V000060001	60001	THANK YOU PAID ADS ad not scheduled
V000060065	60065	AUGUSTA CO BD OF SUPERVIS ad not scheduled
V000060701	60701	CENTURY 21/REAL ESTATE UNLTD ad not scheduled
V000062291	62291	DISPLAY/CLASS INCHES NOT ad not scheduled
V000062346	62346	OTTERBEIN U METHODIST CH ad not scheduled
V000062676	62676	HELMUTH BUILDERS SUPPLY ad not scheduled
V000063162	63162	CHARLIE OBAUGH - AGENCY ad not scheduled
V000063211	63211	GARBERS CHURCH OF THE BRE ad not scheduled
V000063639	63639	MYERS FORD CO ad not scheduled
V000063747	63747	W A HARTMAN MEMORIALS ad not scheduled
V000063787	63787	SPRING CREEK CH OF NAZARENE ad not scheduled
V000064299	64299	NEWLAND ENTERPRISES INC ad not scheduled
V000064326	64326	EAGLE CARPETS ad not scheduled

Expired/Active Ads

Form Edit Database Record Field Help

Two Lists: Expired Ad and Active Ad List

Profit Number **DAILY NEWS**

Publication **DAILY NEWS**

Zone **ALL**

Edition **ALL**

Publication Date

Use the Current Date
 Yes No

Include Ads with Island Ad Text
 No Yes Only

Use Source
 Use Ad Number
 Use Both Source and Ad Number

Ad Master Scheduling Report

Printed 05/17/04 10:17

Page 1

AR Master Ad Scheduling Report For DAILY NEWS
for Ads Scheduled from 07/31/03
Profit Number : 1

Acct No	Agency	Advertiser	Agency Info	Geo	Acct Salesperson(s)	Class	SIC Desc
1602696 A		A & D APPLICATORS INC 773 NEWDALE SCHOOL RD TIMBERVILLE NY 12253		A	Not Applicable	655	

	Ads:	Ad Number	Dates Scheduled		Plat		
		173758	07/24/2003 - 08/08/2003	14 Inserts	Mon Tu720		
		B-Desc:	DRYWALL, METAL FRAMING, A				
		Source:					
		Instr:					
		PO #:					
		Pub/Zone:	DNR				
		Ad Sales:	CAT				
		172559	07/17/2003 - 08/01/2003	14 Inserts	Mon Tu720		
		B-Desc:	DRYWALL, METAL FRAMING, A				
		Source:					
		Instr:					
		PO #:					
		Pub/Zone:	DNR				
		Ad Sales:	CAT				

700989 A		AAMCO TRANSMISSION NEINSTEIN INC 1851 RESERVIOR ST ALBANY NY 12201					

	Ads:	Ad Number	Dates Scheduled		Plat		
		173351	07/31		BUS		
		B-Desc:	SHEN VALLEY BUSINESS JOUR				
		Source:					
		Instr:					
		PO #:					
		Pub/Zone:	DNR				
		Ad Sales:	SAN				
		163471	06/03/2003 - 05/25/2004	52 Inserts	Tue D1KID		
		B-Desc:	KID SC00P				
		Source:					
		Instr:					
		PO #:					
		Pub/Zone:	DNR				
		Ad Sales:	SAN				

1609466 A		ABI INC ATTN: LADDU TOMUTAC					

Ad Master Scheduling Report

Form Edit Database Record Field Help

Account Name
 Salesperson

Type of Advertiser to Include
 Contract Transient Both

Include Credit holds & Waits
 Yes No Only

Starting Pub Date: 07/31/2003
 Ending Pub Date: 07/31/2003

Group: ALL
 Publication: ALL
 Zone: ALL
 Edition: ***** ALL
 Acct Range: CD Classified Display
 Geo Area: GI GILBERT
 Account #: 1604444
 Salesperson: ALL

Credit Limit Report

Printed: 05/17/04 10:28

PAGE: 1

PRELIMINARY OVER CREDIT LIMIT REPORT
 PUBLICATION DATE: 07/01/03
 PUBLICATION: ALL
 ACCOUNT RANGE: ALL

Acct-#	Start Date	Ad-#	Account Name	Price	Credit Limit	Balance Due	Last Pay Date	Salsp	Over 60+
	Credit Type		Pub/Zone					CrdHld	WaitRsn
26302	09/24/96 Must Prepay	168649	AUTO KRAFTERS-PREPAID ADS DNR/A	67.20	0.00	0.00	07/03/03	84 A	A 0.00
1612633	10/30/02 Over 30	168039	BABER DNR/A	29.40	150.00	109.20	04/10/03	84 A	A 0.00
1609509	06/07/02 Credit Limit	168646	CAMP HORIZONS DNR/A	279.30	150.00	279.30	06/17/03	84 A	A 0.00
1615035	04/21/03 Over 30	161835	CAYWOOD DNR/A	91.20	150.00	4.80	07/02/03	89 A	A 0.00
566877	01/01/95 Over 60	169035	COLDWELL BANKER/FUNKHOUSER DNR/A	50.40	0.00	16607.53	07/09/03	82 A	A 4.63
566877	01/01/95 Over 60	169044	COLDWELL BANKER/FUNKHOUSER DNR/A	61.60	0.00	16607.53	07/09/03	82 A	A 4.63
1601051	06/19/01 Credit Limit	162931	COMPLETE HOME REPAIR DNR/A	192.00	150.00	251.15	07/10/03	89 A	A 0.00
1601051	06/19/01 Credit Limit	167697	COMPLETE HOME REPAIR DNR/A	96.00	150.00	251.15	07/10/03	82	0.00
1601876	07/11/01 Credit Limit	168077	CONNER HOMES DNR/A	36.00					
1601876	07/11/01 Credit Limit	168078	CONNER HOMES DNR/A	36.00					
1601876	07/11/01 Credit Limit	168079	CONNER HOMES DNR/A	36.00					
700462	01/01/95 Over 60	169244	DAIRY QUEEN - PORT ROAD DNR/A	47.00					
700462	01/01/95	169520	DAIRY QUEEN - PORT ROAD	59.00					

Credit Limit Report

Form Edit Database Record Field Help

Run Date:

Publication: All publications

Acct Range: ALL

Advertiser Type

Contract
 Transient
 Both

Ad Layout Manifest Report

(r_raman) Printed 05/17/04 10:44 A D L A Y O U T M A N I F E S T PAGE 1
 Sort By: Ad Number

ZONE: A EDITION: 99 PUBLICATION: DNR PUB DATE: 07/01/03

AD NUMBER	COL	X	IN/CNT	CLS#	ADVERTISER NAME	AD DESCRIPTION	SOURCE	SL	TV	B	SPECIAL	
27879	9.0	X	1.50	266	DISPLAY/CLASS INCH	HEADER - SECTION BREAK		81		2		
159302	2.0	X	3.25	266	DISPLAY/CLASS INCH	DENNIS THE MENACE		81		0		
159329	2.0	X	3.25	266	DISPLAY/CLASS INCH	FAMILY CIRCUS		81		0		
159351	3.0	X	5.50	266	DISPLAY/CLASS INCH	QUIZ		81		0		
163448	2.0	X	5.25	915	RSVP	DONNA C COMER		91		0		
164730	2.0	X	5.25	915	JAMES P WEISSENBOR	RICHARD LEE STANLEY		16		0		
167026	2.0	X	6.25	107	HBURG PLANNING COM	7/9 REZONING/ORD AMEN						
167824	1.0	X	3.50	915	CLASSIFIED PAID AD	JESS' LUNCH #2						
168188	2.0	X	4.00	720	TYSON FOODS INC/HB	DAY SHIFT MAINT ELEC						
168808	2.0	X	3.25	720	GEORGE'S CHICKEN L	MAINTENANCE MECHANIC						
168862	2.0	X	4.00	721	HBURG NISSAN	SALES ASSOCIATE						
169259	2.0	X	4.00	915	RHAM CO BD OF SUPE	7/9 ADOPT AN ORDINAN						
169260	2.0	X	3.25	915	WHARTON ALDHIZER &	HAROLD W YOUNG						
169363	4.0	X	8.00	802	CHARLIE OBAUGH - A	AGENCY- USED						
PUB TOTAL			TOTAL UNITS	149.00	TOTAL ADS		14					

Ad Manifest

Form Edit Database Record Field Help

Admanifest Report Description

This report is used to assist in the layout of the paper.

The pre-sorted option prints all Ads with page requests first, then section/page requests, group requests, Color Ads, ROP Ads.

The condensed option prints 1 line of information for each ad and places them across the page in all 6 column ads, 5 column ads etc.

Sort by

<input checked="" type="checkbox"/> Ad Number	<input type="checkbox"/> Size (Columns - Inches)
<input type="checkbox"/> Special Instructions	<input type="checkbox"/> Presorted Manifest
<input type="checkbox"/> Class Number, by Size	<input type="checkbox"/> Condensed Ad Manifest, by Size
<input type="checkbox"/> Salesperson by Size	<input type="checkbox"/> Actual Section / Page / Size

Profit Number	1	DAILY NEWS
Publication	ALL	All publications
Edition	*****	All editions
Zone	ALL	All zones
Publication Date	07/01/2003	
Account Range		ALL
Dept. Code		ALL
From Classification	100	To Classification 961

Include Ads marked as Stand By	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Only
Include Ads marked as Bill Only	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Include Ads with Classifications	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Only
Include Ads with Island Ad Text	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Only
Print Tearsheet Information	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Totals Only	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Double Spacing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Over Credit Analysis Report	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Delivery Instructions	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Pickup Date	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Next Run Date	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Print Change Fields	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Preprint Reservations Listing Report

Printed 01/25/05 10:28

Page 1

Preprints Reservations For WEBSTER
To Be Inserted On 02/27/05

Publ	Zone	Dist	Zip	Home Delv	Single Copy	Non-Subs	Total
Ad Number:	491565		Descript : TEST				
Number of Pages:	1		Sales: 32 Maxine Shelby				
DAY	A	3GR	06340	8	438		8
			06340				438
Total for Zip: 06340				8	438	0	446
Total for Distrib Code: 3GR				8	438	0	446
DAY	A	4GR	06340		472		472
Total for Zip: 06340				0	472	0	472
Total for Distrib Code: 4GR				0	472	0	472
DAY	A	5GR	06340		544		544
Total for Zip: 06340				0	544	0	544
Total for Distrib Code: 5GR				0	544	0	544
DAY	A	6GR	06340		299		299
Total for Zip: 06340				0	299	0	299
Total for Distrib Code: 6GR				0	299	0	299
Total for Pub/Zone: DAY/A				8	1753	0	1761

Preprint Reservations Listing

DEVICE
TERMINAL
STORE DEFAULTS
RESET DEFAULTS

This program will create a report of the Distribution areas for the preprints on the issue date entered.

Run Date:

Ad Number:

Publication:

Zone:

Zip Code:

Distrib Code:

Include Only:

Home Delivery

Single Copy

Non-Subscriber

Tearsheet Report and Labels

Print Affidavits

Printed 05/17/04 11:30

Page 1

DAILY NEWS
Affidavit report for 07/01/2003

Ad #	Ad Description	Account #	Account name	Publication	Page ran	Section ran	Ad height
163448	DONNA C COMER	501376	RSVP	DAILY NEWS	0	0	5.25
169260	HAROLD W YOUNG	787804	WHARTON ALDHIZER & WEAVER	DAILY NEWS	0	0	3.25
164730	RICHARD LEE STANLEY JR	702342	JAMES P WEISSENBORN ESQ	DAILY NEWS	0	0	5.25
167026	7/9 REZONING/ORD AMENDM	700669	HBURG PLANNING COMMISSION	DAILY NEWS	0	0	6.25
166858	7/9 SPECIAL USE PERMITS	594903	RHAM CO BD OF SUPERVISORS	DAILY NEWS	0	0	6.00
168395	VA WATER FACILITIES LOA	762138	VA DEPT ENVIRON QUALITY	DAILY NEWS	0	0	4.00
168524	RACHEL/LARRY ANDES	700395	NECTAR PROJECTS INC	DAILY NEWS	0	0	6.50
163901	BOBBY & JULIA RIGGLEMAN	501376	RSVP	DAILY NEWS	0	0	5.00
169259	7/9 ADOPT AN ORDINANCE	594903	RHAM CO BD OF SUPERVISORS	DAILY NEWS	0	0	4.00
167731	ANGELO L MICHAEL ESTATE	378604	JULIAS & BLATT PC	DAILY NEWS	0	0	6.00
169814	BILLY R & PAMELA L WARD	702566	FEIDLER & LONG PLLC	DAILY NEWS	0	0	9.25
166658	JOSEPH/JEANETTE SHIFFLE	501376	RSVP	DAILY NEWS	0	0	5.50
170151	2003 ASPHALT PAVING SCH	722108	TOWN OF LURAY	DAILY NEWS	0	0	5.50
171129	WEED VIOLATION YORK	126268	CITY OF HBURG-COMM DEVELOP	DAILY NEWS	0	0	5.50
171165	7/22 PROP BUDGET INCREA	126300	CITY OF HBURG-CITY MGRS	DAILY NEWS	0	0	5.50
171274	STATE AIR POLLUTION CON	762138	VA DEPT ENVIRON QUALITY	DAILY NEWS	0	0	5.50
171163	STATE AIR POLLUTION CON	762138	VA DEPT ENVIRON QUALITY	DAILY NEWS	0	0	5.50
170458	TSH136203 SHANK	1610785	FIDELITY AGENCY	DAILY NEWS	0	0	5.50
171901	VA MARINE RESOURCES COM	1614150	S I L CLEAN WATER LLC	DAILY NEWS	0	0	5.50
171458	US BANKRUPTCY CT-RICHMO	1600630	NTELOS-CLASSIFIED/CHARLES	DAILY NEWS	0	0	5.50
172192	7/22 PROP BUDGET INCREA	126300	CITY OF HBURG-CITY MGRS	DAILY NEWS	0	0	5.50
172111	7/23 FINANCING BY SVRAC	787804	WHARTON ALDHIZER & WEAVER	DAILY NEWS	0	0	5.50
171092	THOMAS/ELIZABETH WHITES	791061	SAMUEL I WHITE PC	DAILY NEWS	0	0	5.50
171002	DEUTSCH INC	999961	CLASSIFIED PAID ADS	DAILY NEWS	0	0	5.50
172446	CON 03-81707D CRIDER	637975	SHAPIRO & BURSON LLP	DAILY NEWS	0	0	5.50
171797	CLARKE PAGE & WARREN CO	701022	VA DEPT TRANS-PROCUREMENT	DAILY NEWS	0	0	5.50
171061	ARCHITECTURAL SERVICES	639989	SHEN CO BOARD OF SUPERVIS	DAILY NEWS	0	0	5.50
171796	ROCKINGHAM COUNTY	701022	VA DEPT TRANS-PROCUREMENT	DAILY NEWS	0	0	5.50
173071	NOTICE DR NOEL RECORDS	510917	BILL NEFF ENTERPRISES	DAILY NEWS	0	0	5.50
172007	CONTRACT #1 WATER SVSTE	702179	TOWN OF FRANKLIN	DAILY NEWS	0	0	5.50
172008	CONTRACT #2 43,000 GALL	702179	TOWN OF FRANKLIN	DAILY NEWS	0	0	5.50
172009	CONTRACT #3 WATER TREAT	702179	TOWN OF FRANKLIN	DAILY NEWS	0	0	5.50

Affidavits

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Publication DNR DAILY NEWS

From Pub. Date 07/01/2003 **To Pub. Date** 07/26/2003

Ad # *****

Print Option

Print Affidavit report

Print Actual affidavits

Print mail labels

Use Billing Address

Configure Label Options

Weekly Ad Summary by Salesperson Report

Printed: 05/17/04 11:39		WEEKLY AD SUMMARY BY SALESPERSON			DAILY NEWS		PAGE 1
GEO. AREA:		ACCT. RANGE:			RATE CLASSES: ALL		
SALESPERSON: 14		BEVERLY MITCHELL					
Pub	DNR	ECT	NCT	SCT	WCT		TOTAL
Revenue	13347.00	2258.00	2258.00	2258.00	2258.00		22379.00
* Ads	68	2	2	2	2		76
						Undup. Units	4450.50
						Undup. Ads	53
						Accounts	43
TOTAL ALL SALESPERSONS:							
Pub	DNR	ECT	NCT	SCT	WCT		TOTAL
Revenue	13347.00	2258.00	2258.00	2258.00	2258.00		22379.00
* Ads	68	2	2	2	2		76
						Undup. Units	4450.50
						Undup. Ads	53
						Accounts	43

Weekly Ad Summary by Salesperson Report (r_rwsmr)

Form Edit Database Record Field Help

Sunday Start Date: 07/13/2003 thru 07/19/2003

Rate Classification: ALL /

Salesperson Code: 14 BEVERLY MITCHELL

Geographical Area: ALL

Account Range: ALL

Starting Account: 0 ALL

Ending Account: 999999999 ALL

Weekly Ad Summary by Newspaper

Date: 05/17/04 Time: 11:51 WEEKLY AD SUMMARY REPORT BY NEWSPAPER DAILY NEWS Page 1
 07/15/03 - 07/21/03

	Retail Revenue	Class Display Revenue	Classified Revenue	Legal Revenue	Preprint Revenue	Other Revenue	Total Revenue	Total Inches	Ad Count
PUB DNR	69804.14	44895.85	21647.70	5668.90	25094.20	769.00	167879.79	18804.00	1374
PUB ALL	69804.14	44895.85	21647.70	5668.90	25094.20	769.00	167879.79	18804.00	1374

DAILY NEWS
 Account Range : ALL

 Start Account : 1
 End Account : 999999999

 Start Date : 07/15/03
 End Date : 07/21/03

Weekly Ad Summary by Newspaper Report (r_rws mn)

Form Edit Database Record Field Help

Start Date: 07/15/2003 thru 07/21/2003

Account Range: ALL

Starting Account: 1 CERT OF PUB CLASS PAID ADS

Ending Account: 999999999 ALL

Ad Status – Tuesday Report

DATE: 05/17/04
 TIME: 13:15

PAGE: 1

AD STATUS REPORT
 CANCELED ADS
 07/17/2003

AD #	PHONE #	NET PRICE	TIMES	ORDER DATE	RATE	SCHEDULE	DOLLAR DIFF
OFFICE: A14							
169471	(580)364-4414 ext. ***	562.50	4	06/30/03	VR	07/17/03	.00
169886	(417)311-2102 ext. ***	253.13	5	07/02/03	VR	07/17/03	.00
SUBTOTAL		815.63	2				.00
OFFICE: N14							
169895	(335)736-5327 ext. ***	1129.40	8	05/03/04	CON	07/22/03	.00
SUBTOTAL		1129.40	1				.00
TOTAL		1945.03	3				

Ad Status

Form Edit Database Record Field Help

Sales Office: ALL

Salesperson: BEVERLY MITCHELL

Ad Status: /

Publication Run Date:

Weekly Scheduled Sales by Office

Weekly Scheduled Sales by Account Range/Pub Group

Sales Call Back Report

DATE: 05/17/04 SALES CALL BACK REPORT PAGE: 1
TIME: 14:04 FOR : BARBARA RIDDLE

CALL BACK DATE	ACCOUNT	ACCOUNT NAME	PHONE #
09/14/03	1604444	ACME MEDIA SERVICES Contact:	(335)736-5327 ext.****

CALL DATE & TIME	PERSON SPOKEN TO
08/18/03 13:53	CHRIS

PLACING HALF PAGE IN 9/13 INSERT

The screenshot shows a window titled "Sales Call Back Report" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar are four buttons: "X" (close), a refresh icon, "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET DEFAULTS". The main area contains the following fields:

- Salesperson: 11 BARBARA RIDDLE
- Call Back Dates:
 - Start: 07/01/2003
 - End: 12/30/2003
- Account: ***** ALL
- Include Prior History of Calls: Yes (selected) No

Renewal Ad Listing

DATE: 05/17/04
TIME: 14:09

PAGE: 1

RENEWAL AD LISTING
ADS EXPIRING DURING
07/30/2003 - 07/30/2003

PHONE Account #	NAME Ad Number	Rate	ADDRESS Billing Description	ADDRESS	CITY	ST ZIP
A :						
691-823-3611 639021	SHEETZ INC - ALTOONA PA 172191 ANS		KID SC00P	5700 SIXTH AVENUE	ALTOONA PA	27202
335-566-8200 1616014	METRO ADVERTISING SERVICES 166778 VR		STATE FARM BANK	10 E 38TH ST	NEW YORK NY	20616
677-503-6659 700198	SHEETZ INC-KAISER GROUP/MAI 163476 ANS		KID SC00P	40 24TH ST-THE CRANE BLDG	PITTSBURGH PA	25822-4655
417-311-0337 700851	WILLIAM L STABLES JR 168758 BP		W. L. STABLES/BANKRUPTCY	209 NATIONSBANK BLDG	ALBANY NY	12201
417-311-7306 1609267	DAVID W EARMAN 168760 BP		SUITE 206 BANKRUPTCY?	57 S MAIN S		
417-311-0337 700851	WILLIAM L STABLES JR 172409 TV5		W. L. STABLES/BANKRUPTCY	209 NATIONSBANK BLDG	ALBANY NY	12201
417-310-2121 405126	LAYMAN & NICHOLS P C 173324 OP		TRUSTEE SALE/KELLEY	268 NEWMAN		

SUBTOTAL	7					

TOTAL	7					

Renewal Ad Listing

Form Edit Database Record Field Help

DEVICE
TERMINAL
STORE DEFAULTS
RESET DEFAULTS

Starting Expire Date

Ending Expire Date

Account No.

Begin

End

Account Type

Contract
 Transient
 All

Account Range

Scheduled Ad Sales by Account

(zr132m)05/21/04 11:01 SCHEDULED ADVERTISING SALES BY ACCOUNT PAGE 3

For JUL 2003

ACCT.	ADVERTISER	TOTAL	2003 JUL	AUG	SEP	OCT	NOV	DEC	2004 JAN	FEB	MAR	APR	MAY	JUN
1612446	TRF AUCTIONS	376	376											
1616593	VALLEY ENT HEAD &	450	450											
1607668	VALLEY HOMES LC -	699	699											
1613383	VALLEY SOUTHERN TI	160	160											
1613395	VIP SCOOTERS	480	240	240										
1615101	WEBSTER & ASSOCIAT	1,275	1,275											
1615232	WEEKLY CHG ACCT LA													
1615849	WILLIAM K GANGWER	731	731											
1607198	WINDOW WORLD OF TH	20,062	1,744	1,814	1,608	1,874	1,608	1,880	1,738	1,608	1,880	1,738	1,348	1,224
1616574	WOMEN'S FELLOWSHIP	100	100											
1608889	WOODLAND MONTESSOR	200	200											
Display		134990	82570	18475	4966	5199	4113	4285	2908	2565	2837	2958	2305	1810
1613982	ABDUL													
1609466	ABI INC	228	114	114										
1605174	ACCESS ADVERTISING	16	16											
1604851	ACTION RECRUITERS	40	40											
1607374	ADAMS & GARTH STA	95	95											
1615943	ADKINS	22	22											
1612994	ADVANCE HEALTH	11	11											
1616203	ADVANCE NOTICE ADV	57	57											
1613549	ADVANTAGE CARE OF	263	263											
1615756	AIKENS													
1610393	AILLES	28	28											
1616394	ALDER	18	18											
1614020	ALEXANDER	56	56											
1606780	ALGER													
1616371	ALGER	37	37											
1616585	ALL MEDICAL PERSON	11	11											
1616546	ALLEN	13	13											
1616678	ALLEN													
1616253	ALSHEFSKI	96	96											
1604567	ALT	17	17											
1616136	ALTARE	22	22											
1616292	AMERICAN PER. COUN	70	70											

(zr132m) Scheduled Ad Sales by Acct Number

Form Edit Database Record Field Help

DEVICE **TERMINAL** **STORE DEFAULTS** **RESET DEFAULTS**

Beginning Month: JULY

Beginning Year:

Sort: Alpha Numeric

Beginning Account:

Ending Account:

Advertiser Type: Contract Transient All

Account Range: All Accounts

Scheduled Ad Sales by Salesperson

(zr135m) Scheduled Sales by Salesperson/Office

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Salesperson ALL ALL

Sales Office DNR DNR ACCT

Beginning Month 7 JULY

Beginning Year 2003

Advertiser Type Contract Transient All

Account Range ALL All accounts

Scheduled Ad Sales by Publication / Zone

(zr136m) Scheduled Sales by Publication/Zone

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Publication

Zone

Beginning Month JULY

Beginning Year

Advertiser Type All

Account Range All Accounts

Scheduled Ad Sales by Office/Class

(zr138m) Scheduled Ad Sales by Office/Class

Form Edit Database Record Field Help

Beginning Month JULY

Beginning Year

Geographic Area ALL

Account No.

Begin

End

Advertiser Type

Commercial Transient All

Account Range ALL

Advertising Sales by Section

(zr138m) Scheduled Ad Sales by Office/Class

Form Edit Database Record Field Help

Beginning Month JULY

Beginning Year

Geographic Area ALL

Account No.

Begin

End

Advertiser Type

Account Range ALL

Classified Detail Reports Menu

The screenshot shows a software interface with a menu structure. The main window title is "DAILY NEWS -- Vision Data Total Advertising". The menu items are: Daily, Reports, Month-End, Tables, Profit Center, Queues, Tools, Preferences, and TA Support. The "Reports" menu is expanded, showing sub-items: Ad Reports, Classified Reports, Credit Reports, Accounting Reports, Contract Reports, and History Reports. The "Classified Reports" sub-menu is further expanded to show "Detail Reports" and "Summary Reports". The "Detail Reports" sub-menu is expanded to show a list of reports: Advertisers who Ran in a Class/Date from Billing History (r_rc101), Ads On Credit Hold (r_rc103), Ads in Wait For Status (r_rc104), Resolicitation Report (r_rc105), Ads Given Credits (r_rc106), Ads Run by Publication & Class (r_rc108), Expiring Ads Analysis Report (r_rc116), Ads Taken Report (r_rc119), and Ads Run with Insertion Levels (r_rc115). A "Total VISION" logo is visible in the background of the menu.

DAILY NEWS -- Vision Data Total Advertising

Daily Reports Month-End Tables Profit Center Queues Tools Preferences TA Support

Ad Reports ▶ not stored record 1 of 1

Classified Reports ▶

Credit Reports ▶

Accounting Reports ▶

Contract Reports ▶

History Reports ▶

Detail Reports ▶

Summary Reports ▶

Advertisers who Ran in a Class/Date from Billing History (r_rc101)

Ads On Credit Hold (r_rc103)

Ads in Wait For Status (r_rc104)

Resolicitation Report (r_rc105)

Ads Given Credits (r_rc106)

Ads Run by Publication & Class (r_rc108)

Expiring Ads Analysis Report (r_rc116)

Ads Taken Report (r_rc119)

Ads Run with Insertion Levels (r_rc115)

Advertisers who Ran in a Class/Date from Billing History (Classified No Call Listing)

Printed 05/24/04 10:02

Page 2

Classified No Call Listing for DAILY NEWS
*
For 05/24/03

Phone Number	Advertiser	Salesperson
123-123-0010	KROGER LTD PARTNER-DISPL	14 BEVERLY MITCHELL
123-123-0010	WEAVERS MENNONITE CHURCH	13 PATTY MANNING
123-123-0010	DAYTON MENNONITE CHURCH	13 PATTY MANNING
123-123-0010	C L CUSTER	13 PATTY MANNING
281-552-1950	PREMIER TRANSPORTATION	16 STEVE TURNER
281-552-1950	PREMIER TRANSPORTATION	16 STEVE TURNER
282-819-0033	AD COMMUNICATIONS GROUP INC	90 MARGARET L ANDRICK
287-330-9828	PIVEC ADVERTISING AGENCY	A Not Applicable
287-698-7100	STEVEN KIA - AGENCY	83 NANCY LORENCKI
287-698-7100	STEVEN TOYOTA - AGENCY	83 NANCY LORENCKI
289-759-4700	DRAKE ADVERTISING INC	89 BRENDA HAAS
291-795-6000	TMP WORLDWIDE	16 STEVE TURNER
291-795-6000	TMP WORLDWIDE	16 STEVE TURNER
300-799-1123	REGAL CINEMAS INC-KNOXVILLE TN	13 PATTY MANNING
311-399-0200	SCHEWEL'S-CLASSIFIED ADV	89 BRENDA HAAS
311-399-0228	SCHEWEL'S CORPORATE	19 SANDRA KAYE FULK
311-416-2500	CENTRAL VA NEWS AGENCY	89 BRENDA HAAS
311-416-9059	OAKLAND SCHOOL	90 MARGARET L ANDRICK
311-841-2900	NEXTEL PARTNERS	82 CATHY HARPINE
311-851-4546	SUNBELT BUSINESS BROKERS	16 STEVE TURNER
311-854-7700	HOLIDAY INN-UNIVERSITY	90 MARGARET L ANDRICK
311-854-7700	HOLIDAY INN-UNIVERSITY	90 MARGARET L ANDRICK
326-426-0060	GRAYSTONE GROUP/JMU RECRUITMENT	89 BRENDA HAAS
328-863-1111	ATHLON PHARMACEUTICALS	84 JANICE LOKEY
335-391-1584	RITE AID/NEWSPAPER NETWORK	19 SANDI
335-635-2600	BERNARD HODES ADVERTISING	90 MARG
338-419-7655	COTTMAN/ROSS ADVERTISING	12 PHOEN
339-355-0300	NATIONWIDE ADVERTISING SERV	90 MARG
339-355-0300	NATIONWIDE ADVERTISING SERV	84 JANI
339-355-0300	NATIONWIDE ADVERTISING SERV	91 JEAN
339-355-0300	NATIONWIDE ADVERTISING SERV	90 MARG
378-396-8651	WAL-MART/CORPORATE OFFICE	19 SANDI
399-361-1343	OLD DOMINION SHOWS INC	11 BARB
399-361-1343	OLD DOMINION SHOWS INC	16 STEV
417-209-2100	COMMONWEALTH CTR CHILDREN &	89 BREN
417-209-9097	VA DEPT TRANSPORT-EMPLOYMENT	89 BREN
417-209-9097	VA DEPT TRANSPORT-EMPLOYMENT	89 BREN
417-214-2446	UNDER'S AUCTION SERVICE	12 DUCC

(r_rc101) Classified No Call List

Form Edit Database Record Field Help

X ↩ **DEVICE** **TERMINAL** **STORE DEFAULTS** **RESET DEFAULTS**

Publication Date

Classification

Report Title

Ads on Credit Hold

Printed 05/21/04 16:19

Page 1

ADS On Credit Hold Report
Report For DAILY NEWS
Ads on credit hold From 07/01/2003 Thru 07/16/2004

Salesperson: PAT HUFFMAN	Zone: A	Ad Number: 173495	Price: 386.40	Balance Due: 6578.40
Phone: 417-309-1383	Start Date: 07/25/03	Prepay: .00	Current: 1194.17	
Name: HOUSE OF OAK & SOFAS,	Stop Date: 07/25/03	Credit Limit: .00	Over 30: 3474.00	
Addr: 2475-D S MAIN ST	Ad Class: A	Ads not inv: .00	Over 60: 1910.23	
ALBANY, NY 12201			Over 90: .00	
Pub: DNR	IDX Term: TENT SALE- LST 2 DAYS		Over 120: .00	
Acct: 348680	Reason: ON CREDIT HOLD		Over 150: .00	

Salesperson: PAT HUFFMAN	Zone: A	Ad Number: 172593	Price: 520.00	Balance Due: 10495.55
Phone: 681-405-3366	Start Date: 08/07/03	Prepay: .00	Current: 2383.28	
Name: MATTRESS KING INC,	Stop Date: 08/07/03	Credit Limit: .00	Over 30: 3249.00	
Addr: 0 6000-B W BROAD ST	Ad Class: A	Ads not inv: .00	Over 60: 2154.28	
RICHMOND, NY 12630				
Pub: DNR	IDX Term: FAIR AD			
Acct: 447227	Reason: ON CREDIT HOLD			

ADS On Credit Hold (r_rc103)

Form Edit Database Record Field Help

This is a report of ads on credit hold for a specific range of dates, optionally for a specific Salesperson. These ads will not run until the credit hold has been cleared. Classified advertising personnel can use this report to follow up on and resolve credit problems that are holding up the ads publication.

Profit Number: DAILY NEWS

Publication: ALL

Zone: ALL

Salesperson: ALL

For ads started between thru

ClassDisplay
 ClassLines
 Legals
 Retail
 Preprints
 OtherAds

Type of Advertiser to Include

Contract
 Transient
 Both

Ads in Wait Status

Printed: 05/24/04 11:20 (r_rc104) PAGE: 1
A D S I N W A I T F O R S T A T U S R E P O R T
 For Ads Starting From 06/01/2003 Thru 07/31/2003
 Salesperson: BRENDA HAAS

Phone: 417-710-2706 AD # : 173616
 5288 JESSE BENNETT WAY Lines : 3 Class : 152
 LINVILLE NY 12234 Times Run : 0 Inches : .33
 Start : 07/23/03 Rate : CC7
 Stop : 07/30/03 Price : 16.80
 First Words: BASE OR GUITAR LESSONS: R Wait Code : PREP Pubs Run : 1
 Pub : DNR

Phone: 417-705-6098 AD # : 159700
 6748 SPRING CREEK ROAD Lines : 8 Class : 108
 TROY NY 12212 Times Run : 0 Inches : .79
 Start : 06/26/03 Rate : CYD
 Stop : 06/28/03 Price : 22.00
 First Words: HUGE YARD SALE FRIDAY, MA Wait Code : HOLD Pubs Run : 1
 Pub : DNR

Phone: 417-372-3018 AD # : 173561
 702 17TH STREET Lines : 6 Class : 531
 GROTTONES NY 13841 Times Run : 0 Inches : .67
 Start : 07/23/03 Rate : CC7
 Stop : 07/30/03 Price : 33
 First Words: WAKE-UP! TAKE CONTROL OF Wait Code : PREP Pubs Run : 1
 Pub : DNR

Number of Ads : 3

(r_rc104) Ads in Wait For Status Report

Form Edit Database Record Field Help

From Ad Start Date To Ad Start Date

Publication ALL

Zone ALL

Account Range ALL

ClassDisplay
 ClassLiners
 Legals
 Retail
 Preprints
 OtherAds

Type of Advertiser to Include

Contract
 Transient
 Both

Resolicitation Report

Printed: 05/24/04 11:38 (r_rc105)

PAGE: 1

RESOLICITATION REPORT For Ads Expiring From 05/24/2003 Thru 05/24/2003 Salesperson: BARBARA RIDDLE

Phone: 417-756-9119 DAYTON U M CHURCH ATT SANDY CRAIG 215 ASHBY STREET DELMAR NY 12221	Class : A Words : 0 Times Run : 1 Start : 05/24/03 Stop : 05/24/03 Contact :	AD # : 160015 Width : 1.00 Height : 2.00 Inches : 2.00 Rate : CH Price : 26.60 Status : EXPRD Pubs Run : 1	NO ANS___X BUSY___X LEFT MSG___ WILL CALL___ SOLD___ RENEW___ STOP___
--	---	---	---

Phone: 417-311-6551 FIRST PRESBYTERIAN-HBURG ATT BEVERLY MILLER 17 N COURT SQUARE ALBANY NY 12202	Class : A Words : 0 Times Run : 1 Start : 05/24/03 Stop : 05/24/03 Contact :	AD # : 158267 Width : 2.00 Height : 2.50 Inches : 5.00 Rate : CH Price : 66.50 Status : EXPRD Pubs Run : 1	NO ANS___X BUSY___X
---	---	---	------------------------

Phone: 417-773-3231 GRANDLE FUNERAL HOME P O BOX 114 RENSSELAER NY 12215-0000	Class : A Words : 0 Times Run : 1 Start : 05/24/03 Stop : 05/24/03 Contact :	AD # : 161763 Width : 1.00 Height : 16.25 Inches : 16.25 Rate : OP Price : 304.69 Status : EXPRD Pubs Run : 1	
--	---	--	--

Phone: 123-123-0010 HBURG BASEBALL CLUB ATT BOB WEASE 1489 S MAIN ST ALBANY NY 12201	Class : A Words : 0 Times Run : 2 Start : 05/17/03 Stop : 05/24/03 Contact :	AD # : 159552 Width : 2.00 Height : 5.00 Inches : 10.00 Rate : CH Price : 133.00 Status : EXPRD Pubs Run : 1	
--	---	---	--

Phone: 417-310-9178 METROPOLITAN LIFE-MORRISO ATT ED MORRISON	Class : A Words : 0	AD # : 159040 Width : 2.00 Height : 9.00	
---	------------------------	--	--

(r_rc105) Resolicitation Report

Form Edit Database Record Field Help

This Report is sub-totaled by Killed, Sold and Expired ads within.
The Resolicitation Report is usually run for the Classified Ad Department for the purpose of solicitation.

Profit Number DAILY NEWS

Publication

Zone

For Ads Running From To

Salesperson

Dept Code

Classification Codes From To

Account Range

Class Display
 Class Lines
 Legals
 Retail
 Preprints
 Other Ads

Sort By

- Salesperson
- Dept Code / Salesperson
- Dept Code / Classification Code

Type of Advertiser to Include

- Contract
- Transient
- Both

Include Killed Ads

- Yes
- No
- Only

Include Sold Ads

- Yes
- No
- Only

Print Comment

- Yes
- No

Ads Given Credits Report

Printed 05/24/04 11:58

Page 2

ADS GIVEN CREDITS REPORT
Report For DAILY NEWS
Credits Given From 07/01/01 Thru 07/31/2003

Name	Ad Number	Pub	Salesperson	Credit Date	Credit Login	Orig Billed	Credit Dollars	Comments
SHIFFLETT/CHG OFF 2001, M	19755	DNR	CATHY HARPINE	01/18/02	pam	13.05	13.05	PD 1/14/02
KNIGHT/CHG OFF 2001, JAME	12670	DNR	CATHY HARPINE	02/18/02	sandy	26.60	26.60	BAD DEBT TRANSFER
NANCY BEAHM & ASSOCIATES,	29731	DNR	CATHY HARPINE	09/11/01	sherr	389.40	19.47	ADJ-NO DISC GIVEN ON AD
ADVANTAGE REALTY MGNT GRP	8092	DNR	CATHY HARPINE	09/20/01	sherr	309.40	15.40	CHG INCORRECTLY 6/26
SHEN BUILDING SUPPLY,	17721	DNR	CATHY HARPINE	08/31/01	sherr	588.00	????????	CLS CREDIT MEMO PAYM
OUTDOOR IMPRESSIONS,	26060	DNR	CATHY HARPINE	09/19/01	sherr	19.95	2.55	ADJ ON PAYMENT
WATERFORD APTS-CASH ACCT,	25411	DNR	CATHY HARPINE	08/24/01	sherr	9.80	9.80	CLS CREDIT MEMO PAYM
DOVE, KATHY	7620	DNR	CATHY HARPINE	08/24/01	sherr	19.95	19.95	CLS CREDIT MEMO PAYM
CENTURY 21/REAL ESTATE UN	21717	DNR	CATHY HARPINE	08/22/01	sherr	1168.20	1168.20	8/4 MAKE GOOD AD
DO NOT USE SEE A/R #50084	7588	DNR	CATHY HARPINE	08/15/01	sherr	126.00	126.00	CLS CREDIT MEMO PAYM
HURST BROTHERS APARTMENTS	17679	DNR	CATHY HARPINE	07/30/01	sherr	10.20	10.20	7/16 BILLED IN ERROR
WIMBUSH, MARGA	17675	DNR	CATHY HARPINE	07/25/01	pam	19.60	4.90	CLS CREDIT MEMO PAYM
NELSON, SHERRY	15376	DNR	CATHY HARPINE	07/27/01	pam	14.70	14.70	CLS CREDIT MEMO PAYM
KEITSA'S PLACE - BROADWAY	22572	DNR	JANICE LOKEY	08/07/01	sherr			
SIMMONS/CHG OFF 2001, CAR	22148	DNR	JANICE LOKEY	01/31/02	sandy			
MOYERS, MANETTE	23458	DNR	JANICE LOKEY	08/29/01	sherr			
HARRIS GARDENS,	15671	DNR	JANICE LOKEY	07/20/01	sherr			
O'GOREK, PAUL	23193	DNR	JANICE LOKEY	08/30/01	sherr			
HENSLEY/CHG OFF 2001, SHA	12639	DNR	JANICE LOKEY	01/18/02	pam			
BUDZINSKI, LISA	8516	DNR	JANICE LOKEY	08/31/01	sherr			
STOVER, JEFF	11760	DNR	JANICE LOKEY	07/25/01	pam			
HERSHBERGER, JESSE	13674	DNR	JANICE LOKEY	08/07/01	pam			
GRIM, RICHARD	29683	DNR	JANICE LOKEY	09/27/01	sherr			
HOTTINGER, BRIAN	19202	DNR	JANICE LOKEY	08/31/01	sherr			
MITCHELL, GARY	26836	DNR	JANICE LOKEY	09/07/01	sherr			
SUTPHIN, DIANE	19637	DNR	JANICE LOKEY	08/06/01	sherr			
BORROR, CHRISTOPHER	15088	DNR	JANICE LOKEY	08/01/01	sandy			
ROWLAND, THOMAS	10562	DNR	JANICE LOKEY	07/31/01	sherr			
BRIDGES, ALICE	28259	DNR	JANICE LOKEY	09/11/01	sherr			
ROWLAND, THOMAS	10561	DNR	JANICE LOKEY	07/31/01	sherr			
ROBINSON, GENE AND ELIZAB	29293	DNR	JANICE LOKEY	09/11/01	sherr			
YOUNG, EARL	29127	DNR	JANICE LOKEY	09/11/01	sherr			
HOCKMAN, ROBERT	15710	DNR	JANICE LOKEY	07/30/01	sherr			
REEDY, BETTY F	18156	DNR	JANICE LOKEY	08/29/01	sherr			
SAMPSON-JONES, GWEN M.	30966	DNR	JANICE LOKEY	09/27/01	sherr			
DO NOT USE SEE A/R #16917	17904	DNR	JANICE LOKEY	08/15/01	sherr			
DOVE, LINDA	22242	DNR	JANICE LOKEY	08/12/01	pam			

ADS GIVEN CREDITS REPORT (r_rc106)

Form Edit Database Record Field Help

This is a report of ads given credits prior to the ad actually being billed, Credits are normally given to compensate for errors in ads that are reported by the advertiser prior to expiration and billing. This report can be used to monitor frequency of credits given to a particular advertiser or for monitoring ad takers whose ads frequently require credits

Publication: ALL

Zone: ALL

Credits Given from

thru

Type of Advertiser to Include

Contract
 Transient
 Both

Ads Run by Publication and Class Report

05/24/04 12:03 r_rc108
 Ads Run by Publication and Class for DAILY NEWS Page 2
 Ads Running Between 05/24/2003 AND 05/24/2003
 Sorted by Publication and Classification

Publication: DAILY NEWS
 Classification: 109 BUSINESS SERVICES

Ad No	First Words	# Of Columns	Ad Height	Ad size	Customer Name	Salesperson	Start Date	Stop Date
160280	*HERRING'S CONCRE	1.00	6.00	6.00	HERRING-CHG OFF-2002	91	05/17/03	06/21/03
159792	A & J'S ~ SPECIAL	1.00	4.00	4.00	COMPLETE HOME REPAIR	82	05/16/03	06/20/03
153990	A A A AFFORDABLE	1.00	3.00	3.00	AHLES, WALTER	89	04/22/03	05/27/03
158080	AFFORDABLE PRICES	1.00	3.00	3.00	DA ROSA, SANTIAGO	89	05/09/03	06/13/03
155892	ALL LANDSCAPING C	1.00	3.00	3.00	AHLES, VICKI S	84	04/20/03	05/04/03
161568	ALL TYPES CARPENT	1.00	3.00	3.00	MORRIS, STEVE	89		
160635	ALL TYPES OF ODD	1.00	5.00	5.00	WEAVER, WAYNE	89		
160160	B & D LAWN CARE	1.00	4.00	4.00	JUDY, ROBERT	89		
156113	B&J FENCING AND L	1.00	3.00	3.00	NEWMAN, BRIAN	91		
160152	BEAUTIFUL BATHTUB	1.00	3.00	3.00	BURTON, KEVIN	91		
161384	BENNETT'S HANDYMA	1.00	5.00	5.00	BENNETT'S HANDYMAN S	90		
160412	BENNETT'S LAWN CA	1.00	4.00	4.00	BENNETT LAWN CARE	89		
154189	BILL'S PLUMBING:	1.00	3.00	3.00	DIEHL, WILLIAM	89		
156372	BUMBLEBEE DECK C	1.00	3.00	3.00	BUMBLEBEE DECK	90		
154040	CAYWOOD PLUMBING	1.00	4.00	4.00	CAYWOOD, RONALD	89		
154786	COMPLETE HOME REP	1.00	8.00	8.00	COMPLETE HOME REPAIR	89		
145568	COMPLETE LAWN CAR	1.00	4.00	4.00	WASHINGTON, CONARD	91		
160676	CONCRETE WORK - P	1.00	5.00	5.00	DUNNING, GARY	82		
158013	CURRY'S PAINTING	1.00	4.00	4.00	CURRY'S PAINTING	90		
154291	DIXON'S PAINTING	1.00	6.00	6.00	DIXON, CHARLES	82		
148212	GARDEN TILLING-RE	1.00	3.00	3.00	WEAVER, JAMES	91		
155678	HIRED HANDS COMME	1.00	4.00	4.00	DRIVER, BEVAN	89		
157308	LAWN MOWING/MULCH	1.00	3.00	3.00	PLEASANTS, CARLA E	89		
157768	MORNING STAR GARD	1.00	4.00	4.00	FLAKE, DEB	84		
160682	MOWER A MENACE? C	1.00	9.00	9.00	PRO POWER EQUIPMENT	91		
154651	ONE MAN'S PAINTIN	1.00	3.00	3.00	SHIFFLETT, RICKY	89		
160424	PAINTING- 30 YEAR	1.00	3.00	3.00	WETZEL, RICHARD	84		
157340	PLASTER EXPERT RE	1.00	3.00	3.00	SCHUIT, ROD	90		
160411	POWER WASHING- CE	1.00	3.00	3.00	WETZEL, RICHARD	84		

(r_rc108) Ad List by Class Code

Form Edit Database Record Field Help

Publication: ALL
 Zone: ALL
 For Ads Running From: To:

Classification Codes:
 From: To:

ClassDisplay
 ClassLiners
 Legals
 Retail
 Preprints
 OtherAds

Account type
 Contract
 Transient
 Both

Page Break On Classification
 Yes
 No

Expiring Ads Analysis Report

Printed 05/24/04 12:15

Page 1

EXPIRING ADS ANALYSIS
Report For DAILY NEWS
Ads From 07/26/03 Thru 07/26/03

Telephone no Name	Acct# Pub	Ad#	Class	Co's Rate	C/T Lines	Start log	Stop/Kill	Charge Flat Net	Ad Comments
(335) 736-5327 ACME MEDIA SERVICES	1604444 WCT ECT NCT SCT DNR	173759	719	1 CON	C 21.24	07/26/03 04/30/04	07/26/03	62.71 120.00 182.71	Logo placed for subsidiar
(417) 311-2342 ADECCO EMPLOYMENT SE	4176 DNR	173674	720	1 EVC	C 18.00	07/26/03 07/22/03	07/26/03	46.35 .00 46.35	
(123) 123-0000 ADELPHIA/CASH ACCT	702350 DNR	173486	A	3 V10	C 96.75	07/23/03 07/21/03	07/26/03	462.79 .00 462.79	
(417) 544-2696 AES TEMPORARY	4507 DNR	173176	720	1 CCC	C 3.00	07/19/03 07/18/03	07/26/03	22.05 .00 22.05	
(417) 310-4977 AILLES, BRIAN	1610393 DNR	173186	608	1 CC7	T 5.00	07/19/03 07/18/03	07/26/03	22.05 .00 22.05	
(417) 421-9559 ALLEN, JUANITA	1616678 DNR	173734	108	1 CYD	T 9.00	07/25/03 07/22/03	07/26/03	22.05 .00 22.05	
(123) 123-0000 ANNIVERSARY-PAID ADS	999993 DNR	173655	A	1 BP	C 40.50	07/26/03 07/22/03	07/26/03	22.05 .00 22.05	
(417) 311-2836 ASBURY UNITED METH C	21006 DNR	173446	A	2 CH	C 18.00	07/26/03 07/21/03	07/26/03	22.05 .00 22.05	
(681) 607-0500 AUBURN ADVERTISING	23408 DNR	173733	258	2 ZMT	C 27.00	07/26/03	07/26/03	22.05 .00 22.05	

EXPIRING ADS ANALYSIS (r_rc116)

Form Edit Database Record Field Help

This is a report of all ads Expiring within a range of dates for the criteria requested. Ads that Bill on First Insertion, Each Insertion and Monthly will only print when they expire the same as Last Insertion. This report will not match the Transaction Billing Edit List because of the Each, First and Monthly frequency ads.

Expiring Ads Analysis

Ads Expiring on: 07/26/2003 thru: 07/26/2003

Type of Advertiser to Include
 Contract Transient Both

Include Ads with Island Ad Text
 No Yes Only

ClassDisplay ClassLiners Legals Retail Preprints OtherAds

Ads Taken Report

Printed: 05/24/04 12:27 (r_rc119)

PAGE: 1

ADS TAKEN REPORT
For Ads Taken From 05/01/2003 Thru 07/31/2003
Login User: barb

Phone: 417-319-1000 ALLERGY & ASTHMA ASSOC OF VA ATT R STEVEN PENCE O P O BOX 2100 ALBANY NY 12203-2100 First Words: ATT.RUNNERS/5K RACE Publication : DNR	Lines : 2 Times Run : 3 Credit hold : A Wait code : A Start : 05/06/03 Stop : 05/09/03	AD # : 156970 Class : A Units : ***** Rate : BP Price : 120.00 Status : EXPRD Pubs Run : 1	Orig Login : barb Orig Log Date : 05/02/03 Orig Log Time : 16:16 Last Login : barb Last Log Date : 05/02/03 Last Log Time : 16:18
Phone: 417-311-1887 AMERICAN LEGION POST 188 ATT BILL HAMBLIN 110 WATERMAN DR ALBANY NY 12201 First Words: STAR LITE KARAOKE Publication : DNR	Lines : 2 Times Run : 1 Credit hold : A Wait code : A Start : 05/16/03 Stop : 05/16/03	AD # : 159564 Class : A Units : ***** Rate : BP Price : 40.00 Status : EXPRD Pubs Run : 1	Orig Login : barb Orig Log Date : 05/14/03 Orig Log Time : 15:53 Last Login : barb Last Log Date : 05/14/03 Last Log Time : 15:54
Phone: 417-311-1887 AMERICAN LEGION POST 188 ATT BILL HAMBLIN 110 WATERMAN DR ALBANY NY 12201 First Words: KATHY & MAC KARAOKE Publication : DNR	Lines : 2 Times Run : 1 Credit hold : A Wait code : A Start : 05/23/03 Stop : 05/23/03	AD # : 159567 Class : A Units : ***** Rate : BP Price : 40.00 Status : EXPRD Pubs Run : 1	
Phone: 417-311-1887 AMERICAN LEGION POST 188 ATT BILL HAMBLIN 110 WATERMAN DR ALBANY NY 12201 First Words: STAR LITE KARAOKE Publication : DNR	Lines : 2 Times Run : 1 Credit hold : A Wait code : A Start : 05/30/03 Stop : 05/30/03	AD # : 162263 Class : A Units : ***** Rate : BP Price : 40.00 Status : EXPRD Pubs Run : 1	
Phone: 417-311-1887 AMERICAN LEGION POST 188		AD # : 163300	

(r_rc119) Ads Taken Report

Form Edit Database Record Field Help

Profit Number: DAILY NEWS
 Publication:
 Zone:
 For Ads Taken From: To:
 Salesperson:
 Account Range:

Type of Advertiser to Include
 Contract Transient Both

Sort by
 Login
 Salesperson

Include Islandwrite Text
 Yes No

ClassDisplay ClassLines Legals Retail Preprints OtherAds

Ads Run with Insertion Levels (Flat Charge Revenue Report)

Flat Charge Revenue Report (r_rc115)

Form Edit Database Record Field Help

X [Refresh] DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

This report allows listing by both transient and classified contract customers during a given period. It shows the revenue generated by the various types of flat charges.

Publication: ALL

Zone: ALL

For ads expiring from

thru

Type of Advertiser to Include

Contract Transient Both

Classified Summary Reports Menu



Space Projection Summary Report

Printed 05/24/04 13:03

Page 1

SPACE PROJECTION SUMMARY REPORT
 Report For DAILY NEWS
 Ads Scheduled to Run on 07/26/2003
 Publication DNR

Ad Class	Name	Total Inches	Total Lines	Total Graph	Total Ads
101	HAPPY ADS	.89	8.00	.00	1
104	LOST	1.00	9.00	.00	2
106	PUBLIC NOTICE	.44	4.00	.00	1
107	SPECIAL NOTICES	1.58	15.00	.00	2
108	YARD SALES	10.23	98.00	.00	9
109	BUSINESS SERVICES	16.28	148.00	.00	35
255	COMPUTERS	1.56	14.00	.00	2
257	APPLIANCES	.44	4.00	.00	
258	AUCTION SALES	9.00	81.00	.00	
259	BOATS & ACCESSORIES	1.22	11.00	.00	
260	BUILDING SUPPLIES	1.89	17.00	.00	
262	FUEL	.33	3.00	.00	
264	HOME FURNISHINGS	4.09	37.00	.00	
266	MISCELLANEOUS FOR SALE	66.08	595.00	.00	
267	MUSICAL MERCHANDISE	.89	8.00	.00	
268	SPORTING GOODS	3.21	29.00	.00	
269	WANTED TO BUY	3.22	29.00	.00	
370	DOGS, CATS, & OTHERS	5.76	52.00	.00	
371	GIVE AWAYS	.33	3.00	.00	
372	PET SUPPLIES	.44	4.00	.00	
442	EQUIPMENT FOR SALE	6.55	59.00	.00	
443	FEED & SEED	1.43	13.00	.00	
445	LAWN & GARDEN	1.94	18.00	.00	
446	LIVESTOCK	4.53	41.00	.00	
448	POULTRY, FOWL, ETC.	.33	3.00	.00	
531	BUSINESS OPPORTUNITIES	.56	5.00	.00	
533	MONEY TO LOAN	4.01	37.00	.00	
605	ROOMS FOR RENT	2.88	26.00	.00	
606	ROOMMATES	.56	5.00	.00	
607	STUDENT HOUSING	1.00	9.00	.00	
608	APARTMENTS	24.04	218.00	.00	
609	DUPLEXES	.77	7.00	.00	
610	HOUSES FOR RENT	9.11	82.00	.00	
611	TOWNHOUSES	16.02	144.00	.00	
614	MOBILE HOMES	.66	6.00	.00	
615	MOBILE HOME SITES	1.44	13.00	.00	

Space Projection Summary Report (r_rc107)

Form Edit Database Record Field Help

This report shows space and graphic requirements for each ad classification for a given day's publication, to assist in the layout of the Classified advertising section.

Profit Number: DAILY NEWS
 Publication: ALL
 Zone: ALL
 For ads Scheduled to Run On:
 From Classification: ALL
 To Classification: ALL

ClassDisplay
 ClassLines
 Legals
 Retail
 Preprints
 OtherAds

Type of Advertiser to Include

Contract
 Transient
 Both

Include Headers? Yes No Only
 Include Only IW Ads? Yes No

Sort By

Publication/Classification
 Publication/Setting #/Classification

Page Break On Setting #

Yes
 No

Use Actual IW inches instead of calculated inches

Yes
 No

Ads Run Revenue & Lineage Summary Report

05/24/04 13:15 r_rc109 Ads Run Revenue/Lineage Summary Report For Ads Running on 07/26/2003 Page 1

Sorted by: Classification

Classification		Transient			Contract			Total			
		Tot Ads	Tot Inch	Revenue	Tot Ads	Tot Inch	Revenue	Tot Ads	Tot Inch	Revenue	
101	HAPPY ADS	Paid	1	.89	13.20	0	.00	.00	1	.89	13.20
104	LOST	Paid	1	.33	2.40	1	.67	4.80	2	1.00	7.20
106	PUBLIC NOTICE	Paid	1	.44	2.63	0	.00	.00	1	.44	2.63
107	SPECIAL NOTICES	Paid	1	.33	2.40	1	1.33	9.60	2	1.66	12.00
108	YARD SALES	Paid	8	9.89	97.16	1					
109	BUSINESS SERVICES	Paid	30	14.28	109.67	5					
255	COMPUTERS	Paid	3	1.56	10.47	0					
257	APPLIANCES	Paid	1	.44	1.73	0					
258	AUCTION SALES	Paid	0	.00	.00	1					
259	BOATS & ACCESSORIES	Paid Free	0 1	.00 1.22	.00 .00	0 0					
260	BUILDING SUPPLIES	Paid	2	1.89	23.18	0					
262	FUEL	Paid	0	.00	.00	1					
264	HOME FURNISHINGS	Paid Free	5 3	1.99 1.10	14.40 .00	2 0					
266	MISCELLANEOUS FOR SA	Paid Free	10 2	3.86 .89	25.07 .00	1 5					
267	MUSICAL MERCHANDISE	Paid	2	.89	3.47	0					
268	SPORTING GOODS	Paid	2	.77	6.56	1					
269	WANTED TO BUY	Paid Free	1 1	.33 .22	2.40 .00	3 0					

(r_rc109) Ads Run Summary Report

Form Edit Database Record Field Help

X ↺ **DEVICE** **TERMINAL** **STORE DEFAULTS** **RESET DEFAULTS**

Sort By:

- Sales person
- Classification
- Publication / Classification
- Publication / Sales person
- Sales person / Classification
- Classification / Sales person
- Rate Code

Profit Number: DAILY NEWS

Publication: ALL PUBLICATIONS

Zone:

From Date: Thru Date:

Salesperson: ALL

From Class: LOWEST

Thru Class: HIGHEST

Class Display Class Lines Legals Retail Preprints Other Ads

Include Headers? Yes No Only

Print Inches Lines

Accumulated Sales by Ad Taker Class/Rate Report

Printed 05/24/04 13:47

Page 1

ACCUMULATED SALES BY AD TAKER / RATE CODE (r_rc110)
 Report For DAILY NEWS
 Ads Taken From 07/01/2003 Thru 07/31/2003

Publication: DAILY NEWS

Rate code	Total							Contract						
	# Ads	# Ads	# Lines	#Times	Inches	Avg Lines	Revenue	# Ads	# Lines	#Times	Inches	Avg Lines	Revenue	
Orig_login: barb														
BP	71	0	.00	0	.00	.00	.00	71	2656.50	90	189.75	37.42	6560.00	
CH	27	0	.00	0	.00	.00	.00	27	1249.50	33	89.25	46.28	2650.03	
NRD	1	0	.00	0	.00	.00	.00	1	196.00	1	14.00	196.00	700.00	
OP	18	0	.00	0	.00	.00	.00	18	1277.50	25	91.25	70.97	4462.52	
SBJ12	1	0	.00	0	.00	.00	.00	1	.00	1	.00	.00	.00	
SSE	1	0	.00	0	.00	.00	.00	1	80.50	1	5.75	80.50	250.00	
TV5	3	0	.00	0	.00	.00	.00	3	84.00	4	6.00	28.00	192.00	
V30	2	0	.00	0	.00	.00	.00	2	420.00	6	30.00	210.00	4824.00	
VR	16	0	.00	0	.00	.00	.00	16	1151.50	32	82.25	71.97	9881.27	

Total for Orig_login: barb

140 0 .00 0 .00 .00 .00 .00 140 7115.50

Orig_login: bever

BP	24	0	.00	0	.00	.00	.00	24	847.00
CH	3	0	.00	0	.00	.00	.00	3	140.00
CON	9	0	.00	0	.00	.00	.00	9	1792.00
DMG	1	0	.00	0	.00	.00	.00	1	301.00
JAC	2	0	.00	0	.00	.00	.00	2	322.00
NCR	3	0	.00	0	.00	.00	.00	3	168.00
NRD	2	0	.00	0	.00	.00	.00	2	147.00
OP	5	0	.00	0	.00	.00	.00	5	350.00
SEJ	1	0	.00	0	.00	.00	.00	1	38.50
SBJ12	3	0	.00	0	.00	.00	.00	3	280.00
SKY	8	0	.00	0	.00	.00	.00	8	602.00
SSE	1	0	.00	0	.00	.00	.00	1	80.50
TAB	15	0	.00	0	.00	.00	.00	15	113764.00
TV5	2	0	.00	0	.00	.00	.00	2	70.00
V30	1	0	.00	0	.00	.00	.00	1	25.00

Accumulated Sales Report (r_rc110)

Form Edit Database Record Field Help

This is a report of ads taken during a given period by ad taker. You may summarize the report by either Rate Code or by Ad Classification Solid (r_rc110).

Summarize by : Rate Code Class

Publication: ALL

Zone: ALL

For ads taken from thru

ClassDisplay
 ClassLines
 Legals
 Retail
 Preprints
 OtherAds

Type of Advertiser to Include

Contract
 Transient
 Both

TF Ads Taken Summary Report

The screenshot shows a software window titled "Vision Form". At the top, there is a menu bar with "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar is a toolbar with four buttons: "X" (close), a refresh icon, "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET DEFAULTS". The main area contains several input fields and a radio button group. The "Publication:" field is set to "ALL". The "Zone:" field is also set to "ALL". The "Period:" field is set to "200107". To the right of the "Period:" field is a section titled "Advertiser Type to include" with three radio buttons: "Contract" (selected), "Transient", and "Both". At the bottom, there is a row of checkboxes: "ClassDisplay" (checked), "ClassLiners", "Legals", "Retail", "Preprints", and "OtherAds".

Flat Charge Revenue Summary Report

Printed 05/24/04 15:09

Page 1

FLAT CHARGE REVENUE REPORT
 Report For DAILY NEWS
 Ads expiring From 05/01/2003 Thru 07/31/2003

Publication: DAILY NEWS

Flat Code	Description	Type	Transient		Contract		Total	
			Revenue	Ads	Revenue	Ads	Revenue	Ads
1CLR	SPECIAL COLOR STEVEN	FA	.00	0	2420.00	10	2420.00	10
1COLR	1 COLOR & BLACK	FA	.00	0	1100.00	2	1100.00	2
3COLR	3 COLORS & BLACK	FA	.00	0	1840.00	2	1840.00	2
ABC	AUTOBOOK COLOR	FA	.00	0	800.00	16	800.00	16
BXMLD	BOX REPLY MAILING CHG	FA	.00	0	45.00	3	45.00	3
BXSRV	BOX REPLY SERVICE CHG	FA	32.00	4	104.00	13	136.00	17
FC	FLAT CHARGE	FC	6661.16	153	43258.44	228	49919.60	381
MIS	DISPLAY MISC CHG	FA	.00	0	3469.20	20	3469.20	20
TAB	PREPRINT DOLLARS	FC	.00	0	49984.99	35	49984.99	35
TMC	TMC POSTAL CHARGES	FC	.00	0	11010.80	2	11010.80	2
TMS	TV ADJ ON PRICE	FA	.00	0	1430.00	2	1430.00	2
Totals For DAILY NEWS			6693.16	157	115462.43			

Flat Charge Revenue Report (r_rc114)

Form Edit Database Record Field Help

This report allows listing by both transient and classified contract customers during a given period. It shows the revenue generated by the various types of flat charges.

Publication: SOUTHERN COUNTY TIMES
 Zone: SO, HILLTOWN
 For ads expiring from
 thru
 Type of Advertiser to include:
 Contract Transient Both

Ad Expiration Billing Summary Report

05/24/04 15:34 r_rc102

Page 1

AD EXPIRATION SUMMARY REPORT
 Report For DAILY NEWS
 Ads expiring From 05/24/2004 Thru 07/26/2004
 Publication ALL PUBLICATIONS

Salesperson	Ads	*** Transient ***			Inches	Ads	*** Contract ***		
		Dollars	Lines	Inches			Dollars	Lines	Inches
BEVERLY MITCHE	0	0.00	0	0.00	2	45.00	84.0	6.00	
DOUG FLEMING	0	0.00	0	0.00	3	90.00	105.0	7.50	
JEANNIE L ZIMM	1	35.00	14	1.00	0	0.00	0.0	0.00	
NANCY LORENCKI	0	0.00	0	0.00	9	135.00	189.0	13.50	
Not Applicable	0	0.00	0	0.00	1	24.75	42.0	3.00	
PAT HUFFMAN	0	0.00	0	0.00	5	166.75	252.0	18.00	
PATTY MANNING	0	0.00	0	0.00	20	1380.00	1568.0	112.00	
PHOEBE DAVIS	0	0.00	0	0.00	24	2845.14	3024.0	216.00	
SANDRA KAYE FU	0	0.00	0	0.00	3	85.00	168.0	12.00	
STEPHANIE SCOT	0	0.00	0	0.00	5	191.50	252.0	18.00	
TOTALS	1	35.00	14	1.00	72	4963.14	5684.0	406.00	

AD EXPIRATION REPORT (r_rc102)

Form Edit Database Record Field Help

This is a report by ad taker of expiring ads and anticipated billable revenue. It provides another method of measuring ad taker productivity, in addition to the Ads Taken and Ads Run reports.

Publication: ALL

Zone: ALL

For ads expiring from thru

ClassDisplay
 ClassLines
 Legals
 Retail
 Preprints
 OtherAds

Type of Advertiser to Include

Contract
 Transient
 Both

Monthly Free Ads Summary Report

Printed 05/24/04 15:51 (r_rc113)

FREE ADS EXPIRING DURING THE MONTH OF 7 /2003
 Publication: DAILY NEWS

Page 1

Salesperson	Ads	*** Transient *** Lines	Inches	Ads	*** Contract *** Lines	Inches
11	0	0.0	0.00	1	42.00	3.00
12	0	0.0	0.00	8	553.00	39.50
13	0	0.0	0.00	21	2513.00	179.50
14	0	0.0	0.00	2	3941.00	281.50
15	0	0.0	0.00	1	42.00	3.00
16	6	25.0	2.78	8	573.00	54.21
17	0	0.0	0.00	3	311.50	22.25
19	0	0.0	0.00	2	8274.00	591.00
20	0	0.0	0.00	20	2117.50	151.25
44	0	0.0	0.00	8	896.00	64.00
81	1	3.0	0.33	78	2826.00	314.00
82	9	35.0	3.88	2	21.00	2.33
83	0	0.0	0.00	7	933.75	103.75
84	18	87.0	9.68	1	7.00	0.78
89	40	189.0	20.97	188	2621.76	290.98
90	21	81.0	8.98	13	419.00	40.98
91	30	142.9	15.86	8	197.21	21.91
A	2	0.0	0.00	102	13960.00	1162.64
89	0	0.0	0.00	1	14.00	1.56
TOTALS	127	562.9	62.48			

(r_rc113) Monthly Free Ads Report

Form Edit Database Record Field Help

Publication: DAILY NEWS
 Zone: ALL
 Month and Year:

Type of Advertiser to Include

Contract
 Transient
 Both

Billed Ad History Analysis Report (year by year)

DAILY NEWS
 Publication: ALL PUBLICATIONS
 Report Run on 05/24/04 at 16:36

BILLED AD COMMERCIAL AND TRANSIENT HISTORY BY RATE CODE (AB - BOX) Page 1
 1 Year For 200208 Thru 200307
 Rate classes: ALL

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	TOTAL
Code: AB AUTOBOOK													
Year: 2003													
Amt	4118.00	4236.00	3939.00	3961.00	3939.00	4348.00	4273.00	4273.00	3953.00	4352.00	4167.00	4519.00	50078.00
Ads	22	23	21	21	21	21	20	20	18	21	20	22	250
Code: ADV THE ADVOCATE													
Year: 2003													
Amt	893.55	1052.65	1014.25	1224.25	1014.25	558.00	558.00	558.00	514.00	776.50	776.50	776.50	9716.45
Ads	17	18	17	19	17	7	7	7	6	7	7	7	136
Code: ANR 2003 ROLL OF HONOR													
Year: 2003													
Amt	0.00	420.00	440.00	540.00	300.00	0.00	0.00	0.00	962.50				
Ads	0	21	22	27	15	0	0	0	35				
Code: ANS KID SCOOP													
Year: 2003													
Amt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ads	0	0	0	0	0	0	0	0	0	0	0	0	0
Code: AR1 2003 ROLL OF HONOR													
Year: 2003													
Amt	0.00	250.00	250.00	100.00	0.00	0.00	0.00	0.00	4234.00				
Ads	0	10	10	4	0	0	0	0	146				
Code: BAS NCAA MARCH MADNESS													

Year-by-Year Billed Ads History (r_rc117)

Form Edit Database Record Field Help

Inpources: History summary Transaction detail

Summarize by:
 Rate Code Flat Code
 Classification Salesperson

From code: AB AUTOBOOK
 Thru code: BOX BOX CHARGE
 Publication: ALL
 Zone: ALL

Number of years: 1 Ending Period: 200307

Type of Advertiser to Include
 Contract Transient Both

----- OPTIONAL: Type of ad to include (check all desired) -----
 ClassDisplay ClassLines Legals Retail Preprints OtherAds

Monthly Billed Ads History

DAILY NEWS
 Publication: ALL PUBLICATIONS
 Report Run on 05/24/04 at 16:46

BILLED ADS HISTORY ANALYSIS BY RATE CODE (AB - D4B)
 Period from 200307 thru 200307

Page 1

Period	TRANSIENT						CONTRACT						
	#Ads	Times	TotSize	Lineage	Words	Amount	#Ads	Times	TotSize	Lineage	Words	Amount	
Code: AB 200307	AUTOBOOK	0	0	.00	0	0	.00	22	22	690.00	9660	0	4,519.00
TOTAL		0	0	.00	0	0	.00	22	22	690.00	9660	0	4,519.00
Code: ADV 200307	THE ADVOCATE	0	0	.00	0	0	.00	7	7	59.75	837	0	776.50
TOTAL		0	0	.00	0	0	.00	7	7	59.75	837	0	776.50
Code: ANS 200307	KID SCOOP	0	0	.00	0	0	.00	104	104	348.00	4872	0	2,800.00
TOTAL		0	0	.00	0	0	.00	104	104	348.00	4872	0	2,800.00
Code: BEK 200307	BELK RATE ONLY	0	0	.00	0	0	.00	6	6	346.00			
TOTAL		0	0	.00	0	0	.00	6	6	346.00			
Code: BP 200307	BACK PAGE	0	0	.00	0	0	.00	652	652	2369.00			
TOTAL		0	0	.00	0	0	.00	652	652	2369.00			
Code: CAM 200307	CLASS MERCHANDISE	29	231	103.77	934	404	594.12	1	10	5.00			
TOTAL		29	231	103.77	934	404	594.12	1	10	5.00			

Monthly Billed Ads History (r_rc118)

Form Edit Database Record Field Help

Input source:

Summarize by:

From code:

Thru code:

Publication:

Zone:

Starting Period:

Ending Period:

Type of Advertiser to include:

Classified Batch Report

DATE: 05/24/04
TIME: 16:51
Revenue Report for 07/01/03 thru 07/31/03
Report # 1: Revenue by Salesperson

PAGE: 1

Salesperson	Total Ads	Total Revenue
00	3	83.00
11	271	37361.96
12	212	19504.46
13	725	30900.14
14	207	63683.82
15	97	9402.44
16	175	19562.60
17	152	40115.67
19	152	45959.74
20	110	34290.75
44	13	525.00
77	12	14899.95
81	56	524.48
82	335	29661.84
83	81	47918.92
84	211	15195.59
88	1	150.00
89	603	44619.32
90	362	20696.99
91	283	14562.33
A	124	6053.98
GRAND TOTAL	4185	495672.98

(r_rc201) Class Weekly / Monthly Combined Report

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Sales Office ALL ALL

Begin Issue Date 07/01/2003

End Issue Date 07/31/2003

Acct Range ALL ALL

Group ALL ALL

Credit Reports Menu



Credit Call Back Report

DATE: 05/25/04 CREDIT CALL BACK REPORT PAGE: 1
 TIME: 09:50 FOR: Not Applicable

ACCOUNT TELEPHONE	ACCOUNT NAME CONTACT	CALL DATE AMNT EXP	OPEN-BAL LAST-TRX	CURRENT SALEP	OVER-30	OVER-60	OVER-90	BALANCE
1612765 (540)636 -9928x****	HEALTHY INSPIRAT	04/23/03 .00 04/28/03	12,938.32 07/14/03	203.03 14	248.03	3,561.57	8,925.69	14,438.32
04/23/03 08:54 CHECK RETURNED - NO ADS!!!!!!!								
570531 (312)951 -7696x****	RADA RECRUITMENT	04/01/03 .00 04/12/03	.00 06/04/03	.00 A	.00	.00	.00	.00
04/01/03 12:43 THEY GOT A NEW SYSTEM-THE CHECK WAS SENT TO HARRISONBURGPENNSYLVANIA-WILL SEND CHECK AS SOON AS THEY RECEIVE A REFUND. (1/11 AD - \$968.00)								
500767 (256)773 -7545x****	RCP ADVERTISING	04/16/03 .00 09/21/02	.00 04/28/03	.00 A	.00	.00		
04/16/03 12:23 WILL SEND OUT A CHECK TODAY FOR \$17.64 DAP								

Credit Call Back

Form Edit Database Record Field Help

Credit Collector: ALL

Call Back Dates

Start:

End:

Account: ALL

Include Prior History of Calls
 Last Call All None

Include Aging & Balances
 Yes No

Account Type

Contract Transient Both

Credit Limit Report

Printed: 05/25/04 10:07

PAGE: 1

PRELIMINARY OVER CREDIT LIMIT REPORT
 PUBLICATION DATE: 07/26/03
 PUBLICATION: ALL
 ACCOUNT RANGE: ALL

Acct-#	Start Date Credit Type	Ad-#	Account Name Pub/Zone	Price	Credit Limit	Balance Due	Last Pay Date	Salsp CrdHld	Over 60+ WaitRsn
4176	01/01/95 Must Prepay	173674	ADECCO EMPLOYMENT SERVICE DNR/A	46.35	0.00	481.06	05/29/03	89 A	0.00 A
770008	01/01/95 Over 60	129818	BOB WADE AUTOWORLD DNR/A	8.50	0.00	11724.55	06/27/03	13 A	4628.70 A
1615035	04/21/03 Over 30	169514	CAYWOOD DNR/A	91.20	150.00	4.80	07/02/03	89 A	0.00 A
1601051	06/19/01 Credit Limit	171852	COMPLETE HOME REPAIR DNR/A	192.00	150.00	251.15	07/10/03	89 A	0.00 A
1601051	06/19/01 Credit Limit	170754	COMPLETE HOME REPAIR DNR/A	39.20	150.00	251.15	07/10/03	82 A	0.00 A
1601051	06/19/01 Credit Limit	167697	COMPLETE HOME REPAIR DNR/A	96.00	150.00	251.15	07/10/03	82 A	0.00 A
663690	01/01/95 Must Prepay	173493	DARRELL C SHOWALTER DNR/A	22.05	0.00	0.00	06/11/03	90 A	0.00 A
1602196	07/18/01 Over 30	168326	ESTES DNR/A	36.00	150.00	24.75	06/26/03	91 A	0.00 A
1608819	05/08/02 Credit Limit	171074	HOOKE DNR/A	96.00					
447227	01/01/95 Over 60	132322	MATTRESS KING INC DNR/A	520.00					
1601044	06/19/01 Over 30	173241	RE/MAX - JOHN W BROWN DNR/A	67.20	99				
1603161	08/15/01 Credit Limit	173646	SHEN VALLEY VILLAGE DNR/A	144.00					

Credit Limit Report

Form Edit Database Record Field Help

Run Date:

Publication: All publications

Acct Range: ALL

Advertiser Type: Both

Accounting Reports Menu



Transaction Edit Listing

Printed 05/25/04 16:40

Page 1

AR Transaction Edit List For DAILY NEWS
Sorted By: Advertiser Name
Profit Number : 1

Account #	Advertiser Name	Trans-Num	RateC	Trans-Date	T	Slmn	#-Col	InchLine	Tot-Size	Rate-Used	Gross-Amnt	Agency Net-Amt	Net-Amt	AM
	Description			Po-Number		PrPg	Preprints			-Source-	Flat-AddCh	Sa-Tax	Unpaid	
1604444	ACME MEDIA SERVIC	539417	CON	07/01/03	I	14	4.00	12.00	48.00	12.800	614.40	.00	614.40	P
	DNR/A			7 DAYS TO GET			8				.00	.00	614.40	
1604444	ACME MEDIA SERVIC	539868	CON	07/03/03	I	14	4.00	12.00	48.00	12.800	614.40	.00	614.40	P
	DNR/A			UNLIMITED-5 DAYS LEFORD.#N-30626			4				.00	.00	614.40	
1604444	ACME MEDIA SERVIC	540992	CON	07/08/03	I	14	4.00	12.00	48.00	12.800	614.40	.00	614.40	P
	DNR/A			WORKING PLACES 39.990RD.#N-30702			9							
1604444	ACME MEDIA SERVIC	541586	CON	07/10/03	I	14	4.00	12.00	48.00					
	DNR/A			WORKING PLACES 39.990RD.#N-30702			9							
1604444	ACME MEDIA SERVIC	543045	CON	07/15/03	I	14	4.00	12.00	48.00					
	DNR/A			WORKING PLACES 39.990RD.#N-30702			9							
1604444	ACME MEDIA SERVIC	543744	CON	07/17/03	I	14	4.00	12.00	48.00					
	DNR/A			WORKING PLACES 39.990RD.#N-30702			9							
1604444	ACME MEDIA SERVIC	544892	CON	07/22/03	I	14	4.00	12.00	48.00					
	DNR/A			WORKING PLACES 39.990RD.#N-30702			9							
	ECT/A			NCT/A										
	SCT/A			WCT/A										
** GRAND TOTALS **		7												
	Inches	336.00	Lines	0.00	CNVInch	336.00								

Transaction Edit Listing

Profit Number: **DAILY NEWS**
 Accounting Period: **07/01/2003** thru **07/31/2003**

Login: Acct Range:
 Rate code: Account #: **ACME MEDIA SERVICES**
 Group: Salesperson:
 Publication: Geographic Area:
 Zone: From Class:
 Edition: ALL To Class:

Sort by
 Account Number
 Account Name
 Space Summary Category
 Order Entered
 Salesperson/Class
 Rate Code
 Account Range
 Date
 SIC Code
 NCC Code
 Section/Page
 Classification Code

Print Pub/Zone Detail? Yes No
 Print Salesman Detail? Yes No
 Print Account Totals? Yes No
 Print Flat Charge Detail? Yes No
 Print Co-op Detail? Yes No

Include Option
 One Day's Transactions
 All Transactions in Period
 Publication Date: *****
 Print only Transactions with Sales Tax? Yes No
 Print Co-op Transactions Only? Yes No
 Print No Charge Trx Only? Yes No
 Print Overriden Transactions Only? Yes No
 Include Flat Discounts Yes No Only
 Type of Advertiser to Include: Contract Transient Both
 Print? Modular Size Salesperson
 Print? Source Ad Text Name

Order Entered Questions
 From Entered Date: *****
 To Entered Date: *****
 From Entered Time: *****
 To Entered Time: *****
 Print Telephone #? Yes No
 Print Ad#? Yes No
 Print Invoice #? Yes No
 Print Classification? Yes No
 Print Summary Only? Yes No
 Type of Transactions to Include: Paid Unpaid All
 Display Processing of Report? Yes No

Payment Edit Listing

Printed 05/25/04 16:44

Page 1

AR Payment Edit List For DAILY NEWS
Sorted By: Account Name
Profit Number : 1

Acct #	Name Credit Card # Ad Number	TR#	Code Check # Salesperson	Pub DeptCd Batch #	Date	Description Description 2	Payment	Discount	Adjustment	AM
1602696	A & D APPLICATORS *****1309 169757	197242	CPA *****	DNR	07/08/03	PAYMENT CLASS CLERK	39.20	0.00	0.00	A
1602696	A & D APPLICATORS *****1309 172559	199026	CPA *****	DNR	07/17/03	PAYMENT CLASS CLERK	78.40	0.00	0.00	A
1008	A & E AUTOMOTIVE I	198417	PAY 4303	DNR	07/15/03	PAYMENT THANK YOU	1140.73	0.00	0.00	A
2733	A & J DEVELOPMENT/ *****3239 173472	199632	PAY *****	DNR	07/22/03	PAYMENT THANK YOU	72.80	0.00	0.00	A
1206	A & N STORE	198891	PAY 205235	DNR	07/17/03	PAYMENT THANK YOU	1781.00	0.00	0.00	A
456301	A B MCHONE & SONS, 171010	197617	PAY *****	DNR	07/09/03	PAYMENT THANK YOU	22.40	0.00	0.00	A
456301	A B MCHONE & SONS,	197734	PAY 4103	DNR	07/10/03	PAYMENT THANK YOU	117.60	0.00	0.00	A
738583	A CUT ABOVE	197842	PAY 4750	DNR	07/11/03	PAYMENT THANK YOU	22.05	0.00	0.00	A
792309	A W WHITMORE & SON	197843	PAY 105246	DNR	07/11/03	PAYMENT THANK YOU	141.00	0.00	0.00	A
1615954	AA PERMACOAT-CASH 164785	197203	PAY *****	DNR	07/07/03	7/3 TV AD	72.50	0.00	0.00	A

Payment Edit Listing

Form Edit Database Record Field Help

Accounting Period:

Login:

Department Code(Blank for all): ALL

Acct Range(Blank for all): ALL

Publication (Blank for all): ALL

Pay codes (Blank for all):

Acct No (Blank for all): ***** ALL

Sort Option

- Account Number
- Account Name
- Space Summary Category
- Order Entered
- Credit Card Type/Advertiser
- Payment Date / Advertiser
- Payment Code / Advertiser
- Account Range / Advertiser
- Department Code / Advertiser

Flag Selection as Final (Lock)

Yes No

Include Payments

Yes No

Include Discounts

Yes No

Include Adjustments

Yes No

Include Option

- One Days Payments
- All Payments for Period

Enter Date:

Batch Code:

Print Batch Code

Yes No

Print Summary Only?

Yes No

Type of Advertiser to Include

Commercial Transient Both

Print Distribution

Yes No

Include Credit Card Payments

Yes No Only

Print ONLY Pay for Killed/Cancelled Ads

Yes No

Overpayment of Expired Ads Report

Printed 05/25/04 16:52

Page 1

DAILY NEWS Over-Payment of Expired Ads Report
 For Payments Made From 07/01/03 Thru 07/31/03
 Sorted by Advertiser Name

Acct # Telephone # CrType	Name Credit-Card Number	Ad-Number Salesp Exp-Date	Paymt-No St-Date Auth-Code	Py-Date En-Date	Cr-Hold	This-Pay First-Word	Total-Pay	Total-Chg	Over-Paymnt
702350 (123) 123-0000 A	ADELPHIA/CASH ACCT	168708 A *****	198708 07/12/03	07/15/03 07/19/03		2313.94 JULY NASCAR	2313.94	1388.37	925.57
1614036 (417) 678-0115 VI	CHILDERS JUDY 4008960000017474	173295 A 12/31/04	199621 07/21/03	07/22/03 07/21/03		19.99 KENMORE WASHER/DRYER GOOD	39.98	19.99	19.99
710376 (417) 710-5212 DI	EDWIN J SWOPE - PERS 6011 0033 1551 2986	169632 A 09/30/05	196576 07/02/03	07/02/03 07/10/03		68.40 HARMONY HEIGHTS - 2 BEDRO	20.95	20.95	.00
710376 (417) 710-5212 DI	EDWIN J SWOPE - PERS 6011 0033 1551 2986	169632 A 09/30/05	198052 07/02/03	07/11/03 07/10/03	HARMON				
1608947 (417) 412-7606 VI	HARDRICH NUCCIA 4050860011345574	170669 A 05/31/04	197264 07/10/03	07/08/03 07/10/03	MASSAN				
1608947 (417) 412-7606 VI	HARDRICH NUCCIA 4050860011345574	170669 A 05/31/04	197778 07/10/03	07/10/03 07/10/03	MASSAN				
1614991 (417) 710-5298 VI	MASILEK D.J. 4306274900274949	172317 A 01/31/05	198812 07/16/03	07/16/03 07/22/03	5 YEAR				

Over-Payment of Expired Ads Report

Form Edit Database Record Field Help

This is a report of Overpayments to Expired Ads.

Accounting Period 200307

Include Option

One Days Payments

All Payments for Period

Start Date: 07/01/2003
 Thru
 End Date: 07/31/2003

Sort Option

Account Number

Account Name

Credit Card Type

Salesperson

Order Entered Questions

From Entered Date: *****

To Entered Date: *****

From Entered Time: *****

To Entered Time: *****

Print Credit Card Information?

Yes No

Print Advertiser Address?

Yes No

Lost Transaction Report



Credit Card Payment Report

Printed 05/27/04 11:32

Page 1

DAILY NEWS Credit Card Report For Payments Made From 07/16/03 Thru 07/16/03
Sorted By Credit card type

Telephone # Acct #	Name	Ad-no Class	Paymt-no St-Date	Date Cr-Hold	Amount Salesperson	Credit-Card Number First-Word	Exp-Date	Auth-Code
-----------------------	------	----------------	---------------------	-----------------	-----------------------	----------------------------------	----------	-----------

AMERICAN EXPRES

(417) 372-3860 1601884	WALKER TRANSPORTATIO	172445 723	198797	07/16/03 A	67.20 Not Applicabl	371533545121007 TRUCK DRIVER - HOME WEEKE	02/28/05	
(417) 311-2769 1615704	MOORE ROBERTA	172328 108	198835	07/16/03 A	17.00 CATHY HARPINE	371381474321515 MOVING SALE SATURDAY, JUL	02/28/06	

Total AMERICAN EXPRESS Payments

2 AMERICAN EXPRESS Payments totaling 84.20

DISCOVERY

(417) 310-8888 1609846	HBURG SUPER 8 MOTEL-	172373 720	198822	07/16/03 A	22.40 Not Applicabl	60110035 FRONT DES		
(681) 646-4373 1610952	COBB ROXANNA	172266 611	198864	07/16/03 A	28.00 CATHY HARPINE	601100334 3 BEDROOM		
(417) 778-9600 1601015	EVANS AUTO SALES	172265 802	198866	07/16/03 A	229.60 Not Applicabl	601100334 EVANS AU		
(417) 357-9569 1601026	DEAN FRANCES	172300 720	198813	07/16/03 A	16.80 Not Applicabl	601100344 HAVE FUN		
(417) 421-4687 1607255	ROOSTER'S RESTAURANT	172144 725	198827	07/16/03 A	28.00 STEVE TURNER	601100490 WAITRESS		

Credit Card Payment Report

Form Edit Database Record Field Help

This is a report of credit card payments, sorted by credit card type.

Include Option

One Days Payments Only
 All Payments for a Period

ENTER DATE TO BEGIN PERIOD WITH:

ENTER DATE TO END WITH:

Print unauthorized charges only?

Yes
 No

Print Advertiser Address?

Yes
 No

Order Entered Questions

From Entered Date:

To Entered Date:

From Entered Time:

To Entered Time:

Space Summary Report

Printed 05/27/04 11:49

Page 1

SPACE SUMMARY / RECEIPTS JOURNAL for DAILY NEWS
 Period: 07/16/03 - 07/31/03
 Publication: DNR DAILY NEWS
 Zone: A Not Applicable

Group: 1 Charges

Group Type: Charges

Category	Description	Actl-Lineage	Conv-Inches	Dollars	Whole %	G/L Debit #	G/L Credit #	# Trx	# Adv	AvgRte	# ppts
1	LOCAL DIS/VOL	3247.25	3247.25	52386.56	12.71	0000-000	0000-000	321	235	16.13	
2	BACK PAGE	708.50	708.50	14170.00	2.77	0000-000	0000-000	205	116	20.00	
3	PRE-PRINT	8684.00	8684.00	23464.79	34.00	0000-000	0000-000	17	15	2.70	471501
5	CLASS INCHES	18118.50	985.14	60840.80	3.86	0000-000	0000-000	661	514	3.36	
6	LEGALS	396.75	264.50	5137.93	1.04	0000-000	0000-000	24	15	12.95	
7	TV WEEK	192.50	192.50	2533.00	.75	0000-000	0000-000	32	23	13.16	
8	DISP. SPEC. SEC	87.00	87.00	700.00	.34	0000-000	0000-000	26	26	8.05	
9	CLASS SPEC. SEC	690.00	459.98	4519.00	1.80	0000-000	0000-000	31	19	6.55	
10	PRO DISP/CLASS	1506.50	1506.50	.00	5.90	0000-000	0000-000	73	2	.00	
12	JACKETS-WEPRINT	92.00	92.00	1040.00	.36	0000-000	0000-000	2	2	11.30	
71	DISP/CLASS M G	4.00	4.00	.00	.02	0000-000	0000-000	1	1	.00	
Group: 1 Total		33727.00	16231.37	164792.08	63.55			1393	968	4.89	471501

Group: 200 Payments

Group Type: Pay/Adj/Disc

Category	Description	Actl-Lineage	Conv-Inches	Dollars	Whole %	G/L Debit #	G/L Credit #
72	DISCOUNTS	.00	.00	612.75	.00	0000-000	0000-000
73	DISP. CR. ADJ.	.00	.00	253.99	.00	0000-000	0000-000
74	CLASS CR. ADJ.	.00	.00	155.41	.00	0000-000	0000-000
90	PAYMENT	.00	.00	212921.67	.00	0000-000	0000-000
900	FINANCE CHG ADJU	.00	.00	250.24	.00	0000-000	0000-000
950	FINANCE PAYMENTS	.00	.00	339.81	.00	0000-000	0000-000
Group: 200 Total		.00	.00	214533.87	.00		
ZONE TOTALS							
TOTAL CHARGES		33727.00	16231.37	164792.08	63.55		
TOTAL PAYMENTS/ADJ/DISC				214533.87			

Space Summary Report

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Reports the daily or monthly cash receipts, sales and space utilized in a particular publication by categories such as Retail, Display, Classified, Color, National, Payments, Bad Debts, and so forth. Report is expressed in 4 column inches.

Obtain the Rate Lines per Inch/Column per page From:
 Rate File Transaction/History

Period: 200307
 Start Date: 07/16/2003
 End Date: 07/31/2003
 Publication: ALL
 Zone: ALL
 Account Range: ALL

Account Type:
 Contract Transient Both

Create G/L Interface File:
 Yes No

Print Grand Total Only:
 Yes No

File Structure:
 Vision Data General Ledger
 Mass 90
 Fixed Length
 Comma-Delimited
 Tab-Delimited
 Pipe-Delimited (|)

Enter Whole Paper Inches

Aging Report

(r_rage) Printed 05/27/04 12:14

Page 1

Accounts Receivable Aging Report For DAILY NEWS
 For Period 200307
 Sorted By: Account Name
 Mid-Month Aging Report

Account #	SlsCd	Advertiser Name Agency Name	Open-Bal Current	Charges Over 30	Payments Over 60	Agcy-Dsc Over 90	SbjSrv Over 120	Srv-Chg Over 150	Balance Over 150
1602696	A	A & D APPLICATORS INC	.00 -78.40	39.20 .00	117.60 .00	.00 .00	.00 .00	.00 .00	-78.40 .00
1008	A	A & E AUTOMOTIVE INC	1,140.73 595.51	595.51 .00	1,140.73 .00	.00 .00	.00 .00	.00 .00	595.51 .00
2733	A	A & J DEVELOPMENT/EXCAVAT	.00 -72.80	.00 .00	72.80 .00	.00 .00	.00 .00	.00 .00	-72.80 .00
1206	A	A & N STORE	1,781.00 47.50	47.50 .00					1,781.00 47.50
456301	A	A B MCHONE & SONS, LLC	117.60 .00	22.40 .00					117.60 .00
738583	A	A CUT ABOVE	22.05 .00	.00 .00					22.05 .00
792309	A	A W WHITMORE & SONS	141.00 .00	.00 .00					141.00 .00
1615954	12	AA PERMACOAT-CASH ACCOUNT	.00 .00	817.50 .00					.00 .00
700989	A	AAMCO TRANSMISSION	776.50 422.50	422.50 .00					776.50 422.50
1603009	90	ABACUS STAFFING SERV	34.20 19.80	19.80 .00					34.20 19.80
1-800-325-3268									
1611952	84	ABBOTT-CREDIT BUREAU 4/03,	21.00 .00	.00 .00					21.00 .00
686493	A	ABC TELEVISION & APPLIANCE	67.20 67.20	.00 .00					67.20 67.20

Aging Report

Form Edit Databases Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Aging for Accounting Period: 200307

Sort Option:

- Account Number
- Account Name
- Yearly Sales Volume
- Monthly Sales Volume
- SIC Code
- Geographic Area
- Salesperson
- Agency
- Credit Collector
- Account Range
- Country Code

Sort Option 2:

- Account Name
- Balance Due

Include Option:

- All Accounts
- Accounts with Monthly Sales
- Accounts with Yearly Sales
- Accounts Over 30, 60, 90, 120 & 150
- Accounts Over 60, 90, 120 & 150
- Accounts Over 90, 120 & 150
- Accounts Over 120 & 150
- Accounts Over 150
- Only Accts Marked as Bad Debt
- Over 60 and Mid Sales > Mid Payments

Print Over 90, 120, 150 as one column

Print Contact Person & Telephone?

Print Comment From Master?

Account Type

Include Bad Debt Accts (BO/BB)?

Include Zero Balance Accts?

Include Credit Balances?

Print Detail of Open Items

Totals Only?

Dashed Line Between Accts?

Print only Accounts with Sales Tax?

Print only Aging Amounts?

Account Range

Account Group

Sales Territory

Salesperson

Starting Account #

Ending Account #

Print

Split Account Balances by Multiple Salespersons

Only accounts with small balance

Report Title

Co-Op Billing Report

(r_rage) Printed 05/27/04 12:14

Page 1

Accounts Receivable Aging Report For DAILY NEWS
 For Period 200307
 Sorted By: Account Name
 Mid-Month Aging Report

Account #	SlsCd	Advertiser Name Agency Name	Open-Bal Current	Charges Over 30	Payments Over 60	Agcy-Dsc Over 90	SbjSrv Over 120	Srv-Chg Over 150	Balance Over 150
1602696	A	A & D APPLICATORS INC	.00 -78.40	39.20 .00	117.60 .00	.00 .00	.00 .00	.00 .00	-78.40 .00
1008	A	A & E AUTOMOTIVE INC	1,140.73 595.51	595.51 .00	1,140.73 .00	.00 .00	.00 .00	.00 .00	595.51 .00
2733	A	A & J DEVELOPMENT/EXCAVAT	.00 -72.80	.00 .00	72.80 .00	.00 .00	.00 .00	.00 .00	-72.80 .00
1206	A	A & N STORE	1,781.00 47.50	47.50 .00	1,781.00 .00				
456301	A	A B MCHONE & SONS, LLC	117.60 .00	22.40 .00	140.00 .00				
738583	A	A CUT ABOVE	22.05 .00	.00 .00	22.05 .00				
792309	A	A W WHITMORE & SONS	141.00 .00	.00 .00	141.00 .00				
1615954	12	AA PERMACOAT-CASH ACCOUNT	.00 .00	817.50 .00	817.50 .00				
700989	A	AAMCO TRANSMISSION	776.50 422.50	422.50 .00	776.50 .00				
1603009	90	ABACUS STAFFING SERV	34.20 19.80	19.80 .00	34.20 .00				
1-800-325-3268									
1611952	84	ABBOTT-CREDIT BUREAU 4/03,	21.00 .00	.00 .00	.00 .00				
686493	A	ABC TELEVISION & APPLIANCE	67.20 67.20	.00 .00	.00 .00				

Coop Bill

Form Edit Database Record Field Help

Print from
 Ads Transactions

Starting Date

Ending Date

Account Range

Account Type
 Contract Transient Both

Monthly Statements

Monthly Statements

Form Edit Database Record Field Help

DEVICE
 TERMINAL
 STORE DEFAULTS
 RESET DEFAULTS

Is this a restart? Restart Account #

Accounting Period	200205	Statement Format	<input checked="" type="radio"/> Standard SAI - Laser printed forms <input type="radio"/> Standard SAI - Preprinted forms	<input type="button" value="Modify Messages"/>
Starting Acct #	100011	Statement Type	<input checked="" type="radio"/> Standard Balance Forward <input type="radio"/> Open Item	Message Type <input type="radio"/> Main <input type="radio"/> Aged <input checked="" type="radio"/> None
Ending Acct #	160000	Delivery Method	<input checked="" type="radio"/> All <input type="radio"/> Mail Corp <input type="radio"/> Mail Local <input type="radio"/> Fax <input type="radio"/> Email <input type="radio"/> Web	Note: Open Item Bills can only be run for the Current Period
Account Range		Include Aging Option	<input checked="" type="radio"/> All Accounts Current, 30, 60, 90 + <input type="radio"/> Accounts Over 30, 60, 90, 120 & 150 <input type="radio"/> Accounts Over 60, 90, 120 & 150 <input type="radio"/> Accounts Over 90, 120 & 150 <input type="radio"/> Accounts Over 120 & 150 <input type="radio"/> Accounts Over 150	
Statement Date	06/30/2003	Print Company Return Address	<input checked="" type="radio"/> Yes <input type="radio"/> No	Sort By <input checked="" type="checkbox"/> Advertiser Name <input type="checkbox"/> Advertiser Acct # <input type="checkbox"/> Zip Code / Alpha <input type="checkbox"/> Acct Range/Adv Name <input type="checkbox"/> Acct Range/Zip
Beginning Statement #	1	Print Stmt# or Acct#	<input type="radio"/> Account # <input checked="" type="radio"/> Statement #	
Due Date	07/15/2003	Print Transaction # or Ad #	<input checked="" type="radio"/> Transaction # <input type="radio"/> Ad #	Print Source <input type="radio"/> Yes <input checked="" type="radio"/> No
Terms		Print Co-op Memo Bills	<input type="radio"/> Yes <input checked="" type="radio"/> No	Display Processing <input type="radio"/> Yes <input checked="" type="radio"/> No
Number of Test Patterns	0			
Group Code				
Advertiser Type	<input type="radio"/> Contract <input type="radio"/> Transact <input checked="" type="radio"/> All			
Incl Tearsheet Advertisers?	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Only			
Tearsheet Code	All Tearsheet Advertisers			
Include Credit Balances?	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Only			
Include Zero Balance Accts?	<input type="radio"/> Yes <input checked="" type="radio"/> No			
Include Zero Balance Accts with Transaction Activity?	<input checked="" type="radio"/> Yes <input type="radio"/> No			
Include Zero Balance Accts with Payment Activity?	<input checked="" type="radio"/> Yes <input type="radio"/> No			
Print Contract Information?	<input type="radio"/> Yes <input checked="" type="radio"/> No			
Print Flat Disc/Premium Detail	<input type="radio"/> Yes <input checked="" type="radio"/> No			
Print Flat Add'l Charge Detail	<input checked="" type="radio"/> Yes <input type="radio"/> No			
Incl Bad Debt Credit Status	<input type="radio"/> BD <input type="radio"/> BI <input type="radio"/> Both BD/BI <input checked="" type="radio"/> Neither <input type="radio"/> Only			

Salesperson Commission Report

Printed 05/27/04 13:59

Page 1

Salesman Commission Report for
 DAILY NEWS
 Publication: ALL Zone:ALL
 Period:07/01/2003 - 07/31/2003

Salesperson: 00 NATIONAL/TV

Account-#	Advertiser-Name	Transac-#	RateC	Date	Description	Source	T	Lineage	Charges	Adjustment	Pay/Disc
639021	SHEETZ INC - AL DNR/A	539349	ANS	07/01/03	KID SC00P		I	3.00	25.00		
642900	SHENANDOAH PRES	196561	CRM	07/01/03	CUST PD ACCT REQUESTED						-117.42
639021	SHEETZ INC - AL DNR/A	540941	ANS	07/08/03	KID SC00P		I	3.00	25.00		
565085	EDMUND PRICE DNR/A	541333	CCC	07/09/03	AVAILABLE NO		L	20.00	33.00		
642710	SHENANDOAH POOL DNR/A	541515	BP	07/10/03	CLIP/SAVE-MI		I	3.50	70.00		
642710	SHENANDOAH POOL DNR/A	542848	BP	07/14/03	CLIP/SAVE-MI						
639021	SHEETZ INC - AL DNR/A	542993	MIS	07/15/03	6/3,10,17,24						
639021	SHEETZ INC - AL DNR/A	542993	MIS	07/15/03	6/3,10,17,24						
639021	SHEETZ INC - AL DNR/A	542994	ANS	07/15/03	KID SC00P						
639021	SHEETZ INC - AL DNR/A	544830	ANS	07/22/03	KID SC00P						

Total for Salesperson 00 NATIONAL/TV # of Ads: 8 6 col Inches =
 Total Lineage Charges
 Total Flat Add Charges
 Total Units
 Total Lines

Salesperson Commission Report

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Profit Number: 1 DAILY NEWS

Accounting Period: 200307

Starting Date: 07/01/2003

Ending Date: 07/01/2003

Sales Territory: ALL

Salesperson Code: ALL

Publication Code: ALL

Zone Code: ALL

Edition: ALL

Geographical Area: ALL

Account Range: ALL

Group Code: ALL

Starting Account #: *****

Ending Account #: *****

Sort By:

- Geo Area / Salesperson / Acct Name
- Geo Area / Salesperson / Date / Acct Name
- Geo Area / Salesperson / Sales Dollars / Acct Name
- Salesperson / Acct Name
- Salesperson / Date / Acct Name
- Salesperson / Sales Dollars / Acct Name

Advertiser Type: Contract Transient All

Salesperson from: Master History

Print detail: Yes No

Include Transactions: Yes No

Print Pub Detail: Yes No

Print Source or Ad Number: Source Ad Number

Product Agency Discount: Yes No

Add Sales Tax into Trx Dollars: Yes No

Print Transaction Dollar Amounts: Yes No

Include Payments: Yes No

Include Adjustments: Yes No

Other Discounts: Yes No

Apply Pay/Adj/Disc to Distribution: Yes No

Sub-total by Account: Yes No

Sales Commission on Aged Payments Report

Sales Commission on Aged Payments Report

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Sort By

- Account Number
- Account Name
- Salesperson / Adv Name
- Sales Territory / Salesperson / Adv Name
- Payment Date
- Account Range
- Dept Code

Period 200307

Start Date 07/01/2003

End Date 07/31/2003

Dept. Code ALL

Sales Territory ALL

Salesperson ALL

Account Range ALL

Account Type

- Contract
- Transient
- Both

Summary Report

Mailgrams or Labels

Mailgram Maintenance

Form Edit Database Record Field

ViewLetter UseThisLetter Mailgram_no: 4 Page 1 Page 2

1
2
3
4
5
6 [Date _____]

7
8 Daily News
9 P.O. Box 123
10 Anytown, VA 12345

11
12
13 May 3rd, 2004
14 [Name_*****] Daily News-Record
15 [Address_1*****] P.O. Box 193
16 [Address_2*****] Harrisonburg, VA 22803
17 [City_State_zip*****]

18
19 Account#[Account#] ACME MEDIA SERVICES
ATTN: CHRIS JONES
1325 CONSTITUTION AVE.
ALEXANDRIA VA 40614

20
21 Account# 1604444

22 Just a reminder that your account is now due in
23 Accounts over 30 days will be charged a finance fee. P
24 Just a reminder that your account is now due in the am
25 Accounts over 30 days will be charged a finance fee. P

26 Sincerely,
27 Betty Heinz
28 Business Manager
29 540-555-6209
30
31
32
33

AVAILABLE FIELD HOLDERS:
[Account#]
[Name_*****]
[Address_1*****]
[Address_2*****]

Mailgrams / Labels / Master List

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

PRINT: Mailgrams Mail labels Master Mailgram Number: 4 Configure Label Options

Addresses to use: Master only Where bill is sent Use agency address if applicable? Yes No

SELECTING / SORTING CRITERIA:

Advised after ***** Group: Type Of Adviser To Include Contract Transient All Only Accts with Contracts? Yes No

Aging Buckets Range Selection: NONE Over 30+ Over 60+ Over 90+ Over 120+ Over 150+ Where amount is over: 0.00

	Starting Value;	Ending Value;	Sort Order;		Starting Value;	Ending Value;	Sort Order;
Account #:	1604444	1604444	0	Sales person:			0
Alt key:			0	Geo Area:			0
Name:			0	Inamed Bill Code:			0
City:			0	Current:			0
State:			0	Over30:			0
Zip Code:			0	Over60:			0
Postal Code:			0	Over90:			0
Area code:			0	Over120:			0
Exch code:			0	Over150:			0
Phone #:			0	Balance:			0
Extension:			0	Last Pay Amt:			0
Sic code:			0	Last Pay Date:			0
Acct range:			0	Last Trx Date:			0
Demog code:			0	Start Date:			0

Immediate Billing Report

Immediate Billing

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Accounting Period: 200307 Is this a reprint of a date already processed?

Starting Acct #: 1 Is this a restart of Initial Processing?

Ending Acct #: 99999999 Restart Account #:

Account Range:

Group Code:

Invoice Date: 07/31/2003

Immediate Bill Type: *

Include Bill Type 'A': Yes No

Due Date: 08/15/2003

Terms:

Number of Test Patterns: 0

Incl Tearsheet Advertisers?: Yes No Only

Tearsheet Code: A All Tearsheet Advertisers

Advertiser Type: Contract Transient All

Include Payment Activity?: Yes No

Print Coop Memo Bills: Yes No

Print Company Return Address: Yes No

Print Paid Transactions: Yes No

Print Per Bill:

- All Unbilled Ads/Trx
- One Ad per Bill
- One Trx per Bill

Modify Messages:

Message Type:

- Invoice Message
- No Message

Statement Format:

- Standard SAI - Laser printed forms
- Standard SAI - Preprinted form
- Standard Classified - 1 up Post Card form
- Standard Classified - 2 up Post Card form
- Standard Classified - Mailer Form

Sort By:

- Advertiser Name
- Advertiser Acct #
- Zip Code / Alpha

Print Flat Discount/Premium Detail:

- Yes No

Print Flat Additional Chg Detail:

- Yes No

Print Transaction # or Ad #:

- Transaction# Ad#

Delivery Method:

- All Mail Corp Mail Local Fax
- Email Web

Print Source:

- Yes No

Display Processing:

- Yes No

Top Advertiser Report

Printed 05/28/04 10:09

Page 1

TOP ADVERTISER REPORT for DAILY NEWS
 Sorted by: Salesperson
 Ranked By: YTD Inches
 For Period: 200307

Salesperson: 00 NATIONAL/TV

Account	Advertiser	Rank	200307		200207		200307		200207	
			Units	Dollars	Units	Dollars	Units	Dollars		
			MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
805341	WOODSTOCK YOUNG FARM	1	0	31	0.00	581.25	0	15	0.00	260.25
16840	APOLLO TANNING INC	2	0	22	0.00	430.00	0	34	0.00	625.60
565085	EDMUND PRICE	3	20	20	33.00	33.00	53	167	70.60	177.40
642710	SHENANDOAH POOL SUPP	4	7	20	140.00	390.00	16			
203489	EDINBURG VILLAGE SHO	5	0	12	0.00	240.00	0			
639021	SHEETZ INC - ALTOONA	6	12	12	200.00	200.00	0			
642900	SHENANDOAH PRESS	7	0	4	0.00	111.00	0			
140210	COMER'S HARDWARE	8	0	0	0.00	0.00	0			
172114	DAYTON VETERINARY HO	9	0	0	0.00	0.00	0			
483404	MONTEZUMA BRETHERN-U	10	0	0	0.00	0.00	0			
*** Salesperson Totals ***			39	120	373.00	1985.25	69			

Top Advertiser Report

Form Edit Database Record Field Help

Top Adv. Period: 200307 Period to compare to: 200207
 YTD Starting Period: 200301 Comp YTD Start Period: 200201

Profit Number: 1 DAILY NEWS
 Publication: ALL
 Zone: ALL

Retail Class Display Class Liners
 Preprints Other Ads Legals

Print Other Columns: Yes No
 Salesperson from: Master History

Top Advertiser Criteria
 YTD Inches
 MTD Inches
 YTD Dollars
 MTD Dollars
 YTD Preprints
 MTD Preprints

Sort Option
 Top Criteria / Account Number
 Salesperson / Top Criteria
 Account Range / Top Criteria
 Site Code / Top Criteria

NOTE: To eliminate an advertiser from this report place HOUSE as the Site Code on the Advertiser Master record.

Starting Account: 1
 Ending Account: 99999999
 Account Range: ALL ALL
 # of Top Advertisers to Print per Sort Option: 10

Account Retention Report

ACCOUNT RETENTION REPORT
For the Third Quarter of 2003

ACCOUNTS WITH NO REVENUE IN EITHER PERIOD:	21272
ACCOUNTS WITH REVENUE IN ONLY LAST PERIOD:	3493
ACCOUNTS WITH REVENUE IN ONLY CURRENT PERIOD:	694
ACCOUNTS WITH REVENUE IN BOTH PERIOD:	1106
ACCOUNTS WITH REVENUE IN LAST PERIOD:	4599
ACCOUNTS WITH REVENUE IN CURRENT PERIOD:	1800

Retention Percentage : 24.00

The screenshot shows a window titled "Account Retention Report" with a menu bar (Form, Edit, Database, Record, Field) and a Help button. Below the menu are buttons for DEVICE, TERMINAL, STORE DEFAULTS, and RESET DEFAULTS. The main area contains a description: "This Report gathers data on whether accounts have had sales activity based on either a quarterly or a monthly basis. It also calculates a retention percentage based on the selected criteria." The interface includes several controls: a "Quarterly or Monthly report?" section with radio buttons for "Quarterly" (selected) and "Monthly"; a "Sort By" section with radio buttons for "Account name" (selected), "Account NIC", and "Account Sales Territory"; a "Select Activity Period" section with "Year" set to "2003" and "Period" set to "3"; "Starting Account #", "Ending Account #", and "Salesperson Territory" (set to "ALL") fields; and a "Create CSV file?" section with radio buttons for "Yes" (selected) and "No". At the bottom, the "File Name" is displayed as "A:\data\dev\layout\RRHAR".

Weekly Transaction by Salesperson Report

DATE: 05/28/04
TIME: 10:28

WEEKLY TRANSACTION BY SALESPERSON
Starting 06/29/03

PAGE 1

SALESPERSON	Week 1	Week 2	CUM MTD	Week 3	CUM MTD	Week 4	CUM MTD	Week 5	Total
NATIONAL/TV									
\$	25.00	58.00	83.00						83.00
% OF TOTAL	.02	.03	.03						.02
ADS	1	2	3						
ACCTS	1	2	3						3
BARBARA RIDDLE									
\$	8,604.92	13,479.54	22,084.46	11,507.05	33,591.51	3,770.45	37,361.96		37,361.96
% OF TOTAL	6.51	7.98	7.34	6.96	7.20	12.91	7.54		7.54
ADS	59	103	162	89	251	20	271		
ACCTS	37	59	96	56	152	17	169		169
PHOEBE DAVIS									
\$	7,032.38	7,009.23	14,041.61	4,414.92	18,456.53	1,047.93	19,504.46		19,504.46
% OF TOTAL	5.32	4.15	4.66	2.67	3.96	3.59	3.93		3.93
ADS	60	84	144	57	201				
ACCTS	46	61	107	42	149				
PATTY MANNING									
\$	8,218.34	11,193.47	19,411.81	9,574.58	28,986.39	1,913.61			
% OF TOTAL	6.22	6.63	6.45	5.79	6.21				
ADS	211	242	453	221	674				
ACCTS	160	169	329	168	497				
BEVERLY MITCHELL									
\$	11,622.33	24,240.57	35,862.90	23,552.76	59,415.66	4,268.14			
% OF TOTAL	8.79	14.36	11.91	14.24	12.74				
ADS	44	76	120	67	187				
ACCTS	29	51	80	42	122				
DOUG FLEMING									
\$	3,305.01	2,968.13	6,273.14	2,599.30	8,872.44	530.17			
% OF TOTAL	2.50	1.76	2.08	1.57	1.90				
ADS	37	28	65	26	91				
ACCTS	25	14	39	17	56				

Weekly Transaction by Salesperson Report

Form Edit Database Record Field Help

X
DEVICE
TERMINAL
STORE DEFAULTS
RESET DEFAULTS

Accounting Period:

Or Sunday Start Date:

Salesperson Code: ALL

Geographical Area: ALL

Account Range: ALL

Starting Account: ALL

Ending Account: ALL

Print One Salesperson per page

Yes
 No

Weekly Advertising Sales by Office

Printed: 05/28/04 11:38 (r_radsls)zr122w ADVERTISING SALES BY OFFICE FOR THE 06/09/2003 ISSUE PAGE: 121

Not Applicable
CLASSIFIED ADS

AGNY	ACCOUNT-#	AD #	ADVERTISER	SIC	DESC	SLSMN	AT	PUBS/ZONES	LINES/CO	RATE \$	R-COD	EX-CHG	DSC	NET-PRICE
A	001600987	532842	CAVE	Not Applicable		82	T	DNR	3 1	1.65	CCC			14.85
A	001615793	532870	RITCHEY	Not Applicable		82	T	DNR	5 1	21.59	CAM			21.59
A	001601048	532843	SABAU JR	Not Applicable		82	T	DNR	4 1	1.05	CCC			29.40
A	001615805	532871	THOMPSON	Not Applicable		82	T	DNR	4 1	36.80	CAT			36.80
A	001613748	532863	WENGER	Not Applicable		82	T	DNR	3 1	1.57	CCP			14.11
										5 ITEMS	82	TOTAL		116.75
A	001609466	532856	ABI INC	Not Applicable		89	T	DNR						
A	001613549 MAIL RECEIPT	532861	ADVANTAGE CARE OF SHENAN	Not Applicable		89	T	DNR						
A	001615823	532872	BROWN	Not Applicable		89	T	DNR						
A	001612917	532860	CRAUN	Not Applicable		89	T	DNR						
A	001615103	532866	EAVERS EXCAVATING	Not Applicable		89	T	DNR						
A	001606995	532852	CARTER	Not Applicable		90	T	DNR						

Advertising Sales By Office (r_radsls)

Form Edit Database Record Field Help

Sales Office: ALL Not Applicable

Begin Issue Date: 06/02/2003

End Issue Date: 07/31/2003

Acct Range: ALL ALL

Group: ALL ALL

Recalculate Price: Yes No

Weekly Sales by Account Range/Pub Group

Advertising Sales By Acct Range/Group

Form Edit Database Record Field Help

X [Refresh] DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Sales Office ALL ALL

Begin Issue Date 05/28/2004

End Issue Date 05/28/2004

Acct Range ALL ALL

Group ALL ALL

Recalculate Price
◆ Yes ▼ No

Advertising Sales by Pub / Office / Salesperson

Printed: 05/28/04 12:40 (r_r026m)zr026m ADVERTISING SALES BY PUBLICATION, OFFICE & SALESMAN PAGE: 4
 FOR 07/01/2003 thru 07/31/2003

Salesperson_name	Current	Y-T-D
Not Applicable		
BARBARA RIDDLE	37,361.96	356,486.15
BETTY HAYNES	.00	123.60
BEVERLY MITCHELL	59,383.02	582,453.02
BRENDA HAAS	44,619.32	376,364.99
CATHY HARPINE	29,661.84	320,425.22
DOUG FLEMING	9,402.44	102,984.80
JANICE LOKEY	15,195.59	149,072.71
JEANNIE L ZIMMERMAN	14,562.33	134,819.94
JOYCE HANSBROUGH	524.48	4,527.05
LINDA SWECKER	525.00	7,026.65
MARGARET L ANDRICK	20,696.99	191,519.01
NANCY LORENCKI	47,918.92	425,271.42
NATIONAL/TV	83.00	83.00
Not Applicable	6,053.98	140,869.99
PAT HUFFMAN	40,115.67	373,085.98
PAT HUFFMAN (OTHER)	14,899.95	149,258.69
PATTY MANNING	30,900.14	378,425.73
PHOEBE DAVIS	19,504.46	253,454.30
RYAN WHITTIER	150.00	579.17
SANDRA KAYE FULK	45,959.74	513,594.31
STEPHANIE SCOTT	34,290.75	321,000.91
STEVE TURNER	19,562.60	143,128.91
NORTH		
BEVERLY MITCHELL	4,300.80	59,433.21
CATHY HARPINE	.00	1,369.51
Not Applicable	.00	182.00
TOTAL **	495,672.98	4,985,540.34

(zr026m) Sales By Pub/Office/Salesperson

Form Edit Database Record Field Help

Sales Office: ALL

Begin Issue Date:

End Issue Date:

Acct Range: ALL

Group:

Advertising Sales by Office and Account

ADVERTISING SALES BY OFFICE & ACCOUNT
Period End: 07/31/03
Not Applicable

Account	Advertiser Name	SIC	Salesperson	Classif	07/01/03 thru 07/31/03			07/01/02 thru 07/31/02			01/01/03 thru 07/31/03			01/01/02 thru 07/31/02		
					Display	Total	Change	Display	Total	Change	Display	Total	Change	Display	Total	Change
36913	BEAR FUNERAL HOME	Not Appl	CATHY HARP	0	0	0	191	-100.0	0	376	376	711	-47.0			
37036	BEAR'S HOME STYLE LA	Not Appl	SANDRA KAY	0	0	0	0	0	0	0	0	50	-100.0			
37499	BEAVER CREEK CH BRET	Not Appl	PHOEBE DAV	0	0	0	0	0	0	40	40	0	0			
1616032	BED BATH & BEYOND	Not Appl	PAT HUFFMA	0	0	0	0	0	0	1,685	1,685	0	0			
408872	BELK - LOCAL	Not Appl	BRENDA HAA	0	0	0	0	0	0	680	680	174	292.0			
408906	BELK INC	Not Appl	STEPHANIE	0	4,487	4,487	10,782	-58.0	0	105,628	105,628	122,303	-14.0			
1607660	BELL TECH.LOGIX	Not Appl	PAT HUFFMA	0	0	0	0	0	0	0	0	380	-100.0			
501436	BELLE GROVE PLANTATI	Not Appl	PAT HUFFMA	0	0	0	0	0	0	252	252	139	82.0			
39610	BELLE MEADE MOTEL	Not Appl	BRENDA HAA	0	0	0	154	-100.0	0	956	956	791	21.0			
40527	BELMONT COMMUNITY RU	Not Appl	PAT HUFFMA	0	0	0	0	0	0	390	390	359	9.0			
41459	BELTONE HEARING-ROAN	Not Appl	BARBARA RI	0	188	188	0	0	0	2,625	2,625	0	0			
204800	BEN EDWARDS	Not Appl	BRENDA HAA	0	0	0	0	0	0	28	28	0	0			
350363	BEN L HOWELL JR	Not Appl	Not Applic	0	0	0	0	0	0	394	394	0	0			
700698	BENFIELD FARM INC.	Not Appl	CATHY HARP	0	0	0	0	0	0	80	80	124	-36.0			
1601605	BENNETT FUNERAL HOME	Not Appl	BARBARA RI	0	0	0	0	0	0	0	0	187	-100.0			
42150	BENNETT TOURS	Not Appl	PAT HUFFMA	0	200	200	423	-53.0	0	670	670	1,780	-62.0			
43042	BEREA ORTHODOX PRESB	Not Appl	BEVERLY MI	0	0	0	0	0	0	140	140	36	291.0			
43505	BERGTON FAIR ASSOCIA	Not Appl	PATTY MANN	0	140	140	163	-14.0	0	140	140	163	-14.0			
43604	BERGTON FIRE DEPT	Not Appl	PATTY MANN	0	0	0	0	0	0	50	50	0	0			
337220	BERNARD HODES ADVERT	Not Appl	JEANNIE L	0	660	660	90	633.0	0	5,084	5,084	1,223	316.0			
1610576	BERNARD R MARTIN	Not Appl	BARBARA RI	0	0	0	0	0	0	0	0	0	0			
44545	BERRANG-PONTIAC-CADI	Not Appl	MARGARET L	0	0	0	0	0	0	0	0	0	0			
45161	BERRYVILLE GRAPHICS	Not Appl	JANICE LOK	0	0	0	0	0	0	0	0	0	0			
1606665	BERYL WASHINGTON	Not Appl	Not Applic	0	0	0	0	0	0	0	0	0	0			
501006	BERYL WOLK INSERTS	Not Appl	PATTY MANN	0	0	0	0	0	0	0	0	0	0			
45252	BEST BUY CO INC - ST	Not Appl	MARGARET L	0	0	0	0	0	0	0	0	0	0			
1614837	BEST BUY CORPORATE H	Not Appl	MARGARET L	0	0	0	0	0	0	0	0	0	0			
501153	BETH A CROUSHORN	Not Appl	PATTY MANN	0	0	0	0	0	0	0	0	0	0			
1613981	BETH EL CONGREGATION	Not Appl	PATTY MANN	0	0	0	0	0	0	0	0	0	0			
544403	BETH V PEASE	Not Appl	BRENDA HAA	0	0	0	0	0	0	0	0	0	0			
46268	BETHANY UM CHURCH	Not Appl	PATTY MANN	0	0	0	0	0	0	0	0	0	0			
46417	BETHEL CH BRETHERN-A	Not Appl	PATTY MANN	0	0	0	0	0	0	0	0	0	0			
46730	BETHEL MENNONITE CHU	Not Appl	PATTY MANN	0	0	0	0	0	0	0	0	0	0			

(zr050m) Advertising Sales by Office & Account

Form Edit Database Record Field Help

DEVICE
 TERMINAL
 STORE DEFAULTS
 RESET DEFAULTS

Starting Period for CURRENT MTD column
 Contract
 Transient
 Both

Dates for the Current Year columns

Starting Date for YTD column
Ending Date for YTD column
Starting Date for MTD column
Ending Date for MTD column

Dates for the Previous Year columns

Starting Date for YTD column
Ending Date for YTD column
Starting Date for MTD column
Ending Date for MTD column

Summary Sales by Office and Account

Printed 05/28/04 13:11 (zr060m)

Page 1

ADVERTISING SALES BY OFFICE AND PUBLICATION
 Period End: 07/31/03
 Not Applicable

Salesperson	07/01/03 thru 07/31/03 Total	07/01/02 thru 07/31/02 Total	Change	01/01/03 thru 07/31/03 Total	01/01/02 thru 07/31/02 Total	Change
BARBARA RIDDLE	37362	39970	-7.0	356486	353117	1.0
BETTY HAYNES	0	87	-100.0	124	27762	-100.0
BEVERLY MITCHELL	59383	59226	156.7	582453	575687	1.0
BRENDA HAAS	44619	64086	-30.0	376365	391295	-4.0
CATHY HARPINE	29662	44636	-34.0	320425	361968	-11.0
DOUG FLEMING	9402	553	1600.0	102985	6031	1608.0
JANICE LOKEY	15196	20645	-26.0	149073	145513	2.0
JEANNIE L ZIMMERMAN	14562	21247	-31.0	134820	121303	11.0
JOYCE HANSBROUGH	524	1112	-53.0	4527	7490	-40.0
LINDA SWECKER	525	339	55.0	7027	4282	64.0
MARGARET L ANDRICK	20697	38012	-46.0	191519	194245	-1.0
NANCY LORENCKI	47919	60248	-20.0	425271	342239	24.0
NATIONAL/TV	83	0	83.0	83	0	83.0
Not Applicable	6054	33356	-82.0	140870	335118	-58.0
PAT HUFFMAN	40116	50539	-21.0	373086	376077	-1.0
PAT HUFFMAN (OTHER)	14900	17328	-14.0	149259	148053	1.0
PATTY MANNING	30900	52157	-41.0	378426	404055	-6.0
PHOEBE DAVIS	19504	37496	-48.0	253454	302944	-16.0
RYAN WHITTIER	150					
SANDRA KAYE FULK	45960					
STEPHANIE SCOTT	34291					
STEVE TURNER	19563					
SUE WETHERELL	0					
TOTALS	491372					

Advertising Sales Summary by Office/Publication (zr060m)

Form Edit Database Record Field Help

Starting Period for CURRENT MTD column

Dates for the Current Year columns		Dates for the Previous Year columns	
Starting Date for YTD column	<input type="text" value="01/01/2003"/>	Starting Date for YTD column	<input type="text" value="01/01/2002"/>
Ending Date for YTD column	<input type="text" value="07/31/2003"/>	Ending Date for YTD column	<input type="text" value="07/31/2002"/>
Starting Date for MTD column	<input type="text" value="07/01/2003"/>	Starting Date for MTD column	<input type="text" value="07/01/2002"/>
Ending Date for MTD column	<input type="text" value="07/31/2003"/>	Ending Date for MTD column	<input type="text" value="07/31/2002"/>

Advertising Sales by Account

Printed 05/28/04 13:19 (zr080m)

Page 1

ADVERTISING SALES BY ACCOUNT Period End: 07/31/03

Account	Advertiser Name	Office	Salesperson	Classif	07/01/03 thru 07/31/03 Display	Total	06/30/02 thru 07/30/02 Total	Change	Classif	01/01/03 thru 07/31/03 Display	Total	01/01/02 thru 07/30/02 Total	Change
1609266	1ST HOME EQUITY CORPORA		STEVE TURNER	0	0	0	0		0	0	0	312	-100.0
701103	2ND TIME AROUND	A	PAT HUFFMAN	0	0	0	0		0	300	300	0	
701103	2ND TIME AROUND	A	JANICE LOKEY	0	0	0	0		0	0	0	31	-100.0
701103	2ND TIME AROUND	A	BRENDA HAAS	0	0	0	0		0	129	129	0	
701103	2ND TIME AROUND	A	JEANNIE L ZIM	0	0	0	0		0	0	0	116	-100.0
	ACCOUNT TOTAL			0	0	0	0		0	429	429	147	193.0
245696	4 KIDS SAKE-DO NOT USEA		MARGARET L AN	0	0	0	0		0	0	0	43	-100.0
700491	4 KIDS SAKES	A	PHOEBE DAVIS	0	0	0	0		0	0	0	55	-100.0
700491	4 KIDS SAKES	A	DOUG FLEMING	0	0	0	0		0	60	60	0	
700491	4 KIDS SAKES	A	BRENDA HAAS	0	0	0	0		0	32	32	0	
700491	4 KIDS SAKES	A	JEANNIE L ZIM	0	0	0	0		0	0	0	37	-100.0
	ACCOUNT TOTAL			0	0	0	0		0	92	92	92	
700364	A & B DEVELOPMENT OF SA		CATHY HARPINE	0	0	0	0		0	0	0	187	-100.0
700364	A & B DEVELOPMENT OF SA		BRENDA HAAS	0	0	0	0		0	0	0	332	-100.0
	ACCOUNT TOTAL			0	0	0	0		0	0	0	519	-100.0
1008	A & E AUTOMOTIVE INC	A	STEVE TURNER	0	275	275	248	11.0	0	1925	1925	1736	11.0
1008	A & E AUTOMOTIVE INC	A	JOYCE HANSBRO	0	0	0	306	-100.0	0	0	0	306	-100.0
1008	A & E AUTOMOTIVE INC	A	NANCY LORENCK	0	0	0	0		0	0	0	0	
1008	A & E AUTOMOTIVE INC	A	Not Applicabl	0	0	0	0		0	0	0	0	
	ACCOUNT TOTAL			0	0	0	0		0	0	0	0	
2733	A & J DEVELOPMENT/EXCAA		BRENDA HAAS	0	0	0	0		0	0	0	0	
2733	A & J DEVELOPMENT/EXCAA		MARGARET L AN	0	0	0	0		0	0	0	0	
	ACCOUNT TOTAL			0	0	0	0		0	0	0	0	
1206	A & N STORE	A	PHOEBE DAVIS	0	0	0	0		0	0	0	0	
1206	A & N STORE	A	CATHY HARPINE	0	0	0	0		0	0	0	0	
1206	A & N STORE	A	JANICE LOKEY	0	0	0	0		0	0	0	0	

(zr080m) Advertising Sales by Acct

Form Edit Database Record Field Help

Starting Period for CURRENT MTD column

Dates for the Current Year columns		Dates for the Previous Year columns	
Starting Date for YTD column	<input type="text" value="01/01/2003"/>	Starting Date for YTD column	<input type="text" value="01/01/2002"/>
Ending Date for YTD column	<input type="text" value="07/31/2003"/>	Ending Date for YTD column	<input type="text" value="07/30/2002"/>
Starting Date for MTD column	<input type="text" value="07/01/2003"/>	Starting Date for MTD column	<input type="text" value="06/30/2002"/>
Ending Date for MTD column	<input type="text" value="07/31/2003"/>	Ending Date for MTD column	<input type="text" value="07/30/2002"/>

Advertising Lineage and Sales by Advertiser Rate Type

ADVERTISING LINEAGE BY ADVERTISER RATE TYPE													
DAILY NEWS													
Period: 200307													
Account	Advertiser Name	200307 Display Lineage	200207 Display Lineage	Var	200307 Cl-Disp Lineage	200207 Cl-Disp Lineage	Var	200307 Preprnt Ad Cnt	200207 Preprnt Ad Cnt	Var	200307 All-Adv Lineage	200207 All-Adv Lineage	Var
500829	BIERMAN & GEESING & WARD	0	0	0	0	0	0	0	0	0	0	131	-131
49403	BIG I TIRES CO,	12	11	1	0	0	0	0	0	0	12	11	1
702032	BIG LOTS/TNN NEWSPAPER,	0	0	0	0	0	0	2	3	-1	520	912	-392
143255	BILL CONLEY,	0	0	0	0	0	0	0	0	0	0	90	-90
510917	BILL NEFF ENTERPRISES,	32	46	-14	0	0	0	0	0	0			
700950	BILTMORE GRILL OF HBURG,	0	0	0	0	0	0	0	0	0			
1616292	BIOLIFE PLASMA SERVICES -	15	0	15	0	0	0	0	0	0			
1607933	BISHOP DANSBY,	2	0	2	0	0	0	0	0	0			
1608794	BISMARK BEEF CO,	0	8	-8	0	0	0	0	0	0			
535807	BLACK'S PAINT & FLOOR,	0	11	-11	0	0	0	0	0	0			
50294	BLACKWELL TRANSPORTATION,	0	0	0	0	0	0	0	0	0			
50708	BLAND LAND CO,	0	0	0	0	0	0	0	0	0			
1610433	BLILEY FUNERAL HOMES,	0	7	-7	0	0	0	0	0	0			
702503	BLINDS PLUS,	2	3	-2	0	0	0	0	0	0			
55673	BLUE MOUNTAIN REALTY,	0	0	0	0	0	0	0	0	0			
700949	BLUE RIDGE ACE HARDWARE,	0	0	0	0	0	0	0	1	0	1		
639609	BLUE RIDGE BEVERAGE CO INC	0	0	0	0	0	0	0	0	0			

(r_r081m) Advertising Lineage/Sales by Advertiser Rate Type

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Accounting Period: 200307

Salesperson Code: *****

Geographical Area: *****

Account Range: *****

Sic Code: *****

Retail Preprints
 Class Display All Other Ads

Contract Transient Both

Lineage or Dollars: Lineage Dollars

Preprint Ad Count, Lineage or Dollars: Ad Count Lineage Dollars

Sort By: Advertiser Name Sales Person / Advertiser Name Geo Area / Advertiser Name SIC Code / Advertiser Name

Secondary Sort by Pub & Zone: Yes No

Advertising Billing Summary Report

06/01/04 r_rxbsum(zr109m) ADVERTISING BILLING SUMMARY REPORT PAGE 1

Accounts Receivable This Month	1,122,447.73
Accounts Receivable Previous Month	1,191,994.48

(zr109m) Advertising Billing Summary Report

Form Edit Database Record Field Help

Year

Begin Month

Jan Feb Mar Apr May Jun

Jul Aug Sep Oct Nov Dec

Advertising Sales by Agency

(zr128m) Advertising Sales by Agency

Form Edit Database Record Field Help

X [Refresh] DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Starting Period for CURRENT MTD column 200307

Dates for the Current Year columns		Dates for the Previous Year columns	
Starting Date for YTD column	01/01/2003	Starting Date for YTD column	01/01/2002
Ending Date for YTD column	07/31/2003	Ending Date for YTD column	07/30/2002
Starting Date for MTD column	07/01/2003	Starting Date for MTD column	06/30/2002
Ending Date for MTD column	07/31/2003	Ending Date for MTD column	07/30/2002

Ad Sales by Office / SIC

10:19 m) Printed 06/01/04

PAGE: 1

ADVERTISING SALES BY OFFICE & SIC CODE For 2003 NORTH

SIC CODE	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Not Applicable	60,985	12,254	11,441	9,311	12,589	6,173	4,915	4,301	0	0	0	0	0
TOTAL DISPLAY	60985	12254	11441	9311	12589	6173	4915	4301	0	0	0	0	0
TOTAL CLASSIFIED	0	0	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	60985	12254	11441	9311	12589	6173	4915	4301	0	0	0	0	0

(zr155m) SALES BY OFFICE/SIC

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Year

SIC code: ALL

Acct Range ALL

Starting Account # ALL

Ending Account # ALL

Sales Office ALL

Type of Advertiser to Include

Contract
 Transient
 Both

Advertising Sales by Section

(zr157m) Advertising Sales by Section

Form Edit Database Record Field Help

X [Refresh] DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Advertising Sales by Section

Group ALL All Groups

Period (ex: 199601) 200307

Sales by Office / Class

Printed 06/01/04 11:14 (zr158m)

Page 1

ADVERTISING SALES BY OFFICE AND CLASS
 Period End: 07/31/03
 Not Applicable - Display

Sic Description	07/01/03 thru 07/31/03 Total	06/30/02 thru 07/30/02 Total	Change	01/01/03 thru 07/31/03 Total	01/01/02 thru 07/30/02 Total	Change
Not Applicable	455,747	607,702	-25.0	4,645,330	4,678,551	-1.0
Total Display	455,747	607,702	-25.0	4,645,330	4,678,551	-1.0

(zr158m) Advertising Sales by Office & Class

Form Edit Database Record Field Help

Starting Period for CURRENT MTD column

Dates for the Current Year columns		Dates for the Previous Year columns	
Starting Date for YTD column	<input type="text" value="01/01/2003"/>	Starting Date for YTD column	<input type="text" value="01/01/2002"/>
Ending Date for YTD column	<input type="text" value="07/31/2003"/>	Ending Date for YTD column	<input type="text" value="07/30/2002"/>
Starting Date for MTD column	<input type="text" value="07/01/2003"/>	Starting Date for MTD column	<input type="text" value="06/30/2002"/>
Ending Date for MTD column	<input type="text" value="07/31/2003"/>	Ending Date for MTD column	<input type="text" value="07/30/2002"/>

Sales by Publication and Class

Printed 06/01/04 11:21 (r9218m)

Page 1

ADVERTISING SALES BY PUBLICATION AND CLASSIFICATION
 Period End: 07/31/03
 DAILY NEWS DISPLAY

Sic Description	07/01/03 thru 07/31/03 Total	Total	06/30/02 thru 07/30/02 Change	01/01/03 thru 07/31/03 Total	01/01/02 thru 07/30/02 Total	Change
Not Applicable	460,048	613,846	-25.0	4,706,315	4,719,101	
Total DISPLAY for DAILY NEWS	460,048	613,846	-25.0	4,706,315	4,719,101	

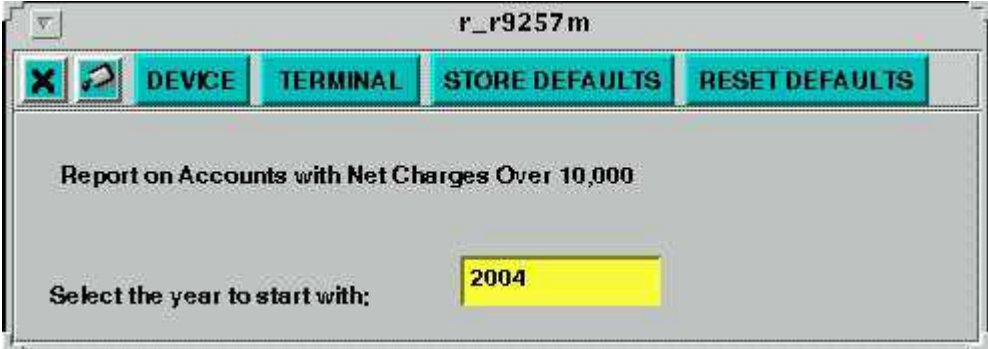
(r9218m) Advertising Sales by Publication and Class

Form Edit Database Record Field Help

Starting Period for CURRENT MTD column

Dates for the Current Year columns		Dates for the Previous Year columns	
Starting Date for YTD column	<input type="text" value="01/01/2003"/>	Starting Date for YTD column	<input type="text" value="01/01/2002"/>
Ending Date for YTD column	<input type="text" value="07/31/2003"/>	Ending Date for YTD column	<input type="text" value="07/30/2002"/>
Starting Date for MTD column	<input type="text" value="07/01/2003"/>	Starting Date for MTD column	<input type="text" value="06/30/2002"/>
Ending Date for MTD column	<input type="text" value="07/31/2003"/>	Ending Date for MTD column	<input type="text" value="07/30/2002"/>

Accounts with Sales Over 10,000



Contact Reports Menu



Contract Expiration Report

(r_rexpc) Printed 06/01/04 11:43

Page 1

AR Contract Expirations for DAILY NEWS
 Sorted By Salesperson and Advertiser Name
 Profit Number : 1

SA	Account #	CD	Account Name	Contact Rate	Telephone Pub Zone	Ext. Avg-Rate	Exp-Date Contract #	FQ	FB	UN	Commtmnt Com Ins	CTD-L/I CTD-Ins	CTD-\$	Unused Unused
Salesperson: A														
A	187393	TV	C A DOOLEY DIST	TV1	681-472-6710 DNR A	**** 16.130	07/03/03 319	W	2	I	69 2	552 8	8901	-414 0
A	1608865	TV	EASTERNS AUTOMO	TV5	580-727-4252 DNR A	**** 11.000	07/10/03 299	W	52	I	69 1	483 7	5313	3105 0

Contract Expirations Listing

Form Edit Database Record Field Help

List all contracts expiring during a specified period in account number order or salesperson/plus order.

Accounting Period:

Profit Number: DAILY NEWS

Starting Expiration Date:

Ending Expiration Date:

Starting Commit Insert:

Ending Commit Insert:

Salesperson:

Account Range:

Contract Code:

Sort Option:

- Account Number
- Advertiser Name
- Salesperson/Advertiser Name

Account Type:

- Contract
- Transient
- Both

Monthly Contract Report

Printed 06/01/04 12:18 r_rmcon Page 1

MONTHLY CONTRACT REPORT for 200307 DAILY NEWS
Contracts that expire after 07/31/03
Profit Number : 1

Salesperson: BEVERLY MITCHELL

Account	Contract#	CD	Commitment		St-Date	Exp-Date	Month-to-Date			Contract-to-Date			%Used	Unused	Day-R		
			INT	UN INS			RateC	SIZE	Ads	In/Line	Dollar	Ads				In/Line	Dollar
748202	VALLEY IMPLEMENT 67	TV	S2W	I	1	4	06/20/03	06/17/04	3	12	144	160	640	6754	308	-432	322
* Salesperson totals : BEVERLY MITCHELL																	
* TOTAL FREQUENCY CONTRACTS									0	0	0	0	0	0	0	0	0
* TOTAL UNIT CONTRACTS									4	12	144	160	640	6754	308	-432	322
* TOTAL LINE CONTRACTS									0	0	0	0	0	0	0	0	0
* TOTAL DOLLAR CONTRACTS									0	0	0	0	0	0	0	0	0

Monthly Contract Report

Form Edit Database Record Field Help

Period
 Profit Number

Sort Option

Salesperson, Acct Name, Contract Code
 Salesperson, Contract Type, Acct Name

Contract Code
 Contract Type
 Account Range

A date needs to be entered which will be used to determine the number of days remaining on the unexpired contracts and to eliminate the expired contracts from the report.

Expired Contract Date

Include Non-Contracts (Contracts coded as NC)
 Yes No

Account Type
 Contract Transient Both

Contract History Analysis

Printed 06/01/04 12:41 (r_rcan1)

Page 5

ADVERTISERS CONTRACT ANALYSIS for DAILY NEWS
200207 - 200307
Profit Number : 1

SALESPERSON: PATTY MANNING

Acct # Name:
614933 ROY'S HOME IMPROVEMENT CH#: 44 CC: TV St Date: 06/15/01 Exp Date:09/13/01 For 13 Weeks
Inch Contract CTD: 384 REMB: -378 Commit Ins: 2 Commit Size: 6.00 Commit Dsc: .00

	PYTD	YTD	%CH	200207	200307	%CH	200306	200305	200304	200303	200302	200301	200212	200211	200210	200209	200208
L	36	0	-100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D	558	0	-100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
A	6	0	-100	0	0	0	0	0	0	0	0	0	0	0	0	0	0

318600 W A HARTMAN MEMORIALS CH#: 20 CC: TV St Date: 06/20/03 Exp Date:06/17/04
Inch Contract CTD: 640 REMB: -636 Commit Ins: 1 Commit Size: 4.00

	PYTD	YTD	%CH	200207	200307	%CH	200306	200305	200304	200303	200302	200301	200212	200211	200210	200209	200208
L	120	116	-3	16	12	-25	16	20	16	16	16	20	16	16	16	16	16
D	1272	1296	2	176	144	-18	184	220	176	176	176	220	176	176	176	176	176
A	30	29	0	4	3	0	4	5	4	4	4	5	4	4	4	4	4

500815 WINDOWS DIRECT OF WINCHE CH#: 34 CC: TV St Date: 06/21/02 Exp Date:06/19/03
Inch Contract CTD: 1340 REMB: -1329 Commit Ins: 2 Commit Size: 11.50

	PYTD	YTD	%CH	200207	200307	%CH	200306	200305	200304	200303	200302	200301	200212	200211	200210	200209	200208
L	300	30	-90	40	0	-100	0	0	0	0	10	20	40	40	40	40	40
D	3930	405	-90	540	0	-100	0	0	0	0	135	270	540	540	540	540	540
A	30	3	0	4	0	-100	0	0	0	0	1	2	4	4	4	4	4

Totals for Salesperson: 13 PATTY MANNING

	PYTD	YTD	%CH	200207	200307	%CH	200306	200305	200304	200303	200302	200301	200212	200211	200210	200209	200208
L	940	590	-37	118	62	-47	72	92	78	68	88	130	118	118	118	118	118
D	11567	7375	-36	1498	810	-46	889	1112	958	848	1093	1665	1498	1498	1498	1498	1498

Advertiser Contract Analysis

Form Edit Database Record Field Help

A month by month comparison of all contracts and non-contracts, if requested and their history of lineage, dollars, and ad count plus a percentage comparison to last year.

Include Contracts

All

Expired

Non-Expired

Contract Type

All

Retail Only

Classified Display Only

Classified Only

Sort By

Salesperson

Advertiser Name

Account Type

Contract Transient Both

Display Only Active Contracts

Yes No

Profit Number: DAILY NEWS

Year Month Period:

Thru Date in Period:

Starting Expire Date:

Ending Expire Date:

Starting Account Number:

Ending Account Number:

Account Range:

Contract Code:

History Reports Menu



History Category Analysis

Printed 06/01/04 14:53

Page 1

Category Analysis Report for DAILY NEWS

Sorted by: SALESPERSON

SALESPERSON: 01 DAILY NEWS-RECORD ACCOUNT

Acct #	Acct Name	07/01/03 thru 07/31/03		07/01/02 thru 07/31/02		Variance		01/01/03 thru 07/31/03		01/01/02 thru 07/31/02		Variance	
		Dollars	Inches	Dollars	Inches	Dollars	Inches	Dollars	Inches	Dollars	Inches	Dollars	Inches
1 Charges													
1	LOCAL DIS/VOL	0	0	34	0	-34	0	0	0	20794	1579	-20794	-1579
2	BACK PAGE	0	0	0	0	0	0	0	0	699	38	-699	-38
3	PRE-PRINT	0	0	0	0	0	0	0	0	2006	260	-2006	-260
5	CLASS INCHES	0	0	155	10	-155	-10	337	18	2549	171	-2212	-153
8	DISP. SPEC. SEC	0	0	0	0	0	0	0	0	102	0	-102	-0
9	CLASS SPEC. SEC	0	0	270	46	-270	-46						
TOTAL Charges		0	0	459	56	-459	-56						
200 Payments													
90	PAYMENT	0	0	-200	0	200	0	-3					
91	CHG-OFF PAYMENTS	-816	0	0	0	-816	0	-11					
900	FINANCE CHG ADJUSTMENTS	0	0	0	0	0	0	-1					
950	FINANCE PAYMENTS	0	0	0	0	0	0						
TOTAL Payments		-816	0	-200	0	-616	0	-15					
SALESPERSON TOTALS: DAILY NEWS-RECO		-816	0	259	56	-1074	-56	-12					

History Category Analysis

Form Edit Database Record Field Help

A report of this year's sales compared to last year's sales for each advertiser and the category of sales used. There are summary category totals for each salesperson.

Period Start for CURRENT MTD:

<p>Dates for the Current Year columns</p> <p>YTD Start Date: <input type="text" value="01/01/2003"/></p> <p>YTD End Date: <input type="text" value="07/31/2003"/></p> <p>MTD Start Date: <input type="text" value="07/01/2003"/></p> <p>MTD End Date: <input type="text" value="07/31/2003"/></p>	<p>Dates for the Previous Year columns</p> <p>YTD Start Date: <input type="text" value="01/01/2002"/></p> <p>YTD End Date: <input type="text" value="07/31/2002"/></p> <p>MTD Start Date: <input type="text" value="07/01/2002"/></p> <p>MTD End Date: <input type="text" value="07/31/2002"/></p>
--	---

<p>Sort Option</p> <p>◆ Salesperson ▾ Advertiser Name</p> <p>▾ Account Range ▾ SIC code</p> <p>▾ Agency Code ▾ Geographical Area</p> <p>▾ NIC code</p> <p>Inches or Lines</p> <p>◆ Inches ▾ Lines</p> <p>Include Payments</p> <p>◆ Yes ▾ No</p> <p>Include Adjustments</p> <p>◆ Yes ▾ No</p> <p>Include Discounts</p> <p>◆ Yes ▾ No</p> <p>Include Commissionable Sales ONLY</p> <p>▾ Yes ◆ No</p>	<p>Account Range: <input type="text" value="BD"/></p> <p>Department Code: <input type="text"/></p> <p>Sic Code: <input type="text" value="*****"/></p> <p>Salesperson Territory: <input type="text"/></p> <p>Salesperson: <input type="text"/></p> <p>Starting Account #: <input type="text" value="*****"/></p> <p>Ending Account #: <input type="text" value="*****"/></p> <p>NIC Code: <input type="text"/></p> <p>Account Type</p> <p>▾ Contract ▾ Transient ◆ Both</p> <p>Print Categories for each Account</p> <p>▾ Yes ◆ No</p> <p>Report Type</p> <p>▾ Detail ◆ Summary ▾ Grand Totals</p> <p>Salesperson from</p> <p>◆ Master ▾ History</p>
---	--

History Budget Analysis

Printed 06/01/04 15:08

Page 1

Sorted by: SALESPERSON

Budget Analysis Report for DAILY NEWS

	07/01/03 thru 07/31/03		MONTHLY BUDGET thru 07/31/03		Variance		01/01/03 thru 07/31/03		YEARLY BUDGET thru 07/31/03		Variance	
	Dollars	Inches	Dollars	Inches	Dollars	Inches	Dollars	Inches	Dollars	Inches	Dollars	Inches
SALESPERSON TOTALS: NATIONAL/TV	773	19	0	0	773	19	2385	100	0	0	2385	100
SALESPERSON TOTALS: DAILY NEWS-RECO	0	0	0	0	0	0	337	18	0	0	337	18
SALESPERSON TOTALS: BARBARA RIDDLE	20130	1042	0	0	20130	1042	184767	10975	0	0	184767	10975
SALESPERSON TOTALS: PHOEBE DAVIS	8224	450	0	0	8224	450	97059	6595	0	0	97059	6595
SALESPERSON TOTALS: PATTY MANNING	16615	895	0	0	16615	895	191991	11367	0	0	191991	11367
SALESPERSON TOTALS: BEVERLY MITCHEL	26174	3031	65000	10000	-38826	-6969	308105	28148	65000	10000	243105	18148
SALESPERSON TOTALS: DOUG FLEMING	6600	339	0	0	6600							
SALESPERSON TOTALS: STEVE TURNER	6968	214	0	0	6968							
SALESPERSON TOTALS: PAT HUFFMAN	18890	2981	0	0	18890							
SALESPERSON TOTALS: SANDRA KAYE FUL	39611	9128	0	0	39611							
SALESPERSON TOTALS: STEPHANIE SCOTT	27492	3647	0	0	27492							
SALESPERSON TOTALS: PAT HUFFMAN (OT	14900	3681	0	0	14900							
SALESPERSON TOTALS: JOYCE HANSBROUG	0	0	0	0	0							
SALESPERSON TOTALS: CATHY HARPINE	24224	1445	0	0	24224							
SALESPERSON TOTALS: NANCY LORENCKI	24635	2879	0	0	24635							
SALESPERSON TOTALS: JANICE LOKEY	2752	63	0	0	2752							
SALESPERSON TOTALS: BETTY HAYNES	0	0	0	0	0							

History Budget Analysis

Form Edit Database Record Field Help

A report of this year's sales compared to the budget sales

Starting Period for MTD column:

Dates for the Year columns

Starting Date for YTD column: 01/01/2003
 Ending Date for YTD column: 07/31/2003
 Starting Date for MTD column: 07/01/2003
 Ending Date for MTD column: 07/31/2003

Account Range:

Sic Code:

Nic Code:

Salesperson Territory:

Salesperson:

Starting Account #:

Ending Account #:

Include Commissionable Sales ONLY

Yes No

Account Type

Contract Transient Both

Salesperson from

Master History

Budget Type

- Salesperson
- Advertiser Name
- Classification
- SIC code
- Geographical Area
- Space Groups/Categories
- NIC code

History Sales Analysis

DATE: 06/01/04 TIME: 15:29 SALES ANALYSIS REPORT for DAILY NEWS PAGE 2
 SALESPERSON: 12 Salesperson History Summary Report

	AUG02 AUG01	SEP02 SEP01	OCT02 OCT01	NOV02 NOV01	DEC02 DEC01	JAN03 JAN02	FEB03 FEB02	MAR03 MAR02	APR03 APR02	MAY03 MAY02	JUN03 JUN02	JUL03 JUL02	TOTAL 12 MTH VARIANCE
Total for Salesperson: 13	21	25	9	32	26	-12	-8	-28	-46	-27	-37	-21	-35
	# of accounts: 818												
Sales	77898	56938	57409	61178	51036	56175	48023	53173	64263	72218	53787	30940	683038
	75271	53109	59060	61222	52187	43835	48893	64950	63823	67266	63223	52160	704999
	2627	3829	-1651	-44	-1151	12340	-870	-11777	440	4952	-9436	-21220	-21961
PayDsc	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales-PayDsc	77898	56938	57409	61178	51036	56175	48023	53173	64263	72218	53787	30940	683038
	75271	53109	59060	61222	52187	43835	48893	64950	63823	67266	63223	52160	704999
	2627	3829	-1651	-44	-1151	12340	-870	-11777	440	4952	-9436	-21220	-21961
# OF ACTIVE ACCOUNTS:	278	246	265	266	234	217	234	239	265	273	247	206	618
	258	236	263	251	253	205	241	287	269	286	260	232	662
	20	10	2	15	-19	12	-7	-48	-4	-13	-13	-26	-44
Total for Salesperson: 14	# of accounts: 271												
Sales	89996	80540	89120	110598	122997	91							
	84973	75903	86035	110542	121150	91							
	5023	4637	3085	56	1847								
PayDsc	0	0	0	0	0								
	0	0	0	0	0								
	0	0	0	0	0								
Sales-PayDsc	89996	80540	89120	110598	122997	91							
	84973	75903	86035	110542	121150	91							
	5023	4637	3085	56	1847								
# OF ACTIVE ACCOUNTS:	75	69	78	76	71								
	83	74	82	81	81								
	-8	-5	-4	-5	-10								

History Sales Analysis (r_rchsal)

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Sort by:

- Salesperson
- NIC Code
- Credit Collector
- Zip Code/Salespi/Alpha
- Account Name
- SIC Code
- Geographical Area

Show Report For:

- This Year vs Last Year
- This Year vs Budget

Report Columns:

- Last 24 Months
- Last 12 Months
- Jan - Dec (24 Months)

Report Type:

- Summary
- Detail

Account Type:

- Contract
- Transient
- Both

Include Dollars from:

- Sales
- Payments
- Both

Obtain Sales Codes:

- History
- Master

Include:

- Dollars
- Inches

Include Payments:

- Yes
- No

Include Adjustments:

- Yes
- No

Include Discounts:

- Yes
- No

Include Commissionable Sales ONLY:

- Yes
- No

Ending Sales Period: 200307

Department Code: []

Acct Range: [] ALL

Salesperson: [] ALL

Publication: [] ALL

Account #: [] ALL

Retail Class Display Class Lines
 Preprints Other Ads Logals

Dormant Accounts Report

(r_rdmac) Printed 06/01/04 16:36 DORMANT ACCOUNT REPORT PAGE 3
 For 200307

Geo Area: A
 Salesperson: 14

ACCOUNT	YTD2003 YTD2002	MAR2003 MAR2002	FEB2003 FEB2002	JAN2003 JAN2002	DEC2002 DEC2001	NOV2002 NOV2001	OCT2002 OCT2001	SEP2002 SEP2001	AUG2002 AUG2001	JUL2002 JUL2001	JUN2002	MAY2002	APR2002
Acct: 501393 SPORTSMEN'S SPECIALTIES XXXXX NY 12201 417-311-9978	43 40	0 0	43 40	0 0	0 252	0 376	0 252	0 0	0 0	0 0	0 0	0 0	0 0
Acct: 501596 PINNACLE MARKETING/NOVUS 13605 FIRST AVE NORTH	0 0	0 0	0 0	0 0	0 0	0 378	0 0	0 0	0 378	0 0	0 0	0 0	0 0

Dormant Account Report

Form Edit Database Record Field Help

X **DEVICE** **TERMINAL** **STORE DEFAULTS** **RESET DEFAULTS**

The Dormant Account Report shows accounts not advertising in the past selected # of months but having had advertised in the past two years.

Current Period 200307

No of months to go back 3

Salesperson 14 BEVERLY MITCHELL

Type of advertiser to include

Contract Transient Both

Print Address and Phone Number

Yes No

Sort Option

Geo Area / Salesperson / Acct Name
 Salesperson / Acct Name
 Sales Territory / Salesperson / Acct Name

Incl Bad Debt Credit Status

BD BI Both BD/BI Neither Only

Include Inactive Accounts

Yes No

0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	756	0	0	849	0	0	0	0	0	0	0	0	0
0	0	0	891	445	0	0	891	891	0	0	0	0	0
891	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	27
0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	432	0	0	0	0	0	0	0

Winners or Losers Reports

Printed: 06/01/04 16:46 (r_rwinr) A/R WINNERS REPORT for DAILY NEWS PAGE: 1
 A/R Winner Report, Gains of more than 350.00
 Based upon Monthly Totals Sorted by Geo area,Salesperson,Dollars

GEOGRAPHICAL AREA: A - Not Applicable
 SALESPERSON: 11 - BARBARA RIDDLE

ACCOUNT	07-2003	07-2002	Variance	YTD 2003	YTD 2002	Variance
1614976 SNOWSHOE MOUNTAIN INC	2700.00	.00	2700.00	7200.00	.00	7200.00
501462 STOLTZ MARKETING GROUP INC	2250.00	694.00	1556.00	10687.50	8640.30	2047.20
1616014 METRO ADVERTISING SERVICES	1294.00	.00	1294.00	1941.00	.00	1941.00
1615101 WEBSTER & ASSOCIATES	1050.00	.00	1050.00	3750.04	.00	3750.04
1615849 WILLIAM K GANGWER	487.50	.00	487.50	768.75	.00	768.75
1616446 MARK W CRAIG	431.26	.00	431.26	431.26	.00	431.26
TOTALS FOR 11 BARBARA RIDDLE	8212.76	694.00	7518.76	24778.55	8640.30	16138.25

Winners - Losers report

Show accounts having the requested dollar amount gain or loss for the current month or current year to date compared to prior years results:

Include Gains/Losses of Dollars/Lineage

Report on Winners or Losers
 Winners Losers

Rank Accounts by
 Mtd Sales Mtd Lineage
 Ytd Sales Ytd Lineage

Sort By:
 Geo Area, Salesperson, Rank
 Dollars/Lineage Rank
 Salesperson, Rank

Include Account Type:
 Contract Transient Both (All)

Display Processing of Report?
 Yes No

Number of Accounts to Print per Salesperson if sorted by Salesperson

Period

Starting Acct #

Ending Acct #

Acct Range: ALL

Salesperson: ALL

Account History Status

Printed 06/01/04 16:59		DAILY NEWS				Page 1	
AR Account History Status Report							
Acct: 1604444	Tele#: 335-736-5327	Open Bal :	28190.99	ThisMth :	4300.80		
Sales: 14 BEVERLY MITCHELL	Email: cjones@acnemedial.com	Mtd Sales :	4300.80	Current :	4972.50		
ACME MEDIA SERVICES		Mtd Paymts:	16452.50	Over 30:	6173.10		
ATTN: CHRIS JONES	LAST PAYMENT	Balance :	16039.29	Over 60:	592.89		
1325 CONSTITUTION AVE.	04/30/04	Unpaid SrvChg:	57.30	Over 90:	.00		
ALEXANDRIA VA 40614-1213	30.21			Over 120:	.00		
UNITED STATES				Over 150:	.00		

Tran-#	Run Date	Contract	RateC	Publ	Slsp	Description	DyR	Rate-\$	Ad-Size	Gross-Amnt	Flat-Addl	AgcyDsc	Net-Amount
Pay-#	Pay Date	Code	Publ	Description	Adjustment	Discount	Payment						
	200109			Opening Balance									.00
362695	09/29/01 sa	V50	DNR	14	MORE MINUTES,G	1	12.0000	48.00	576.00	.00	.00		576.00
	34345												
	ORD.#59884-156												
Total Ad Size:									48.00				
Opn-Bal:	.00	Mtd-Sales:	576.00	Mtd-Pay:	.00	Agency-Dsc:	.00	Srv-Chg:	.00	Mtd-Inch:	48.00		
End-Bal:	576.00	Cur:	576.00	Ovr30:	.00	Ov60:	.00	Ov90:	.00	Ov120:	.00	Ov150:	.00

	200110			Opening Balance									576.00
364239	10/06/01 sa	V50	DNR	14	NOW KEEP YOUR	1	12.0000	48.00	576.00	.00	.00		576.00
	35802												
366337	10/13/01 sa	V50	DNR	14	FAMILY SHARE,B	1	12.0000	48.00	576.00	.00	.00		576.00
	37540												
	ORD.#N-11011-8023												
368659	10/20/01 sa	V50	DNR	14	FAMILY SHARE	1	12.0000	48.00	576.00	.00	.00		576.00
	38952												
	ORD.#N-11010-8169												
370877	10/27/01 sa	V50	DNR	14	FAMILY SHARE-	1	12.0000	48.00	576.00	.00	.00		576.00
	40529												
	ORD.#N-11010-8169												
116553	10/19/2001 PAY	DNR			PAYMENT THANK YOU								
	708981												
Total Ad Si									576.00				
Opn-Bal:	576.00	Mtd-Sales:	2,304.00	Mtd-Pay:	576.00	Agency-Dsc:	.00	Srv-Chg:	.00	Mtd-Inch:	576.00		

Account History Status

Account history status report

Starting Acct. ACME MEDIA SERVICES

Ending Acct. ACME MEDIA SERVICES

Acct. Range ALL

Starting Period ALL

Ending Period ALL

Month End Menu



Transaction Edit Listing

Printed 06/02/04 10:52

Page 1

AR Transaction Edit List For DAILY NEWS
Sorted By: Advertiser Name
Profit Number : 1

Account #	Advertiser Name	Trans-Num Description	RateC	Trans-Date	T Slsmn Po-Number	#-ColInchLine PrPg Preprints	Tot-Size	Rate-Used -Source-	Gross-Amnt Flat-AddCh	Agency Sa-Tax	Net-Amount Amt Unpaid	AM
1604444	ACME MEDIA SERVIC DNR/A	539417 CON 7 DAYS TO GET		07/01/03	I 14 ORD.#N-30626	4.00 8	12.00	48.00	12.800	614.40 .00	.00 .00	614.40 P 614.40
1604444	ACME MEDIA SERVIC DNR/A	539868 CON UNLIMITED-5 DAYS LEFORD.#N-30626		07/03/03	I 14	4.00 4	12.00	48.00	12.800	614.40 .00	.00 .00	614.40 P 614.40
1604444	ACME MEDIA SERVIC DNR/A	540992 CON WORKING PLACES 39.99ORD.#N-30702		07/08/03	I 14	4.00 9	12.00	48.00	12.800	614.40 .00	.00 .00	614.40 P 614.40
1604444	ACME MEDIA SERVIC DNR/A	541586 CON WORKING PLACES 39.99ORD.#N-30702		07/10/03	I 14	4.00 9	12.00					
1604444	ACME MEDIA SERVIC DNR/A	543045 CON WORKING PLACES 39.99ORD.#N-30702		07/15/03	I 14	4.00 9	12.00					
1604444	ACME MEDIA SERVIC DNR/A	543744 CON WORKING PLACES 39.99ORD.#N-30702		07/17/03	I 14	4.00 9	12.00					
1604444	ACME MEDIA SERVIC DNR/A	544892 CON WORKING PLACES 39.99ORD.#N-30702		07/22/03	I 14	4.00 9	12.00					
700940	ALSTON'S PUB DNR/A	541533 SKY SKYLINE EXTRA		07/10/03	I 14	1.00	4.00					
700940	ALSTON'S PUB DNR/A	542162 VR JENNIFER HANSON		07/11/03	I 14	2.00	8.00					

Transaction Edit Listing

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Profit Number: 1 DAILY NEWS

Accounting Period: 200307 07/01/2003 thru 07/31/2003

Login: [] Acct Range: [] ALL

Rate code: [] ALL Account #: [] ALL

Group: [] ALL Salesperson: 14 BEVERLY MITCHELL

Publication: [] ALL Geographic Area: [] ALL

Zone: [] ALL From Class: [] ALL

Edition: [] ALL To Class: [] ALL

Sort by:

- Account Number
- Account Name
- Space Summary Category
- Order Entered
- Salesperson / Class
- Rate Code
- Account Range
- Date
- SIC Code
- NIC Code
- Section / Page
- Classification Code

Print PubZone Detail? Yes No

Print Salesman Detail? Yes No

Print Account Totals? Yes No

Print Flat Charge Detail? Yes No

Print Co-op Detail? Yes No

Include Option:

- One Day's Transactions
- All Transactions in Period

Publication Date: []

Print only Transactions with Sales Tax? Yes No

Print Co-op Transactions Only? Yes No

Print No Charge Trx Only? Yes No

Print Override Transactions Only? Yes No

Include Flat Discounts: Yes No Only

Type of Advertiser to Include: Contract Transient Both

Print? Modular Size Subperson

Print? Source Ad Text Name

Order Entered Questions:

From Entered Date: []

To Entered Date: []

From Entered Time: []

To Entered Time: []

Print Telephone #? Yes No

Print Ad#? Yes No

Print Invoice #? Yes No

Print Classification? Yes No

Print Summary Only? Yes No

Type of Transactions to Include: Paid Unpaid All

Display Processing of Report? Yes No

Payment Edit Listing

Printed 06/02/04 14:09

Page 1

AR Payment Edit List for DAILY NEWS
Sorted By: Account Name
Profit Number : 1

Acct #	Name Credit Card # Ad Number	TR#	Code Check # Salesperson	Pub DeptCd Batch #	Date	Description Description 2	Payment	Discount	Adjustment	AM
1602696	A & D APPLICATORS *****1309 169757	197242	CPA *****	DNR	07/08/03	PAYMENT CLASS CLERK	39.20	0.00	0.00	A
1602696	A & D APPLICATORS *****1309 172559	199026	CPA *****	DNR	07/17/03	PAYMENT CLASS CLERK	78.40	0.00	0.00	A
1008	A & E AUTOMOTIVE I	198417	PAY 4303	DNR	07/15/03	PAYMENT THANK YOU	1140.73	0		
2733	A & J DEVELOPMENT/ *****3239 173472	199632	PAY *****	DNR	07/22/03	PAYMENT THANK YOU	72.80	0		
1206	A & N STORE	198891	PAY 205235	DNR	07/17/03	PAYMENT THANK YOU	1781.00	0		
456301	A B MCHONE & SONS, 171010	197617	PAY *****	DNR	07/09/03	PAYMENT THANK YOU	22.40	0		
456301	A B MCHONE & SONS, 4103	197734	PAY 4103	DNR	07/10/03	PAYMENT THANK YOU	117.60	0		
738583	A CUT ABOVE	197842	PAY 4750	DNR	07/11/03	PAYMENT THANK YOU	22.05	0		
792309	A W WHITMORE & SON	197843	PAY 105246	DNR	07/11/03	PAYMENT THANK YOU	141.00	0		
1615954	AA PERMACOAT-CASH 164785	197203	PAY *****	DNR	07/07/03	7/3 TV AD	72.50	0		

Payment Edit Listing

Form Edit Database Record Field Help

Accounting Period:

Login:

Department Code(Blank for all): ALL

Acct Range(Blank for all): ALL

Publication (Blank for all): ALL

Pay codes (Blank for all): ALL

Acct No (Blank for all): ***** ALL

Sort Option

- Account Number
- Account Name
- Space Summary Category
- Order Entered
- Credit Card Type/Advertiser
- Payment Date / Advertiser
- Payment Code / Advertiser
- Account Range / Advertiser
- Department Code / Advertiser

Flag Selection as Final (Lock)

- Yes No

Include Payments

- Yes No

Include Discounts

- Yes No

Include Adjustments

- Yes No

Print ONLY Pay for Killed/Cancelled Ads

- Yes No

Include Option

- One Days Payments
- All Payments for Period

Enter Date:

Batch Code:

Print Batch Code

- Yes No

Print Summary Only?

- Yes No

Type of Advertiser to Include

- Commercial Transient Both

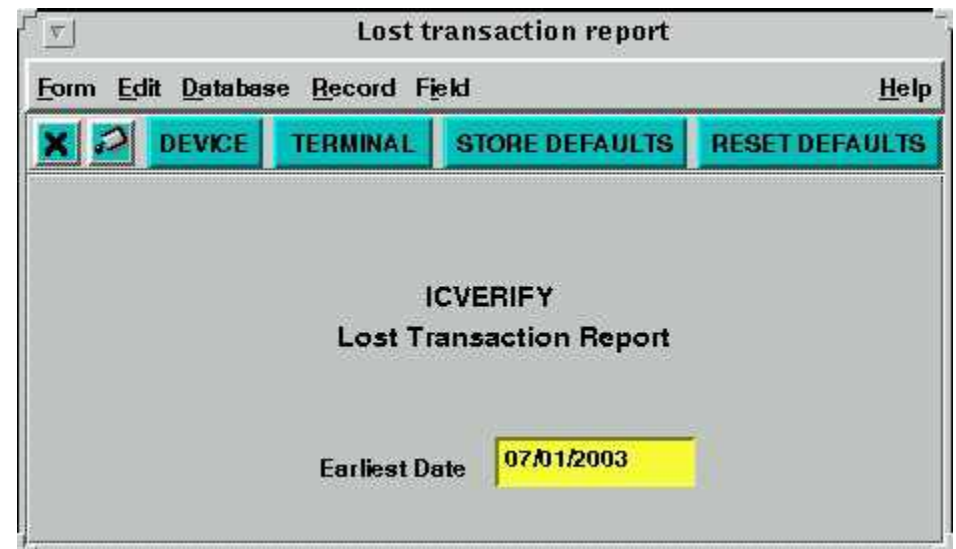
Print Distribution

- Yes No

Include Credit Card Payments

- Yes No Only

Credit Card Lost Transactions



Credit Card Payments

Printed 06/02/04 15:35

Page 1

DAILY NEWS Credit Card Report For Payments Made From 07/16/03 Thru 07/16/03
Sorted By Credit card type

Telephone # Acct #	Name	Ad-no Class	Paymt-no St-Date	Date Cr-Hold	Amount Salesperson	Credit-Card Number First-Word	Exp-Date	Auth-Code
-----------------------	------	----------------	---------------------	-----------------	-----------------------	----------------------------------	----------	-----------

AMERICAN EXPRES

(417) 372-3860 1601884	WALKER TRANSPORTATIO	172445 723	198797	07/16/03 A	67.20 Not Applicabl	371533545121007 TRUCK DRIVER - HOME WEEKE	02/28/05	
(417) 311-2769 1615704	MOORE ROBERTA	172328 108	198835	07/16/03 A	17.00 CATHY HARPINE	371381474321515 MOVING SALE SATURDAY, JUL	02/28/06	

Total AMERICAN EXPRESS Payments
2 AMERICAN EXPRESS Payments totaling

84.20

DISCOVERY

(417) 310-8888 1609846	HBURG SUPER 8 MOTEL-	172373 720	198822	07/16/03 A	22.40 Not Applicabl	60110 FRONT		
(681) 646-4373 1610952	COBB ROXANNA	172266 611	198864	07/16/03 A	28.00 CATHY HARPINE	60110 3 BED		
(417) 778-9600 1601015	EVANS AUTO SALES	172265 802	198866	07/16/03 A	229.60 Not Applicabl	60110 EVANS		
(417) 357-9569 1601026	DEAN FRANCES	172300 720	198813	07/16/03 A	16.80 Not Applicabl	60110 HAVE		
(417) 421-4687 1607255	ROOSTER'S RESTAURANT	172144 725	198827	07/16/03 A	28.00 STEVE TURNER	60110 WAITR		

Credit Card Payment Report

Form Edit Database Record Field Help

This is a report of credit card payments, sorted by credit card type.

Include Option

One Days Payments Only
 All Payments for a Period

ENTER DATE: 07/16/2003

Print unauthorized charges only?

Yes
 No

Print Advertiser Address?

Yes
 No

Order Entered Questions

From Entered Date *****
 To Entered Date *****
 From Entered Time *****
 To Entered Time *****

Space Summary Report

Printed 06/02/04 15:41

Page 1

SPACE SUMMARY / RECEIPTS JOURNAL for DAILY NEWS
 Period: 07/01/03 - 07/31/03
 Publication: DNR DAILY NEWS
 Zone: A Not Applicable

Group: 1 Charges

Group Type: Charges

Category	Description	Actl-Lineage	Conv-Inches	Dollars	Whole %	G/L Debit #	G/L Credit #	# Trx	# Adv	AvgRte	# ppts
1	LOCAL DIS/VOL	9480.00	9480.00	151802.38	12.71	0000-000	0000-000	983	323	16.01	
2	BACK PAGE	2369.50	2369.50	47390.00	3.18	0000-000	0000-000	652	210	20.00	
3	PRE-PRINT	30982.00	30982.00	79101.66	41.55	0000-000	0000-000	61	30	2.55	1509275
5	CLASS INCHES	52604.25	2659.70	173367.57	3.57	0000-000	0000-000	1077	1274	2.20	
6	LEGALS	935.00	623.30	12108.34	.84	0000-000	0000-000				
7	TV WEEK	553.50	553.50	7217.00	.74	0000-000	0000-000				
8	DISP. SPEC. SEC	791.25	791.25	11045.87	1.06	0000-000	0000-000				
9	CLASS SPEC. SEC	883.50	588.98	4519.00	.79	0000-000	0000-000				
10	PRO DISP/CLASS	3799.50	3799.50	.00	5.10	0000-000	0000-000				
11	TMC POSTAL CHG.	.00	.00	5509.64	.00	0000-000	0000-000				
12	JACKETS-WEPRINT	276.00	276.00	3120.00	.37	0000-000	0000-000				
71	DISP/CLASS M G	28.50	21.83	.00	.03	0000-000	0000-000				

Group: 1 Total 102703.00 52145.56 495181.46 69.94

Group: 200 Payments

Group Type: Pay/Adj/Disc

Category	Description	Actl-Lineage	Conv-Inches	Dollars	Whole %	G/L Debit #	G/L Credit #
72	DISCOUNTS	.00	.00	3923.26	.00	0000-000	0000-000
73	DISP. CR. ADJ.	.00	.00	15662.02	.00	0000-000	0000-000
74	CLASS CR. ADJ.	.00	.00	942.08	.00	0000-000	0000-000
90	PAYMENT	.00	.00	600199.70	.00	0000-000	0000-000
91	CHG-OFF PAYMENTS	.00	.00	857.63	.00	0000-000	0000-000
900	FINANCE CHG ADJU	.00	.00	2117.51	.00	0000-000	0000-000
950	FINANCE PAYMENTS	.00	.00	921.54	.00	0000-000	0000-000

Group: 200 Total .00 .00 624623.74 .00

ZONE TOTALS
 TOTAL CHARGES 102703.00 52145.56 495181.46 69.94
 TOTAL PAYMENTS/ADJ/DISC 624623.74

Space Summary Report

Form Edit Database Record Field Help

Reports the daily or monthly cash receipts, sales and space utilized in a particular publication by categories such as Retail, Display Classified, Color, National, Payments, Bad Debts, and so forth.

Report is expressed in 6 column inches.

Obtain the Rate Lines per Inch/Columns per page From

Rate File
 Transaction/History

Period

Start Date

End Date

Publication

Zone

Account Range

Account Type

Contract
 Transient
 Both

Print Grand Total Only

Yes
 No

Create G/L Interface File

Yes
 No

File Structure

Vision Data General Ledger
 Mass 90
 Fixed Length
 Comma-Delimited
 Tab-Delimited
 Pipe-Delimited (!)

Aging Report

(r_rage) Printed 06/11/04 11:21

Page 1

Accounts Receivable Aging Report For DAILY NEWS
 For Period 200307
 Sorted By: Account Name
 Mid-Month Aging Report

Account #	SlsCd	Advertiser Name Agency Name	Open-Bal Current	Charges Over 30	Payments Over 60	Agcy-Dsc Over 90	SbjSrv Srv-Chg Over 120	Balance Over 150
1604444 14		ACME MEDIA SERVICES	28,190.99	4,300.80	16,452.50	.00	.00	16,039.29
CHRIS IS A WOMA			9,273.30	6,173.10	592.89	.00	.00	.00
1604851 A		ACTION RECRUITERS	.00	39.90	39.90	.00	.00	.00
			.00	.00	.00	.00	.00	.00
1604645 90		ALGER-CHG OFF-2002/CR BRUE	26.60					
			.00					
1604567 A		ALT, MARLIN	.00					
			.00					
1604589 90		ATWELL, DAN	.00					
			-16.80					
1604680 A		AUTO FINANCE CTR	394.05					
			191.10					
1604469 90		BENNETT, REGINA	.00					
			117.60					
1604699 A		BIDWELL, JOANNA AND CHRIST	-15.75					
			-15.75					
1604763 A		BOUTILIER ELECTRICAL CONTR	.00					
			-16.80					
1604681 91		CAPLINGER, RAY	22.05					
			.00					
1604707 A		CITICAPITAL COMMERCIAL COR	122.82					
			.00					
1604856 A		CLICK-CHG OFF-2002/CR BURE	126.00					
			.00					

Aging Report

Form Edit Database Record Field Help

Aging for Accounting Period:

Sort Option

- Account Number
- Account Name
- Yearly Sales Volume
- Monthly Sales Volume
- SIC Code
- Geographic Area
- Salesperson
- Agency
- Credit Collector
- Account Range
- Country Code

Sort Option 2

- Account Name
- Balance Due

Include Option

- All Accounts
- Accounts with Monthly Sales
- Accounts with Yearly Sales
- Accounts Over 30, 60, 90, 120 & 150
- Accounts Over 60, 90, 120 & 150
- Accounts Over 90, 120 & 150
- Accounts Over 120 & 150
- Accounts Over 150
- Only Accts Marked as Bad Debt
- Over 60 and Mtd Sales > Mtd Payments

Account Range:

Account Group:

Sales Territory:

Salesperson:

Starting Account #:
ACME MEDIA SERVICES

Ending Account #:
FITZWATER

Print Over 90, 120, 150 as one column
 Yes No

Print Contact Person & Telephone?
 Yes No

Print Comment From Master?
 Yes No

Account Type
 Contract Transient Both

Include Bad Debt Accts (BD/BI)?
 Yes No

Include Zero Balance Accts?
 Yes No

Include Credit Balances?
 Yes No Only

Print Detail of Open Items
 Yes No

Totals Only?
 Yes No

Dashed Line Between Accts?
 Yes No

Print only Accounts with Sales Tax?
 Yes No

Print only Aging Amounts?
 Yes No

Print

Sales Tax Amount Subject to Srv Charge

Split Account Balance by Multiple Salespersons
 Yes No

Only accounts with small balance Yes No Balance less than *****

Report Title:

Month End Processing

Month End

Form Edit Database Record Field Help

Be sure you have a recent BACKUP before beginning this process.

Queue #	Status	Operation
	N	ME

Entry not in Queue

Period to Close 200307

Server Name ANY

Start Process When (Date) 07/16/2003

Time To Start Process 11:25

Submit Entry into Queue

Monthly Statements

Help
Form Edit Database Record Field

X
↶
DEVICE
TERMINAL
STORE DEFAULTS
RESET DEFAULTS

<p>Accounting Period <input type="text" value="200306"/></p> <p>Starting Acct # <input type="text" value="1604444"/></p> <p>Ending Acct # <input type="text" value="1604875"/></p> <p>Account Range <input type="text"/></p> <p>Statement Date <input type="text" value="06/30/2003"/></p> <p>Beginning Statement # <input type="text" value="1"/></p> <p>Due Date <input type="text" value="07/15/2003"/></p> <p>Terms <input type="text"/></p> <p>Number of Test Patterns <input type="text" value="0"/></p> <p>Group Code <input type="text"/></p> <p>Advertiser Type <input type="text" value="Contract"/> <input type="text" value="Transient"/> <input checked="" type="radio"/> All</p> <p>Incl Tearsheet Advertisers? <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Only</p> <p>Tearsheet Code <input type="text" value="A"/> All Tearsheet Advertisers</p> <p>Include Credit Balances? <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Only</p> <p>Include Zero Balance Accts? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Include Zero Balance Accts with Transaction Activity? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Include Zero Balance Accts with Payment Activity? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Print Contract Information? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Print Flat Disc/Premium Detail <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Print Flat Add'l Charge Detail <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Incl Bad Debt Credit Status <input type="radio"/> BD <input type="radio"/> BI <input type="radio"/> Both BD/BI <input checked="" type="radio"/> Neither <input type="radio"/> Only</p>	<p><input type="checkbox"/> Is this a restart? Restart Account # <input type="text" value="*****"/></p> <p>Statement Format</p> <p><input checked="" type="radio"/> Standard SAI - Laser printed forms</p> <p><input type="radio"/> Standard SAI - Preprinted forms</p> <p>Statement Type</p> <p><input checked="" type="radio"/> Standard Balance Forward</p> <p><input type="radio"/> Open Item</p> <p>Delivery Method</p> <p><input checked="" type="radio"/> All <input type="radio"/> Mail Corp <input type="radio"/> Mail Local</p> <p><input type="radio"/> Fax <input type="radio"/> Email <input type="radio"/> Web</p> <p>Include Aging Option</p> <p><input checked="" type="radio"/> All Accounts Current, 30, 60, 90 +</p> <p><input type="radio"/> Accounts Over 30, 60, 90, 120 & 150</p> <p><input type="radio"/> Accounts Over 60, 90, 120 & 150</p> <p><input type="radio"/> Accounts Over 90, 120 & 150</p> <p><input type="radio"/> Accounts Over 120 & 150</p> <p><input type="radio"/> Accounts Over 150</p> <p>Print Company Return Address</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Print Smt# or Acct#</p> <p><input type="radio"/> Account # <input checked="" type="radio"/> Statement #</p> <p>Print Transaction # or Ad #</p> <p><input checked="" type="radio"/> Transaction # <input type="radio"/> Ad #</p> <p>Print Co-op Memo Bills</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>Modify Messages</p> <p>Message Type</p> <p><input type="radio"/> Main <input type="radio"/> Aged</p> <p><input checked="" type="radio"/> None</p> <p>Note: Open Item Bills can only be run for the Current Period</p> <p>Sort By</p> <p><input checked="" type="radio"/> Advertiser Name</p> <p><input type="radio"/> Advertiser Acct #</p> <p><input type="radio"/> Zip Code / Alpha</p> <p><input type="radio"/> Acct Rnge/AdvName</p> <p><input type="radio"/> Acct Rnge/Zip</p> <p>Print Source</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Display Processing</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>
--	---	--

Purge History Files

Purge History Files

Form Edit Database Record Field Help

This program will PERMANENTLY delete history and print a report of the records deleted.
Note: Bad Debt Customers will NOT be purged.
**Be sure you have a recent BACKUP
this process is IRREVERSIBLE.**

Queue #	Status	Operation
	N	PH

Entry not in Queue

Server Name: ads1

Date to Begin Purge: 06/11/2004

Time to Begin Purge: 12:47

Contract Advertisers

Purge Contract Advertiser's History
Number of Months To Retain: 24
Purge History Prior To:

Transient Advertisers

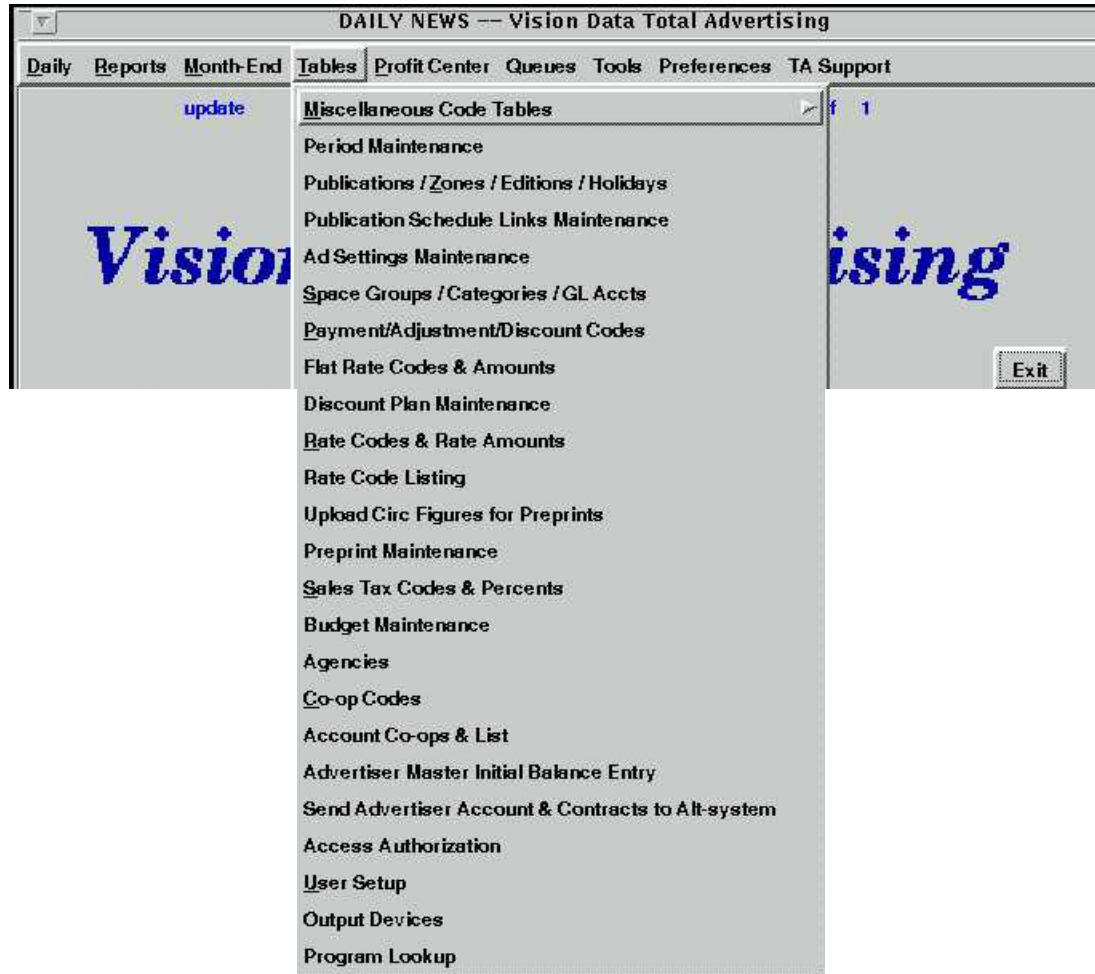
Purge Transient Advertiser's History
Number of Months To Retain: 24
Purge History Prior To:

Submit entry into Queue

Purge Ads Manually



Tables Menu



Miscellaneous Code Tables

DAILY NEWS -- Vision Data Total Advertising

update

Miscellaneous Code Tables

- Period Maintenance
- Publications / Zones / Editions / Holidays
- Publication Schedule Links Maintenance
- Ad Settings Maintenance
- Space Groups / Categories / GL Accts
- Payment/Adjustment/Discount Codes
- Flat Rate Codes & Amounts
- Discount Plan Maintenance
- Rate Codes & Rate Amounts
- Rate Code Listing
- Upload Circ Figures for Preprints
- Preprint Maintenance
- Sales Tax Codes & Percents
- Budget Maintenance
- Agencies
- Co-op Codes
- Account Co-ops & List
- Advertiser Master Initial Balance Entry
- Send Advertiser Account & Contracts to Alt-system
- Access Authorization
- User Setup
- Output Devices
- Program Lookup

Print Any Code Table

- Account Range Codes
- Account Types Codes
- Ad Group Codes
- Ad Section Codes
- Ad Type Codes
- Classification Codes
- Company Group Codes
- Contract Codes
- Country Codes
- Credit Card Codes
- Credit Collector Codes
- Credit Hold Codes
- Department Codes
- Demographic Codes
- Geographic Areas
- Immediate Bill Codes
- Modular Size Codes
- NIC Codes
- Postal Codes
- Preprint Distribution Codes
- Salesperson Codes
- Sales Territory Codes
- SIC Codes
- Tearsheet Codes
- Transaction Dispute Codes
- Upsell Prompts
- Wait Reason Codes
- Zone & Sub_Zone Codes
- Zip Codes

Print Any Code Table



Account Range Codes


CODE	DESCRIPTION
A	Not Applicable
BD	Bad Debt Company
CD	Classified Display
D	Display
DNR	Daily News-Record
PNC	Page News & Courier
SP	Skyline Publications
SVH	Shenandoah Valley-Herald
VB	The Valley Banner

arv 03/15/2001 21:42

Ad Group Codes

Ad Groups

Form Edit Database Record Field Help



Ad Group #	Description	Active
0	Not Applicable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	AAClassified	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	AAClip - Class Coupon Clipper	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	AASIGS - Class Sig Page	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	Downtown Hburg	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Auctions	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Business	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	Church News	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	County News	<input type="checkbox"/> Yes <input type="checkbox"/> No
16	Entertainment	<input type="checkbox"/> Yes <input type="checkbox"/> No

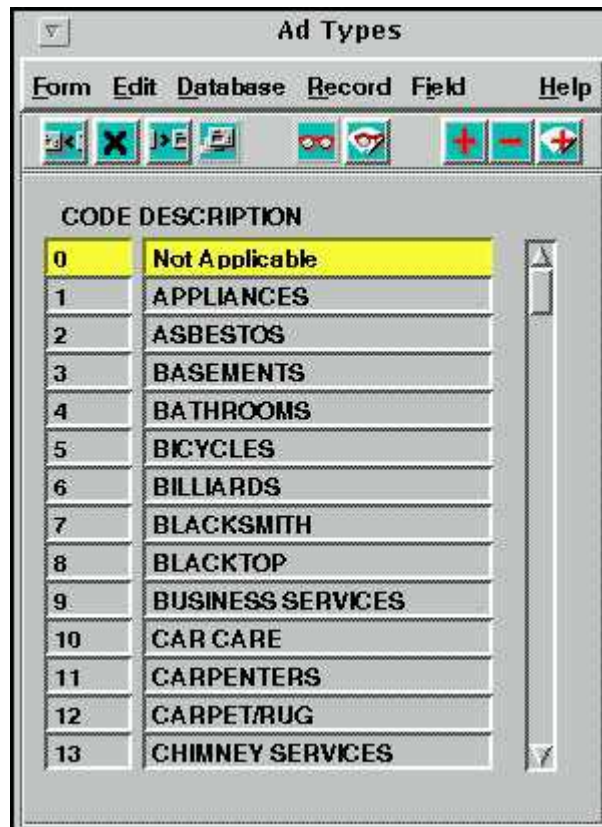
Ad Section Codes



The screenshot shows a window titled "Section Codes" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar is a toolbar with several icons. The main area of the window contains a table with two columns: "CODE" and "DESCRIPTION". The first row, with code "0" and description "Not Applicable", is highlighted in yellow. The other rows are listed in a standard font.

CODE	DESCRIPTION
0	Not Applicable
10	ANNOUNCEMENTS
11	AUTOS
13	AUCTIONS
14	BRIDAL
15	GARAGE SALES
16	LEGALS
17	PETS
18	JOBS
19	MERCHANDISE
20	HOMES
21	SERVICES
22	PERSONALS
30	APARTMENTS

Ad Type Codes



The screenshot shows a window titled "Ad Types" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar is a toolbar with various icons. The main area contains a table with two columns: "CODE" and "DESCRIPTION". The first row, with code "0" and description "Not Applicable", is highlighted in yellow. The other rows list codes from 1 to 13 with corresponding descriptions.

CODE	DESCRIPTION
0	Not Applicable
1	APPLIANCES
2	ASBESTOS
3	BASEMENTS
4	BATHROOMS
5	BICYCLES
6	BILLIARDS
7	BLACKSMITH
8	BLACKTOP
9	BUSINESS SERVICES
10	CAR CARE
11	CARPENTERS
12	CARPET/RUG
13	CHIMNEY SERVICES

Classification Codes

Ad Classifications

Form Edit Database Record Field Help

Class	Description		Default Rate Code	Default Credit Hld	Default Wait Rsn	Default Mod Size	Default SIC Code	Default NIC Code	Dys to Run	Setting #		
100	ANNOUNCEMENTS	Trans	CCC	*****	*****	STDAD	0	*****	7	1	Add Century	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
101	HAPPY ADS	Trans	CCC	*****	*****	STDAD	0	*****	7	1	Add Century	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
102	CARD OF THANKS	Trans	CCC	*****	*****	STDAD	0	*****	1	1	Add Century	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
103	IN MEMORIAM	Trans	CIM	*****	*****	STDAD	0	*****	1	1	Add Century	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
104	LOST	Trans	CCC	*****	*****	STDAD	0	*****	7	1	Add Century	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
105	FOUND	Trans	CFD	*****	*****	STDAD	0	*****	3	1	Add Century	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
106	PUBLIC NOTICE	Trans	CCC	*****	*****	STDAD	0	*****	3	1	Add Century	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Batch Update Classification pinpi 11/12/2001 14:01

Batch Update Classification

Ad Classifications

Form Edit Database Record Field

Class	Description	Trans	Default Rate Code	Default Credit Hld	Default Wait Rsn	Default Mod Size	Default SIC Code	Default NIC Code	Dys to Run	Setting	Ac
100	ANNOUNCEMENTS	Trans	CCC	*****	*****	STDAD	0	*****	7	1	Ac
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		
101	HAPPY ADS	Trans	CCC	*****	*****	STDAD	0	*****	7	1	Ac
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active Yes No
102	CARD OF THANKS	Trans	CCC	*****	*****	STDAD	0	*****	1	1	Add Century Yes No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active Yes No
103	IN MEMORIAM	Trans	CIM	*****	*****	STDAD	0	*****	1	1	Add Century Yes No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active Yes No
104	LOST	Trans	CCC	*****	*****	STDAD	0	*****	7	1	Add Century Yes No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active Yes No
105	FOUND	Trans	CFD	*****	*****	STDAD	0	*****	3	1	Add Century Yes No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active Yes No
106	PUBLIC NOTICE	Trans	CCC	*****	*****	STDAD	0	*****	3	1	Add Century Yes No
	Modular Size Code	Contr	*****	*****	*****	*****	0	*****	1		Active Yes No

Batch Update Classification pi pi 11/12/2001 14:01

Classification Batch Update

WARNING:
Moving Classifications affects
ALL PROFIT CENTERS

Old Classification

New Classification

Update ONLY Transactions on a certain Date

Company Group Codes



The screenshot shows a software window titled "Company Group Codes". It features a menu bar with "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar is a toolbar with icons for navigation and editing. The main area contains a table with three columns: "GROUP", "DESCRIPTION", and "ACTIVE". The "ACTIVE" column contains radio buttons for "Yes" and "No". The fifth row is highlighted in yellow.

GROUP	DESCRIPTION	ACTIVE
A	Not Applicable	<input checked="" type="radio"/> Yes <input type="radio"/> No
G	HARTSBURG GAZETTE	<input checked="" type="radio"/> Yes <input type="radio"/> No
TMC	TOTAL MARKET COVERA	<input checked="" type="radio"/> Yes <input type="radio"/> No
DN	DAILY NEWS	<input checked="" type="radio"/> Yes <input type="radio"/> No
		<input checked="" type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No

Contract Codes

Contract Codes

Form Edit Database Record Field Help

Contract Code 0

Contract Description Not Applicable

-----CONTRACT DEFAULTS-----

Default Commit Type Display Class Display Class

Default Contract Type Inch Line Frequency Dollars

Default Commit Size *****

Default Commit Inserts *****

Default Discount % *****

Default Interval Units Daily Weekly
 Monthly Annual

Default Interval Number *****

Default History Lines per inch *****

Default History Columns per page *****

Convert Columns per page Yes No

Update the Contract with Gross Dollars Net Dollars

arv 03/15/2001 21:42

Country Codes

COUNTRY CODES

Form Edit Database Record Field Help

CODE	DESCRIPTION	
A	Undefined	City - State - Zip/Postal Code - <NL>Country
USA	UNITED STATES	City - State - Zip/Postal Code - <NL>Country
MEX	MEXICO	***** /
CAN	CANADA	*****

becke 06/25/2004 16:48

Credit Card Codes

Credit Card Codes


Form Edit Database Record Field Help



CODE	DESCRIPTION	Active	In-Active
A	Not Applicable	<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
AM	AMERICAN EXPRESS	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> In-Active
CC	Credit Card	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> In-Active
DI	DISCOVERY	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> In-Active
MC	Master Card	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> In-Active
VI	Visa	<input checked="" type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active
		<input type="checkbox"/> Active	<input type="checkbox"/> In-Active

arv 03/15/2001 21:42

Credit Collector Codes



The screenshot shows a window titled "Credit Collectors" with a menu bar (Form, Edit, Database, Record, Field, Help) and a toolbar with various icons. Below the toolbar is a table with three columns: Code, Credit Collector Name, and Active. The table contains eight rows of data. The first row is highlighted in yellow. At the bottom of the window, there is a status bar showing "arv", "03/15/2001", and "21:42".


Code	Credit Collector Name	Active
A	Not Applicable	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SLP	SHERRY POSEY	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DAP	DARLENE PIOTROWSKI	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
SWL	SANDY LANDES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRS	PAM SMITH	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
BAD	BAD DEBT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
000	Unknown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3	Unknown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

arv 03/15/2001 21:42

Credit Hold Codes

Credit Hold Codes

Form Edit Database Record Field Help



Code	Description	Active
A	Not Applicable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOLD	ON CREDIT HOLD	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
INC	INCOMPLETE AD-DO NOT RELEASE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
LATE	OVER TIME LIMIT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
OVER	OVER CREDIT LIMIT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRPAY	PRE-PAYMENT REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

sherr 04/12/2002 15:02

Department Codes

DEPT	DESCRIPTION	ACTIVE
LEB	LEBANON	<input checked="" type="radio"/> Yes <input type="radio"/> No
RED	READING	<input checked="" type="radio"/> Yes <input type="radio"/> No
WB	WILKES-BARRE	<input checked="" type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No

Demographic Codes

Demographic Codes

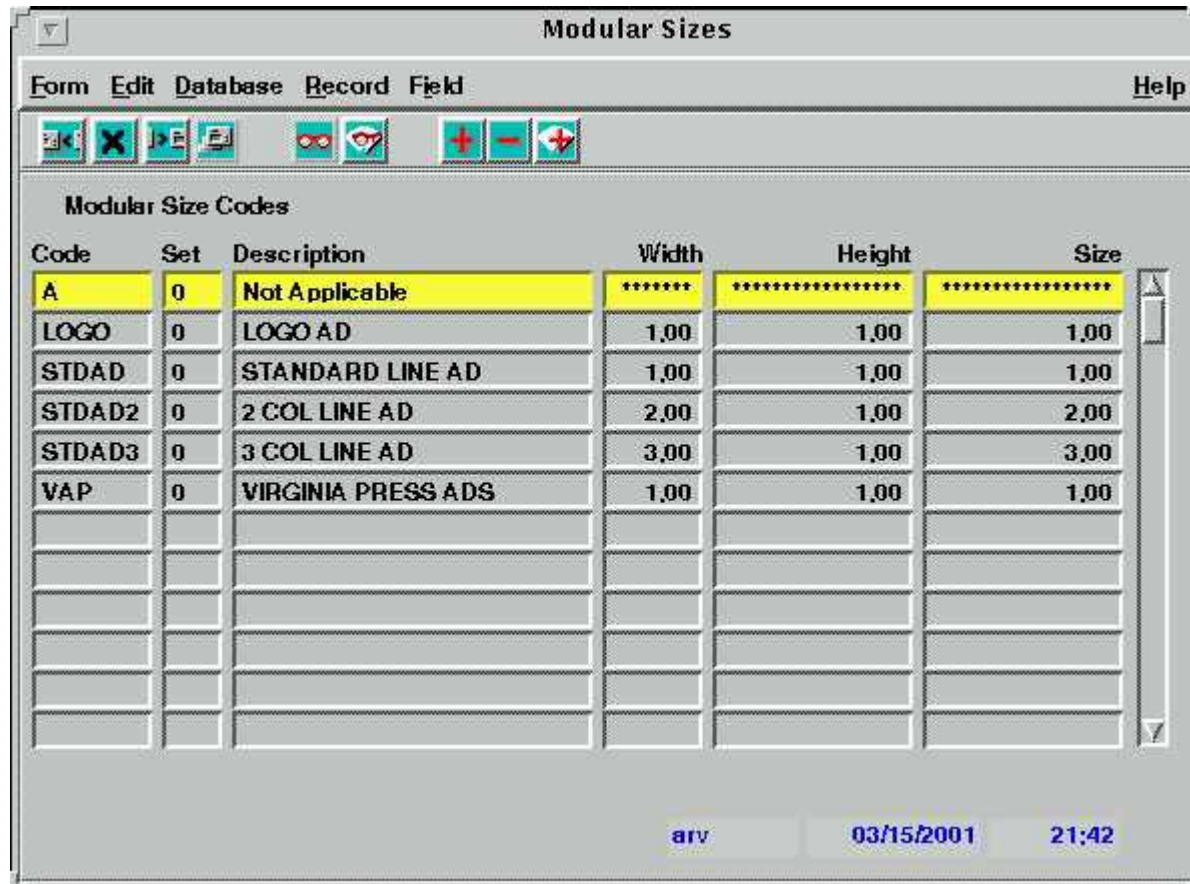
Form Edit Database Record Field Help

Form navigation icons: Back, Close, Forward, Print, Find, Refresh, Add, Delete, Insert

Code	Description	Active
A	Not Applicable	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3MIL	LESS THAN 3 MILLION SALES	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
CC	CHAMBER OF COMMERCE MEMBER	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FEB	FEBRUARY ANNIVERSARY	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

becke 04/12/2004 15:10

Modular Size Codes



The screenshot shows a window titled "Modular Sizes" with a menu bar (Form, Edit, Database, Record, Field, Help) and a toolbar. Below the toolbar is a table with the following data:

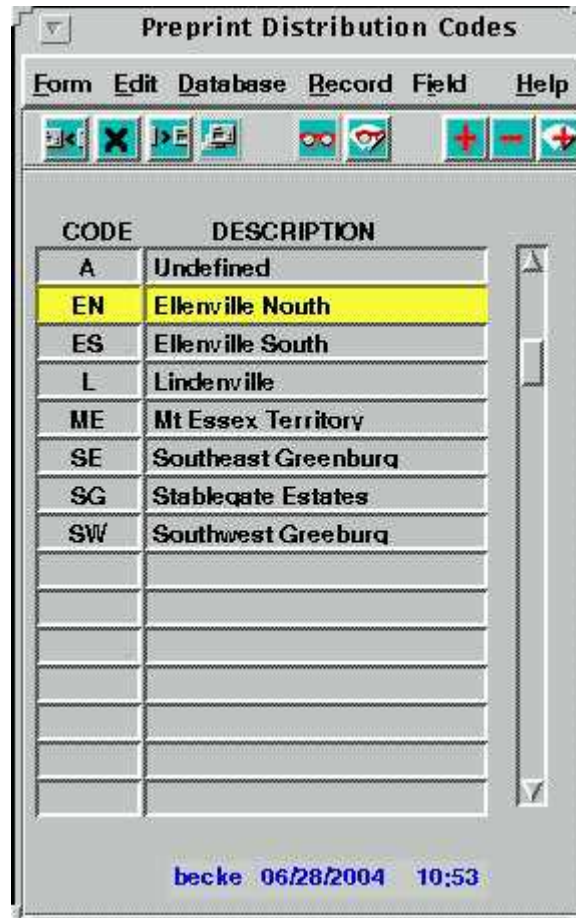
Code	Set	Description	Width	Height	Size
A	0	Not Applicable	*****	*****	*****
LOGO	0	LOGO AD	1,00	1,00	1,00
STDAD	0	STANDARD LINE AD	1,00	1,00	1,00
STDAD2	0	2 COL LINE AD	2,00	1,00	2,00
STDAD3	0	3 COL LINE AD	3,00	1,00	3,00
VAP	0	VIRGINIA PRESS ADS	1,00	1,00	1,00

At the bottom of the window, the text "arv 03/15/2001 21:42" is displayed.

Postal Codes

CODE	DESCRIPTION
A	Undefined
ME	MT ESSEX TERRITORY
SE	SOUTHEAST GREENBURG
SW	SOUTHWEST GREENBURG
L	LINDENVILLE
SG	STABLEGATE ESTATES
ES	ELLENVILLE SOUTH
EN	ELLENVILLE NORTH

Preprint Distribution Codes



CODE	DESCRIPTION
A	Undefined
EN	Ellenville Nouth
ES	Ellenville South
L	Lindenville
ME	Mt Essex Territory
SE	Southeast Greenburg
SG	Stablegate Estates
SW	Southwest Greeburg

becke 06/28/2004 10:53

Salesperson Codes

CODE	NAME
00	NATIONAL/TV
01	DAILY NEWS-RECORD ACCO
02	VALLEY BANNER ACCOUNT
03	PAGE NEWS & COURIER AC
04	SHEN VALLEY-HERALD ACC
05	SKYLINE PUBLICATIONS
11	BARBARA RIDDLE
12	PHOEBE DAVIS
13	PATTY MANNING
14	BEVERLY MITCHELL
15	DOUG FLEMING
16	STEVE TURNER
17	PAT HUFFMAN
19	SANDRA KAYE FULK

pinpi 12/19/2001 12:50

Sales Territory Codes

Sales Territory Codes

Form Edit Database Record Field Help



TERRITORY	DESCRIPTION	ACTIVE
A	Not Applicable	<input checked="" type="radio"/> Yes <input type="radio"/> No
N	NORTH TERRITORY	<input checked="" type="radio"/> Yes <input type="radio"/> No
S	SOUTH TERRITORY	<input checked="" type="radio"/> Yes <input type="radio"/> No
SE	SOUTHEAST TERR.	<input type="radio"/> Yes <input checked="" type="radio"/> No
E	EAST TERRITORY	<input checked="" type="radio"/> Yes <input type="radio"/> No
W	WEST TERRITORY	<input checked="" type="radio"/> Yes <input type="radio"/> No
		<input checked="" type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No

Tearsheet Codes

CODE	DESCRIPTION
A	Not Applicable
R	RETAIL
C	CLASSIFIED
B	BOTH
N	NOTES
D	DISPLAY
I	IMMEDIATED
M	WEEKLY CODE
O	COMBO ADS

arv 03/15/2001 21:42

Upsell Prompts

Upsell Prompt Entry

Form Edit Database Record Field Help

Class Code	Seq. Number	Upsell Prompt
101	1	ask for borders and graphics
269	1	bold item name, contact method
103	1	graphic insert and border
103	2	ask for business logo
103	3	ask for business logo
104	1	ask for bold and borders
108	1	put address in bold
253	1	Ask Make, model, year, mileage
101	2	Ask about border, picture
108	3	address duration of sale items

becke 05/13/2004 09:26

Wait Reason Codes

Wait Reason Codes

Form Edit Database Record Field Help

⏪ ⏩ ⏴ ⏵ 🔍 🔍

Code	Description	Active
A	Not Applicable	◆ Yes ▾ No
INC	INCOMPLETE AD	◆ Yes ▾ No
ART	WAITING FOR ARTWORK	◆ Yes ▾ No
AUTH	WAITING FOR AUTHORIZATION	◆ Yes ▾ No
PROOF	PROOFREAD FIRST	◆ Yes ▾ No
HOLD	Not Applicable	▾ Yes ◆ No
TR	TRAINING AD	◆ Yes ▾ No
PREP	WAITING FOR PAYMENT	◆ Yes ▾ No
		▾ Yes ▾ No
		▾ Yes ▾ No

arv 03/15/2001 21:42

Zone & Sub Zone Codes

The screenshot shows a software window titled "Publication Zones" with a toolbar at the top. Below the toolbar are two tables. The first table, titled "ZONE" and "DESCRIPTION", lists four zones: A (Not Applicable), SH (SO, HILLTOWN), SE (SOUTH ELLENVILLE), and NE (NORTH ELLENVILLE). The second table, titled "SUB-ZONE" and "SUB-ZONE DESCRIPTION", lists one sub-zone: SGE (STABLEGATE ESTATES). Both tables have a yellow highlight on their first data row. Below each table is a timestamp: "becke 05/03/2004 12:01" for the first table and "becke 06/28/2004 11:40" for the second table.

ZONE	DESCRIPTION
A	Not Applicable
SH	SO, HILLTOWN
SE	SOUTH ELLENVILLE
NE	NORTH ELLENVILLE

becke 05/03/2004 12:01

SUB-ZONE	SUB-ZONE DESCRIPTION
SGE	STABLEGATE ESTATES

becke 06/28/2004 11:40

Period Maintenance

The screenshot shows a window titled "Accounting Periods" with a menu bar (Form, Edit, Database, Record, Field, Help) and a toolbar with various icons. The main area contains a table with three columns: PERIOD, START DATE, and END DATE. The table lists 24 accounting periods, starting from 200309 and ending at 200412. The status bar at the bottom shows "arv 10/20/1999 15:52" and a "Print Period Listing" button.

PERIOD	START DATE	END DATE
200412	12/01/2004	12/31/2004
200411	11/01/2004	11/30/2004
200410	10/01/2004	10/31/2004
200409	09/01/2004	09/30/2004
200408	08/01/2004	08/31/2004
200407	07/01/2004	07/31/2004
200406	06/01/2004	06/30/2004
200405	05/01/2004	05/31/2004
200404	04/01/2004	04/30/2004
200403	03/01/2004	03/31/2004
200402	02/01/2004	02/29/2004
200401	01/01/2004	01/31/2004
200312	12/01/2003	12/31/2003
200311	11/01/2003	11/30/2003
200310	10/01/2003	10/31/2003
200309	09/01/2003	09/30/2003

arv 10/20/1999 15:52 [Print Period Listing](#)

Publications / Zones / Editions / Holidays

Publications

Form Edit Database Record Field Help

CODE	NAME	Run Schedule	Bi-wkly/Monthly							Driver Seq	Active	
			Start Date	S	M	T	W	T	F			S
DNR	DAILY NEWS	Daily /	*****	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
SCT	SOUTHERN COUNTY TIMES	Daily ▾	*****	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
NCT	NORTHERN COUNTY TIMES	Daily ▾	*****	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ECT	EASTERN COUNTY TIMES	Daily ▾	*****	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
WCT	WESTERN COUNTY TIMES	Daily ▾	*****	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		▾		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No
		▾		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No
		▾		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No
		▾		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No

finla 08/11/2003 12:15

Zones

Publications

Form Edit Database Record Field

CODE	NAME	Run Schedule	Bi-wkly/Monthly Start Date	S	M	T	W	T	F	S
DNR	DAILY NEWS	Daily	*****							
SCT	SOUTHERN COUNTY TIMES	Daily	*****							
NCT	NORTHERN COUNTY TIMES	Daily	*****							
ECT	EASTERN COUNTY TIMES	Daily	*****							
WCT	WESTERN COUNTY TIMES	Daily	*****							

Zones Publication Information Publication Ownership

Editions Batch Update Publication /Zone

Holidays Listing

finls 08/11/2003 12:15

Publication Zones

Form Edit Database Record Field Help

Pub DNR DAILY NEWS

Zone	Description	Allocation Amount	Circulation Amount
A	Not Applicable	*****	*****
NE	NORTH ELLENVILLE	33,00	33
SE	SOUTH ELLENVILLE	33,00	33
SH	SO. HILLTOWN	33,00	33

Editions

Publications

Form Edit Database Record Field

CODE	NAME	Run Schedule	Bi-wkly/Monthly Start Date	S	M	T	W	T	F	S
DNR	DAILY NEWS	Daily	/	*	*	*	*	*	*	*
SCT	SOUTHERN COUNTY TIMES	Daily								
NCT	NORTHERN COUNTY TIMES	Daily								
ECT	EASTERN COUNTY TIMES	Daily								
WCT	WESTERN COUNTY TIMES	Daily								

Zone

Editions

Holidays

Publication Information

Batch Update Publication /Zone

Publication Ownership

Listing

linda 08/11/2003 12:15

Publication Editions

Form Edit Database Record Field Help

PUB DNR DAILY NEWS

NUMBER	DESCRIPTION	ACTIVE
1	TV WEEK	Yes No
2	OUR VALLEY	Yes No
3	GARDEN	Yes No
4	BRIDES 2003	Yes No
5	GRADUATION	Yes No
6	FOOTBALL	Yes No
7	GIFT GUIDE	Yes No
8	DINING GUIDE	Yes No
9	VA EXT TAB	Yes No
11	PROFESSIONAL FORUM	Yes No
12	CAR CARE	Yes No
13	ROLL OF HONOR	Yes No

Copy Edition to all Profit Centers / Publications

linda 04/03/2002 16:50

Holidays

The image shows two overlapping windows from a software application. The background window is titled 'Publications' and contains a table of publication records. The foreground window is titled 'Publication Holidays' and displays a list of holidays for the selected publication, 'DAILY NEWS'.

Publications Window:

CODE	NAME	Run Schedule	Bi-wkly/Monthly Start Date	S	M	T	W	T	F	S
DNR	DAILY NEWS	Daily							
SCT	SOUTHERN COUNTY TIMES	Daily							
NCT	NORTHERN COUNTY TIMES	Daily							
ECT	EASTERN COUNTY TIMES	Daily							
WCT	WESTERN COUNTY TIMES	Daily							

Publication Holidays Window:

DATE	WK DAY	RUN Yes No	DESCRIPTION
05/28/2001	MON	Yes	Memorial Day
07/04/2001	WED	No	Fourth of July
09/03/2001	MON	No	Labor Day
11/22/2001	THU	No	Thanksgiving
12/25/2001	TUE	No	Christmas
01/01/2002	TUE	No	New Years Day
05/27/2002	MON	No	Memorial Day
07/04/2002	THU	No	Fourth of July
09/02/2002	MON	No	Labor Day
11/28/2002	THU	No	Thanksgiving
12/25/2002	WED	No	Christmas
01/01/2003	WED	No	New Years Day

Publication Holidays window footer: arv 04/09/2001 13:57

Publications window footer: finls 08/11/2003 12:15

Buttons in Publications window: Zones, Editions, Holidays, Publication Information, Batch Update Publication/Zone, Publication Ownership, Listing.

Publication Information

The image shows a database application interface. The main window is titled 'Publications' and contains a table with the following data:

CODE	NAME	Run Schedule	Bi-wkly/Monthly Start Date	S	M	T				
DNR	DAILY NEWS	Daily	/	*****					1	Yes No
SCT	SOUTHERN COUNTY TIMES	Daily		*****					2	Yes No
NCT	NORTHERN COUNTY TIMES	Daily		*****					3	Yes No
ECT	EASTERN COUNTY TIMES	Daily		*****					4	Yes No
WCT	WESTERN COUNTY TIMES	Daily		*****					5	Yes No
										Yes No
										Yes No
										Yes No
										Yes No

At the bottom of the table, there are several buttons: 'Zones', 'Publication Information', 'Publication Ownership', 'Editions', 'Batch Update Publication /Zone', 'Holidays', and 'Listing'. The 'Publication Information' button is circled in red, and a red arrow points from it to a dialog box titled 'Publication More Information'.

The 'Publication More Information' dialog box contains the following fields:

- Publication: DNR
- Layout Sequence: h
- Layout Pub: 0001
- Front End Pub: 1
- Allocation Amount: 100,00
- Group Code: A (Not Applicable)
- GL Profit Center: *****
- Circulation Amount: 1
- Count for MP Disc: 1,00

Batch Update Publication/Zone

The screenshot displays a software application window titled "Publications". The main area contains a table with the following data:

CODE	NAME	Run Schedule	BI-weekly/Monthly	Start Date	S	M	T	W	T
DNR	DAILY NEWS	Daily	/	*****	■	■	■	■	■
SCT	SOUTHERN COUNTY TIMES	Daily		*****		■	■	■	■
NCT	NORTHERN COUNTY TIMES	Daily		*****		■	■	■	■
ECT	EASTERN COUNTY TIMES	Daily		*****		■	■	■	■
WCT	WESTERN COUNTY TIMES	Daily		*****		■	■	■	■

Below the table are several buttons: "Zones", "Editions", "Holidays", "Publication Information", "Batch Update Publication /Zone", and "Publication Ownership". The "Batch Update Publication /Zone" button is circled in red. A red arrow points from this button to a dialog box titled "Publication / Zone Batch Update".

The dialog box contains the following text:

WARNING: All Total Ad Display and Classified Users must be completely out of the system before moving publications and zones.

Also be sure that you have a good off line backup.

Old Pub

Old Zone

New Pub

New Zone

Process Exit

Listing

The image shows a database application interface. The main window is titled 'Publications' and contains a table with the following data:

CODE	NAME	Run Schedule	Bi-wkly/Monthly Start Date	S	M	T	W	T	F	S	Driver Seq
DNR	DAILY NEWS	Daily	*****								1
SCT	SOUTHERN COUNTY TIMES	Daily	*****								2
NCT	NORTHERN COUNTY TIMES	Daily	*****								3
ECT	EASTERN COUNTY TIMES	Daily	*****								4
WCT	WESTERN COUNTY TIMES	Daily	*****								5

At the bottom of the 'Publications' window, there is a navigation panel with several buttons: 'Zones', 'Editions', 'Holidays', 'Publication Information', 'Batch Update Publication/Zone', and 'Listing'. The 'Listing' button is circled in red. A red arrow points from this button to a dialog box titled 'Publication Edit Listing'.

The 'Publication Edit Listing' dialog box has a menu bar with 'Form', 'Edit', 'Database', 'Record', 'Field', and 'Help'. Below the menu bar are three buttons: 'DEVICE', 'TERMINAL', and 'STORE DEFAULT'. The main area of the dialog box is titled 'SORT BY' and contains a list of options with expandable/collapsible icons:

- ◆ Publication Code
- ∨ Publication Name
- ∨ Run Schedule
- ∨ Driver Sequence
- ∨ Layout Sequence
- ∨ Layout Publication
- ∨ Front End Publication
- ∨ Group Code
- ∨ Circulation Amount

Below the list, there is a checkbox labeled 'Include All Profit Centers' and a text field labeled 'Group Code' with a masked input field containing '*****'.

Publication Schedule Links Maintenance

Publication Schedule Link Maintenance

Form Edit Database Record Field Help

After entering the Publication Ad Schedule for for Weekday
DAILY NEWS

Sunday Monday
 Tuesday Wednesday
 Thursday Friday
 Saturday

then Automatically Schedule Publication for Weekday
SOUTHERN COUNTY TIMES

Sunday Monday
 Tuesday Wednesday
 Thursday Friday
 Saturday

Number of Days to Advance

Ad Settings Maintenance

Classified Settings Table Maintenance

Form Edit Database Record Field Help

Setting No 0 Font Not Applicable

INITIAL SETTINGS

Line Height *****
Column Width *****
Gutter Width *****
Lines/Inch for contract ads *****

RELATIVE SPACING

Relative Character *****
Relative Word *****
Relative Leading *****

INDENTATION

First Line *****
Subsequent Lines *****

EXTERNAL PRINT SPACING

Top Margin *****
Bottom Margin *****
Rule Size *****

PRINT SETTINGS

	Points	Inches
Column/Page Height	*****	0.0
Columns per Page	*****	
Page Width	*****	0.0

Active Setting #
Yes No

Setting Listing

arv 03/15/2001 21:42

Space Groups / Categories / GL Accounts

Space Summary Maintenance

SPACE SUMMARY GROUP MAINTENANCE Print List

GROUP	DESCRIPTION	TYPE CODE	ACTIVE
1	Charges	◆ Rate ▾ Pay	◆ Yes ▾ No
200	Payments	◇ Rate ◆ Pay	◆ Yes ◇ No
90000	AGENCY DISC/SALES TAX/SERV	◆ Rate ◇ Pay	◆ Yes ◇ No

CNV 04/06/2001 14:55

SPACE SUMMARY CATEGORIES

CATEGORY	DESCRIPTION	ACTIVE
1	LOCAL DIS/VOL	◆ Yes ▾ No
2	BACK PAGE	◆ Yes ◇ No
3	PRE-PRINT	◆ Yes ◇ No
4	NATIONAL	◆ Yes ◇ No
5	CLASS INCHES	◆ Yes ◇ No
6	LEGALS	◆ Yes ◇ No
7	TV WEEK	◆ Yes ◇ No
8	DISP. SPEC. SEC	◆ Yes ◇ No

CNV 04/06/2001 17:00

SPACE SUMMARY GENERAL LEDGER CODES

PUB.	ZONE	DEBIT ACCOUNT	CREDIT ACCOUNT
DNR	A	0000-000	0000-000

CNV 04/06/2001 17:00

Space Summary Print List

Space Summary Maintenance

SPACE SUMMARY GROUP MAINTENANCE

GROUP	DESCRIPTION	TYPE CODE	ACTIVE
1	Charges	◆ Rate ▾ Pay	◆ Yes ▾ No
200	Payments	◇ Rate ◇ Pay	◆ Yes ◇ No
90000	AGENCY DISC/SALES TAX/SERV	◆ Rate ◇ Pay	◆ Yes ◇ No

CNV 04/06/2001 14:55

SPACE SUMMARY CATEGORIES

CATEGORY	DESCRIPTION	ACTIVE
1	LOCAL DIS/VOL	◆ Yes ▾ No
2	BACK PAGE	◆ Yes ◇ No
3	PRE-PRINT	◆ Yes ◇ No
4	NATIONAL	◆ Yes ◇ No
5	CLASS INCHES	◆ Yes ◇ No
6	LEGALS	◆ Yes ◇ No
7	TV WEEK	◆ Yes ◇ No
8	DISP. SPEC. SEC	◆ Yes ◇ No

CNV 04/06/2001 17:00

SPACE SUMMARY GENERAL LEDGER CODES

PUB.	ZONE	DEBIT ACCOUNT	CREDIT ACCOUNT
DNR	A	0000-000	0000-000

CNV 04/06/2001 17:00

Space Summary Edit List

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS

Include Type

- ✓ Charge Groups
- ✓ Pay/Adj/Dsc Groups
- ◆ All Groups

Include All Profit Centers

Include GL Number Detail

Payment / Adjustment / Discount Codes

Payment Codes

Form Edit Database Record Field Help

CODE	PUB	TYPE		SPACE SUMMARY		DESCRIPTION	COMMISSIONABLE		ACTIVE		
		P	A	D	STMT LEG.		GROUP	CATEGORY	Yes	No	Yes
BAD	DNR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	700	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CCA	DNR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	74	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DCA	DNR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	73	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PBA	DNR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	700	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PRB	DNR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	73	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DIS	DNR	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		200	72	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ADF	DNR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	900	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CC	DNR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	91	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CPA	DNR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	90	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CRD	DNR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	222	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CRM	DNR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	73	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
FIN	DNR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		200	950	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Print List CNV 04/06/2001 18:06

Print List

Pay Code Listing

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DEFAULTS

Publication Code or Blank for All

All Profit Centers

SORT BY

- PAY CODE
- PAY TYPE
- PAY DESCRIPTION

Payment Codes

Form Edit Database Record Field Help

CODE	PUB	TYPE P A D	STMT LEG.	SPACE SUMMARY		DESCRIPTION	COMMISSIONABLE		ACTIVE	
				GROUP	CATEGORY		Yes	No	Yes	No
BAD	DNR	◆		200	700	BAD DEBT TRANSFER	Yes	No	Yes	No
CCA	DNR	◆		200	74	CLASS CREDIT ADJ	Yes	No	Yes	No
DCA	DNR	◆		200	73	DISPLAY CREDIT ADJ	Yes	No	Yes	No
PBA	DNR	◆		200	700	BAD DEBT TRFER	Yes	No	Yes	No
PRB	DNR	◆		200	73	PREV BAL (CONV)	Yes	No	Yes	No
DIS	DNR	◆		200	72	DISCOUNT	Yes	No	Yes	No
ADF	DNR	◆		200	900	FINANCE CHG ADJUSTMENTS	Yes	No	Yes	No
CC	DNR	◆		200	91	CHG-OFF PAYMENTS	Yes	No	Yes	No
CPA	DNR	◆		200	90	PAYMENT CLASS CLECK	Yes	No	Yes	No
CRD	DNR	◆		200	222	PAYMENT TRANSFER	Yes	No	Yes	No
CRM	DNR	◆		200	73	ADJ	Yes	No	Yes	No
FIN	DNR	◆		200	950	FINANCE PAYMENT	Yes	No	Yes	No

CNV 04/06/2001 18:06

Flat Rate Codes & Amounts

Flat Code Maintenance

Form Edit Database Record Field Help

Code	Flat Code Description	Flat Type	Flat Add Type	# of Colors	Frequency	Add Rates Together	Space Group	Summary Category	Active	Commission
1CLR	SPECIAL COLOR STEV	Flat Additional Charge /	Bold per Word /	*****	First Insertion /	No /	1	1	Yes /	Yes /
1COLR	1 COLOR & BLACK	Flat Additional Charge ▾	***** /	1	Each Insertion ▾	No ▾	1	1	Yes ▾	Yes ▾
2COLR	2 COLORS & BLACK	Flat Additional Charge ▾	***** /	2	Each Insertion ▾	No ▾	1	1	Yes ▾	Yes ▾
3COLR	3 COLORS & BLACK	Flat Additional Charge ▾	***** /	3	Each Insertion ▾	No ▾	1	1	Yes ▾	Yes ▾
ABC	AUTOBOOK COLOR	Flat Additional Charge ▾	***** /	*****	Each Insertion ▾	Yes ▾	1	9	Yes ▾	Yes ▾
BC1	1 COLOR BWATER CO	Flat Additional Charge ▾	***** /	*****	Each Insertion ▾	No ▾	1	8	Yes ▾	Yes ▾
BC2	2 CLRS BWATER COLI	Flat Additional Charge ▾	***** /	*****	Each Insertion ▾	No ▾	1	8	Yes ▾	Yes ▾
BC3	3 CLRS BWATER COLI	Flat Additional Charge ▾	***** /	*****	Each Insertion ▾	No ▾	1	8	Yes ▾	Yes ▾

Publication	Zone	Flat Charge	Rate Amt	Discount
DNR	A	Not Applicable	220.00	0.00

Valid Contracts

Flat Code List

pam
05/03/2001
11:42

Flat Code List

Flat Code Maintenance

Form Edit Database Record Field

Code	Flat Code Description	Flat Type	Flat Add Type	# of Colors	Frequency	Add Rates Together				
1CLR	SPECIAL COLOR STEV	Flat Additional Charge	Bold per Word	*****	First Insertion	No				
1COLR	1 COLOR & BLACK	Flat Additional Charge	*****	1	Each Insertion	No	1	1	Yes	Yes
2COLR	2 COLORS & BLACK	Flat Additional Charge	*****	2	Each Insertion	No	1	1	Yes	Yes
3COLR	3 COLORS & BLACK	Flat Additional Charge	*****	3	Each Insertion	No	1	1	Yes	Yes
ABC	AUTOBOOK COLOR	Flat Additional Charge	*****	*****	Each Insertion	Yes	1	9	Yes	Yes
BC1	1 COLOR BWATER CO	Flat Additional Charge	*****	*****	Each Insertion	No	1	8	Yes	Yes
BC2	2 CLRS BWATER COLI	Flat Additional Charge	*****	*****	Each Insertion	No	1	8	Yes	Yes
BC3	3 CLRS BWATER COLI	Flat Additional Charge	*****	*****	Each Insertion	No	1	8	Yes	Yes

Flat Charge Entry

Publication	Zone	Flat Charge	Rate Amt	Discount
DNR	DAILY NEWS	A Not Applicable	220.00	0.0

Valid Contracts

Flat Code List

pam
05/03/2001
11:42

Flat Code Listing

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESE

All Profit Centers

Publication *****

Zone *****

Include Type

- ALL
- Flat Charges
- Flat Additional Charges
- Flat Discounts
- Flat Rates

Discount Plan Maintenance

Discount Plan Maintenance

Form Edit Database Record Field Help

Disc Plan Code: P Discount Plan Description: prompt Payment

Discount Plan Type:

- Circulation Discount
- Contract Freq Discount
- Modular/Ad Size Discount
- Multiple Day Pickup Discount
- Multiple Paper Discount

Active:

- Yes
- No

Skip Sunday

Skip Monday

Skip Tuesday

Skip Wednesday

Skip Thursday

Skip Friday

Skip Saturday

becke 06/28/2004 15:47

Start Date	Level	Disc %
01/01/2001	1	10,00

becke 06/28/2004 15:47

Rate Codes & Rate Amounts

Rate Maintenance

Form Edit Database Record Field Help

Rate Code	BP	Active	<input checked="" type="radio"/> Yes <input type="radio"/> No	# of PubZones	1
Rate Description	BACK PAGE	VALID CONTRACTS FOR THIS RATE			
Billing Frequency	Each Insertion /	Other Calculators			
Re-rate expired Each Insert Ad	No /	Rate Table Ad Inserts on total of all Pubs			
Layered Rate	No /	Size/Word Increment			
Single Insertion Rate	Yes /	# of Preprints per			
Type of Rate	Units - Inches or Centimeters /	Island/Write Agate LPI			
Flat, Preprints & Words Apply as	Units - Inches or Centimeters /	# of Days for LM ads			
Base the Rate Table Size on	Contract Commitment /	Minimum/Maximum Ranges			
Base the Rate Table Inserts on	Contract Level /	Min Charge			
Match to Flat Charge Table	No /	Min Size/Words			
Calculate Rate & Price at	During Ad Entry /	Max Size/Words			
Discount Type	Discount Actual /	Min Inserts			
Rate Classification	Retail Display /	Max Inserts			
Contract or Transient	Both /	Base Charges/Sizes			
Show Full Ad Price for	Neither /	Base Charge			
Space Group	1	Base Size/Words			
Space Category	2	Base Inserts			
Convert To	Taxable	Last Level Before Each Addl Begin			
	<input checked="" type="radio"/> Yes <input type="radio"/> No	Addl Size After			
Commissionable	<input checked="" type="radio"/> Yes <input type="radio"/> No	Addl Inserts After			
Agency Discount	<input checked="" type="radio"/> Yes <input type="radio"/> No				
Add Rates Together	<input checked="" type="radio"/> Yes <input type="radio"/> No				
Allow Combination Selling	<input type="radio"/> Count add on papers only <input type="radio"/> Combo & Allocate <input checked="" type="radio"/> No				
Allocation Method	<input type="radio"/> Split Rate Method <input checked="" type="radio"/> Allocation % <input type="radio"/> Circulation %				

Defaults for Ad Insertion

Billing / Layout Default: Billing Layout Both

Default ALL Pubs: Yes No Forced Buy

Force Source Field: No Contr Trans Both

Force Classification Field: No Contr Trans Both

Force SIC Code Field: No Contr Trans Both

Force NIC Code Field: No Contr Trans Both

Classification: Ad Type Ad Group Page
A 0 0 0

Section: 0

Allow Skip Schedule: Yes No

pinpi 11/20/2002 14:35

Rate Code Listing

The screenshot shows a window titled "Rate Code Listing" with a menu bar containing "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar is a toolbar with icons for a close button, a refresh button, and four buttons labeled "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET D". The main area of the window contains several input fields and checkboxes:

- Group Code: DN
- Publication Code: DNR
- Rate Code: BP
- Include Inactive Rates
- Include Date Information
- Latest Date Only for each Rate
- Start Date: *****
- End Date: *****
- Rate Classification: ALL

Pub/Zone Detail – Exceptions

The main window displays a table with columns: Pub, Zone, Alternate Alloc %, Paper Level, Group, Set-ling#, Lines/ Units, and p. The first row shows: DNR, A, 0.00, 1, ***** 2, 14. Below this, it shows 'Pub DAILY NEWS' and 'Zone Not Applicable'. A 'Start Date' section lists 01/01/2003 and 06/20/2001. At the bottom left, a blue button labeled 'Exceptions' is circled in red. A red arrow points from this button to the 'Rate Exceptions' dialog box.

The 'Rate Exceptions' dialog box contains the following fields:

- Rate Code: AB
- Pub: DNR, Zone: A, Start: 01/01/2003
- Layered Rate: No
- Single Ins Rate: Yes
- Type of Rate: Units - Inches or Centimeters
- Size/Word Increment: *****
- Allow Skip Schedule: Yes (selected)
- Minimum/Maximum Ranges:
 - Min Charge: 5.00
 - Min Size/Words: 12.00
 - Max Size/Words: *****
 - Min Inserts: 4
 - Max Inserts: *****
- Base Charges/Sizes:
 - Base Charge: *****
 - Base Size/Words: *****
 - Base Inserts: *****
- Last Level Before Each Add I Begins:
 - Add I Size After: *****
 - Add I Inserts After: *****
- Classified Days:
 - Paid Days: *****
 - Free Days: *****

At the bottom of the main window, there is a table with columns: Contr Inserts, Ad Inserts, From, Contr Commit or Ad Size or Words or Preprint pg, # of Preprints, Papers, Rate Amount, Discount, and Days of Week this Rate Applies to (Sun, Mon, Tue, Wed, Thu, Fri, Sat). The first row shows: 0, 23.00, 0, 0, 160.0, 0.00, and checkboxes for Sun, Mon, Tue, Wed, Thu, Fri, Sat.

Copy Rate

Rate Copy Utility

Form Edit Database Record Field Help

FROM: TO:

Rate: AB AUTOBOOK Rate: AB2

Pub: DNR DAILY NEWS Pub: ALL pubs within FROM Rate

Zone: A Not Applicable Zone: ALL zones within FROM Rate/Pub(s)

Start Date: 01/01/2003 Start Date: 01/01/2003

Percent Change: 0.0 %

Round to: 1 Decimal Places

Begin Copy

becke 06/28/2004 16:56

Contract Commitment: Yes

Force Source Field: No

Force Classification Field: No

Force SIC Code Field: No

Force NIC Code Field: No

Minimum/Maximum Ranges:

Min Charge: 0.00

Min Size/Words: 0.00

Max Size/Words: 999999.99

Min Inserts: 0

Max Inserts: 999

Base Charges/Sizes:

Base Charge: 0.00

Base Size/Words: 0.00

Base Inserts: 0

Copy Rate

Discount Plans

Rate Maintenance

Form Edit Database Record Field

Rate Code: **BP** Active: Yes No

Rate Description: **BACK PAGE**

Billing Frequency: **Each Insertion**

Re-rate expired Each Insert Ad: **No**

Layered Rate: **No**

Single Insertion Rate: **Yes**

Type of Rate: **Units - Inches or Centimeters**

Flat, Preprints & Words Apply as: **Units - Inches or Centimeters**

Base the Rate Table Size on: **Contract Commitment**

Base the Rate Table Inserts on: **Contract Level**

Match to Flat Charge Table: **No**

Calculate Rate & Price at: **During Ad Entry**

Discount Type: **Discount Actual**

Rate Classification: **Retail Display**

Contract or Transient: **Both**

Show Full Ad Price for: **Neither**

Space Group: **1** Space Category: **2** Convert To: **Taxable** Yes No

Commissionable: Yes No Agency Discount: Yes No Add Rates Together: Yes No

Allow Combination Selling: Count add on papers only Combo & Allocate No

Allocation Method: Split Rate Method Allocation % Circulation %

Classification Ad Type Ad Group Page: **A 0 0 0**

Section: **0**

Allow Skip Schedule: Yes No

pinpi 11/20/2002 14:35

Buttons: Pub / Zone Detail Copy Rate **Discount Plans** Print List

Assign Discount Plan to Rate

Form Edit Database Record Field Help

Rate Code: **AB**

Disc Plan Code	Disc Plan Description	Active
P	prompt Payment	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Print List

The image shows two overlapping software windows. The background window is titled "Rate Maintenance" and contains various settings for a rate code, such as "Rate Code: BP", "Rate Description: BACK PAGE", and "Billing Frequency: Each Insertion". The foreground window is titled "Rate Code Listing" and is highlighted with a red border. It has a menu bar with "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar are buttons for "DEVICE", "TERMINAL", "STORE DEFAULTS", and "RESET D". The main area of the "Rate Code Listing" window contains the following fields and options:

- Group Code: DN
- Publication Code: DNR
- Rate Code: BP
- Include Inactive Rates
- Include Date Information
- Latest Date Only for each Rate
- Start Date: *****
- End Date: *****
- Rate Classification: ALL

At the bottom of the "Rate Maintenance" window, there are several buttons: "Pub / Zone Detail", "Copy Rate", "Discount Plans", and "Print List". A red circle highlights the "Print List" button, and a red arrow points from it towards the "Rate Code Listing" window.


Upload Circulation Figures for Preprints

The screenshot shows a software window titled "Upload Circ Figures for Preprints". The window has a menu bar with "Form", "Edit", "Database", "Record", "Field", and "Help". Below the menu bar are three icons: a green square with a white 'X', a red square with a white 'X', and a red square with a white 'X'. The main area of the window contains the text "File Date:" followed by a yellow highlighted box containing "07/06/2004" and an empty white rectangular input field. At the bottom of the window, there are three blue buttons with white text: "View or Print Error Report", "Reset Defaults", and "Load File".

Preprint Maintenance

Preprint Maintenance

Form Edit Database Record Field Help



Pub	Zone	Zip	Dist Code	Delivery Type	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DNR	SH	12210	EN	Single Copy ▾	11500	0	0	0	0	1500	0
DNR	SH	12217	ES	Home Delv ▾	12500	0	1500	0	0	1500	0
SCT	SH	12144	L	Non-Sub ▾	12500	0	0	0	0	0	0
SCT	SH	11111	EN	Non-Sub ▾	12500	0	0	0	0	0	0
SCT	SH	22222	ES	Non-Sub ▾	12500	0	0	0	0	0	0
SCT	SH	33333	L	Non-Sub ▾	12500	0	0	0	0	0	0
SCT	SH	44444	ME	Non-Sub ▾	12500	0	0	0	0	0	0
SCT	SH	55555	SE	Non-Sub ▾	12500	0	0	0	0	0	0
NCT	NE	66666	SG	Non-Sub ▾	12500	0	0	0	0	0	0
				/							
				▾							
				▾							
				▾							
				▾							
				▾							

Print Listing

Preprint Edit Listing

Preprint Maintenance

Form Edit Database Record Field

Pub	Zone	Zip	Dist Code	Delivery Type	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
DNR	SH	12210	EN	Single Copy	11500	0	0				
DNR	SH	12217	ES	Home Delv	12500	0	1500				
SCT	SH	12144	L	Non-Sub	12500	0	0	0	0	0	0
SCT	SH	11111	EN	Non-Sub	12500	0	0	0	0	0	0
SCT	SH	22222	ES	Non-Sub	12500	0	0	0	0	0	0
SCT	SH	33333	L	Non-Sub	12500	0	0	0	0	0	0
SCT	SH	44444	ME	Non-Sub	12500	0	0	0	0	0	0
SCT	SH	55555	SE	Non-Sub	12500	0	0	0	0	0	0
NCT	NE	66666	SG	Non-Sub	12500	0	0	0	0	0	0

Print Listing

Preprint Edit Listing

Sort By

- Publication/Zip/Distrib Code
- Zip/Publication/Distrib Code
- Publication/Distrib Code/Zip
- Zip/Publication/Delvr Type

Publication
 Zone
 Zip Code
 Distrib Code

Include Only:

- Home Delivery
- Single Copy
- Non-Subscriber

Sales Tax Codes & Percents

Sales Tax Maintenance

Form Edit Database Record Field Help



Code	Description	Tax Rate
A	Not Applicable	0.0
NY	New York Sales Tax	7.0
ALB	Albany County Sales	1.1

Print List

arv 03/15/2001 21:42

Agencies

Agency Maintenance

Form Edit Database Record Field Help

Agency Code A1

Last Name SMITH

First Name BOB

Name 2 ALLIED HOLDINGS, LLC

Street No. 33

Street Letter

Street Name 22ND

Bld/Ste/Apt SUITE 3303

City NEW YORK

State NY Zip 11110 - *****

Country Code USA Postal Code A

Phone 555 - 555 - 0555 Ext *****

FAX **** - **** - ***** Ext *****

E-Mail bobsmith@alliedholdings.com

Contact

No Of Statements 1

DISCOUNTS

Discount	3.00
Prompt_pay_disc	10.00

Active Agency

Yes No

Print Listing

becke 06/29/2004 10:08

Print Listing

Agency Maintenance

Form Edit Database Record Field Help

Agency Code: A1

Last Name: SMITH

First Name: BOB

Name 2: ALLIED HOLDINGS, LLC

Street No.: 33

Street Letter:

Street Name: 22ND

Bld/Ste/Apt: SUITE 3303

City: NEW YORK

State: NY Zip: 11110

Country Code: USA Postal Code: A

Phone: 555 - 555 - 0555 Ext: *****

FAX: **** - **** - **** Ext: *****

E-Mail: bobsmith@alliedholdings.com

Contact:

No Of Statements: 1

DISCOUNTS

Discount	3,00
Prompt_pay_disc	10,00

Active Agency: Yes

Print Listing

becke 06/29/2004 10:00

Period Listing Tables

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS

Agency Table Listings

Co-Op Codes

Co-op Master

Form Edit Database Record Field Help

Co-op Code
 Co-op Name
 Name 2
 Street No
 Street Letter

 Street Name
 Bld/Apt/Ste
 City
 State Zip -
 Country Code Postal Code
 Contact
 Phone - - Ext
 FAX - - Ext
 E-mail
 No Of Statements

TEAR SHEETS

Code	<input type="text" value="A"/>
Monthly	<input type="text" value="0"/>
Advertising	<input type="text" value="0"/>
Bookkeeping	<input type="text" value="0"/>
Sales	<input type="text" value="0"/>

pam 04/11/2001 14:30

Co-op Listing

Co-op Master

Form Edit Database Record Field Help

Co-op Code ACE

Co-op Name ACE HARDWARE

Name 2

Street No 0

Street Letter

Street Name

Bld/Apt/Ste

City

State Zip

Country Code A Postal Code A

Contact

Phone

FAX

E-mail

No Of Statements 1

TEAR SHEETS

Code	A
Monthly	0
Advertising	0
Bookkeeping	0
Sales	0

Active In-Active

Co-op Listing

pam 04/11/2001 14:30

Co-op Listing Tables

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RESET DE

Co-op Codes Listing

Account Co-Ops & List

Account Co-ops

Form Edit Database Record Field Help

ACCT.# 1604444

CODE	CO-OP NAME	ACTIVE
ADID	ADIDAS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
NEWB	NEW BALANCE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
NIKE	NIKE	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

finla 04/30/2004 13:56 [Print List](#)

Advertiser Master Initial Balance Entry

INITIAL BALANCE ENTRY

Form Edit Database Record Field Help

Current Period

Account #

BALANCE AND AGING AS OF LAST MONTH'S CLOSING

Current		
Over 30		
Over 60		
Over 90		
Over 120		
Over 150		
Balance Due		
	Total of Aging Amounts	0.00

Send Advertiser Account & Contracts to Alt-System

Send Advertiser Masters and Co

Transfer Advertiser Account and Contract information to another system, such as a Classified system.

Send Advertiser Masters

Send Only Masters with Agencies

Send Advertiser Contracts

Send Advertiser Credit Information

Send Data

Access Authorization

Access Authorization Table Detail

Form Edit Database Record Field Help

Access Name	Program	Find	Add	Update	Delete	Default Printer
ACCT	ALL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	lp0 /
ACCT	r admp4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r bocr	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r ead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r ead acct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r ead flat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r ead lay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r eaency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r ebilladr	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r econtrct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r ecoop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r emaster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /
ACCT	r epay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> /

.....

User Setup

User Access

update stored record 1 of 28 To User

[Copy User](#)

User Name	Profit Center	Access Group	Defit Profit Centr	Default Server	Default Printer	Dept. Code	Default Island/Write	Default Salespers	Restrict Salesperson	Default Contract Codes
lerrn	1	ACCT	acc1		lp3				Yes No	

Class Code	Mod Size Code	Sic Code	Credit Hold	Wait Reason	Trsh Code	# of Trsh	Bad Debt	Ad Entry	Credit Warning	Release Hold	Credit Hold	Update Acct Information	Restrict Ad Entry to
*****	*****	*****	*****	*****	*****	*****	Hold	No Ad	Yes No	Yes No	Yes No	Yes No	Contract
Transient	*****	*****	*****	*****	*****	*****	Hold	No Ad	Yes No	Yes No	Yes No	Yes No	Transient
													Both

EMAIL Dflt Fax From Dept Dflt Fax From Name Dflt Fax From Title

User Name	Profit Center	Access Group	Defit Profit Centr	Default Server	Default Printer	Dept. Code	Default Island/Write	Default Salespers	Restrict Salesperson	Default Contract Codes
sandr	1	ACCT	acc1		lp3				Yes No	

Class Code	Mod Size Code	Sic Code	Credit Hold	Wait Reason	Trsh Code	# of Trsh	Bad Debt	Ad Entry	Credit Warning	Release Hold	Credit Hold	Update Acct Information	Restrict Ad Entry to
*****	*****	*****	*****	*****	*****	*****	Hold	No Ad	Yes No	Yes No	Yes No	Yes No	Contract
Transient	*****	*****	*****	*****	*****	*****	Hold	No Ad	Yes No	Yes No	Yes No	Yes No	Transient
													Both

EMAIL Dflt Fax From Dept Dflt Fax From Name Dflt Fax From Title

User Name	Profit Center	Access Group	Defit Profit Centr	Default Server	Default Printer	Dept. Code	Default Island/Write	Default Salespers	Restrict Salesperson	Default Contract Codes
sherr	1	ACCT	acc2		lp3				Yes No	

Class Code	Mod Size Code	Sic Code	Credit Hold	Wait Reason	Trsh Code	# of Trsh	Bad Debt	Ad Entry	Credit Warning	Release Hold	Credit Hold	Update Acct Information	Restrict Ad Entry to
*****	*****	*****	*****	*****	*****	*****	Hold	No Ad	Yes No	Yes No	Yes No	Yes No	Contract
Transient	*****	*****	*****	*****	*****	*****	Hold	No Ad	Yes No	Yes No	Yes No	Yes No	Transient
													Both

EMAIL Dflt Fax From Dept Dflt Fax From Name Dflt Fax From Title

Output Devices

Output Devices

Form Edit Database Record Field Help

record 1 of 8

Record # 1

Logical Name lp0

Device Description lp0 on buscirc

Device Name LP0

Append Name Char

Printer Columns 132 80

Custom Spooler

Paper Type NORMAL

Restricted Paper Type Yes No

Status

Accessable

Unaccessable

Use Custom

Yes No

Program Lookup

Program List

Form Edit Database Record Field Help

Menu	Sub-Menu	Program Name	Program Description
ALL	ALL	ALL	General Access to All Programs
Daily	Accounting	r bicverify	Credit Card Batch Manager
Daily	Accounting	r bocr	OCR Payment Import & UPDATE
Daily	Accounting	r eqram	Mailgram Maintenance / Printing
Daily	Accounting	r epay	Payment - Adjustments - Discounts Entry
Daily	Accounting	r epay lock	Payment Lock Date Maintenance
Daily	Accounting	r etran	Transaction Maintenance
Daily	Accounting	r etran dispute	Transaction Dispute Maintenance
Daily	Accounting	r etran flat	Transaction Flat Charges
Daily	Accounting	r kcrst	Create OCR Receipt
Daily	Accounting	r lpyed	Payment Edit Listing
Daily	Accounting	r ltred	Transaction Edit Listing
Daily	Ads	r admp3	Vision Data 3.0 Class Interface (UPDATE)
Daily	Ads	r admp4	Vision Data 4.0+ Class Interface (UPDATE)
Daily	Ads	r bxad	Export List for Opi

Profit Center Menu



Profit Center Selection

Profit Center Selection

Form Edit Database Record Field Help

⏪ ⏩ ⏴ ⏵ 🔍 ⚙️ ⏪ ⏩ ⏴ ⏵

Code	Name	Last Post Date	Current Period
1	DAILY NEWS	07/22/2003	200307
2	VALLEY BANNER	07/17/2003	200307
3	PAGE NEWS & COURIER	07/17/2003	200307
4	SHENANDOAH VALLEY-HERALD	07/16/2003	200307
5	SKYLINE PUBLICATION	07/16/2003	200307

Profit Center Detail

Profit Center Detail

Company Maintenance

Form Edit Database Record Field Help

GENERAL INFORMATION

Profit #: 1
 Company: DAILY NEWS
 Name 2: *****
 Street #: ***** 1/2 N S
 Str Letter: ***** 13 1/4 E W NE
 Rear SE NW SW
 Street Name: 1377 THIRD ST
 Bldg/Apt: *****
 City: RENSSELAER
 State: NY Zip: 12144 -
 Country Code: A Postal Code: A
 Phone: 518 434 2193 Ext: *****
 Fax: 518 451 3457 Ext: *****
 E-mail: SALES@VDATA.COM

ACCOUNTING PERIODS

Year end Month: 12 DEC
 Current Yr/Mo Period: 200307
 Month Period Type: Calendar 13 4wk
 Yearly Period Type: Calendar
 4-4-5 5-4-4 52-53 near 12/31
 4-5-4 Wkly Yr 52-53 - 12/31
 End of Accting Wk: Sun Mon Tue Wed
 Thu Fri Sat Wkly Year Ref Wk End: Sun Mon Tue Wed
 Thu Fri Sat

FINANCE/BILLING CHARGE

Billing Fee: Yes No
 Add Billing Fee: 0.00
 Finance Charge: Yes No
 Srv Chg on the Over: None 30 60 90
 120 150
 Finance Charge %: 1.50
 Minimum Finance Chg: 0.00

finls 08/11/2003 12:22

More Information Small Balance Write Off Defaults

Form Edit Database Record

Code	Name	Last Post Date	Current Period
1	DAILY NEWS	07/22/2003	200307
2	VALLEY BANNER	07/17/2003	200307
3	PAGE NEWS & COURIER	07/17/2003	200307
4	SHENANDOAH VALLEY-HERALD	07/16/2003	200307
5	SKYLINE PUBLICATION	07/16/2003	200307

Profit Center Detail

More Information

Form Edit Database Record Field

GENERAL INFORMATION

Profit # 1
 Company DAILY NEWS
 Name 2 *****
 Street # *****
 Str Letter *****
 Street Name 1377 THIRD ST
 Bldg/Stc/Apt *****
 City RENSSELAER
 State NY Zip 12144 -
 Country Code A Postal Code A
 Phone 518 434 2193 Ext *****
 Fax 518 451 3457 Ext *****
 E-mail SALES@VOATA.COM

More Information Small Balance Write Off Defaults

Company Maintenance

Form Edit Database Record Field

Profit # 1 DAILY NEWS *****

PAY/DISC DEFAULTS

Accounting Pay Code PAY
 Ad Taker Pay Code CPA
 Commercial P-Disc Code *****
 Transient P-Disc Code *****
 Commercial BadCR Code HOLD
 Transient BadCR Code HOLD

CONTRACT DEFAULTS

Contracts Are Held Firm
 Yes No
 Allow Expired Contracts
 Yes No
 Auto Contract w/New Master
 Yes No
 Count Each Pub Separately
 Yes No

CREDIT DEFAULTS

Commercial Credit Type
 Over 60 Days Old /
 Commercial Credit Limit 25000.00
 Trans Credit Type
 Over 30 Days Old /
 Trans Credit Limit 150.00

DISCOUNTS

Prompt pay discount 0.00
 Subtract Prompt Disc
 Yes No
 Disc on Over Due
 Yes No

CITY/STATE DEFAULTS

Deft City HARRISONBUR
 Deft State VA
 Deft Country Code A
 Default Area Code 540

NUMBER OF DAYS OR MONTHS TO RETAIN

Commercial Adv Ad Days 90
 Trans Adv Ad Days 180
 Commercial Adv Hist, Months 24
 Trans Adv History Months 24

SYSTEM FUNCTIONS

Dump Class Heading when Empty
 Yes No
 Default Publication Scheduling
 Yes No
 # of run days to build 14

EARNED RATES

Earned Rates
 Yes No
 Subtract Earned Disc
 Yes No

RATE & AD DEFAULTS

Deft Lines per Inch 9
 Deft Columns per Page 6,00
 Add Rates Together
 Yes No
 Allocate Rate By Percent
 Yes No
 Allow Override of Rate \$
 Yes No
 Default Disc Type
 Lineage Rate

INTERFACES

Layout Interface
 Yes No
 General Ledger Interface
 Yes No Test
 Use Pub GL Profit No
 Yes No
 GL Co Num
 Circ Co Code

finla 08/11/2003 12:22

Small Balance Write-Off Details

Company Maintenance

Form Edit Database Record Field

GENERAL INFORMATION

Profit # 1
Company DAILY NEWS
Name 2 *****
Street # *****
Str Letter *****
Street Name 1377 THIRD ST
City RENSSELAER
State NY Zip 12144
Country Code A Postal Code A
Phone 518 434 2193 Ext *****
Fax 518 451 3457 Ext *****
E-mail SALES@VDATA.COM

More Information **Small Balance Write Off Defaults**

Company Maintenance

Form Edit Database Record Field Help

Profit # 1 DAILY NEWS *****

CONTRACT SMALL BALANCE WRITE OFF DEFAULTS

Write Off Balances
None Over 30 Over 60 Over 90 Over 120 Over 150

Small Balance Write Off Code CCA
Small Balance Write Off Amt 50.00

Write Off Service Charges
None Over 30 Over 60 Over 90 Over 120 Over 150

Service Charge Write Off Code CCA
Service Charge Write Off Amt 15.00

TRANSIENT SMALL BALANCE WRITE OFF DEFAULTS

Write Off Balances
None Over 30 Over 60 Over 90 Over 120 Over 150

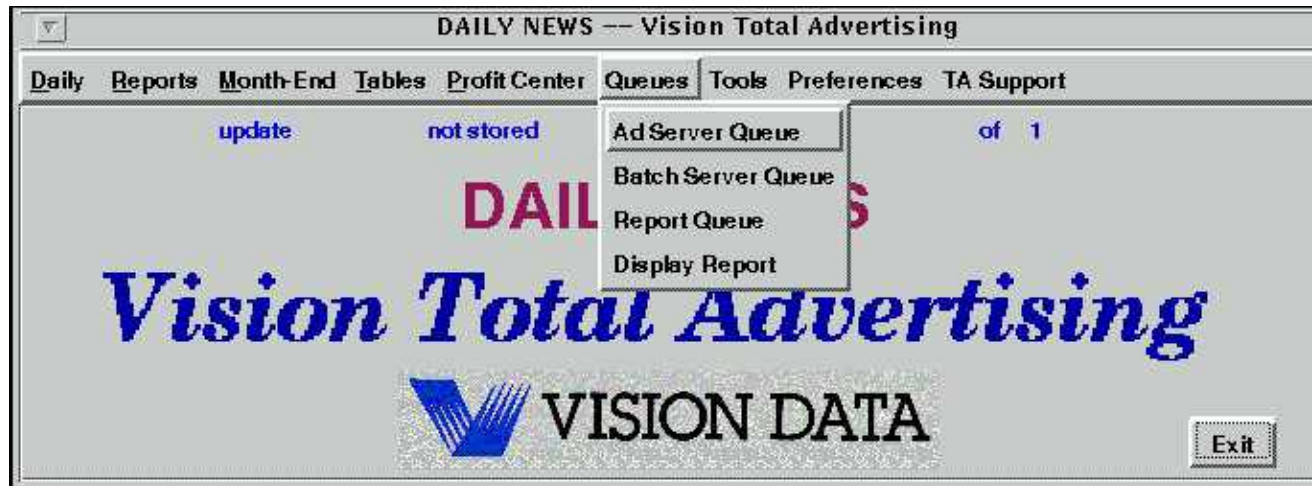
Small Balance Write Off Code BAD
Small Balance Write Off Amt 50.00

Write Off Service Charges
None Over 30 Over 60 Over 90 Over 120 Over 150

Service Charge Write Off Code BAD
Service Charge Write off Amt 10.00

back 06/29/2004 11:18

Queues Menu



Ad Server Queue

Status	Ad#	Try Date	Try Time	Try Count	Queued	Time	Operator
E	160321	01/01/1901	00:01	6	07/03/2003	16:15	sturn
inserting arad_date: status = -45							
N	169895	01/01/1951	00:00	0	04/30/2004	15:04	finlaysn

N	173754	01/01/1951	00:00	0	04/08/2004	15:11	becker

N	173755	01/01/1951	00:00	0	04/08/2004	16:11	becker

N	173758	01/01/1951	00:00	0	04/14/2004	16:10	becker

Batch Server Queue

Batch Server Queue

Form Edit Database Record Field Help

The application window displays a table with the following columns: Status, Try Date, Try Time, Server Name, Queued, Time, Source, Op, Jnl, Operator, Profit #, and Queue #. The first row of data is highlighted in yellow and contains the following values: N, 04/09/2004, 11:23, system, 04/09/2004, 11:23, ar, OP, AR, becker, 1, 3153. Below the table, there is a 'Clear Queue' button.

Status	Try Date	Try Time	Server Name	Queued	Time	Source	Op	Jnl	Operator	Profit #	Queue #
N	04/09/2004	11:23	system	04/09/2004	11:23	ar	OP	AR	becker	1	3153

Clear Queue

Report Queue

Status	Queued	Time	Source	Form	Form Title	Directory & Output File Name	Operator	Printer	Server
N	10/20/2003	16:43	ar_rhstat	Account History Statu		/vdata/print/r_rhstat.1020164311	rophoe1	FILE	ANY
	08185			*****					

View Report Parameters Clear Queue

View Report Parameters

REPORT PARAMETERS

Form Edit Database Record Field Help

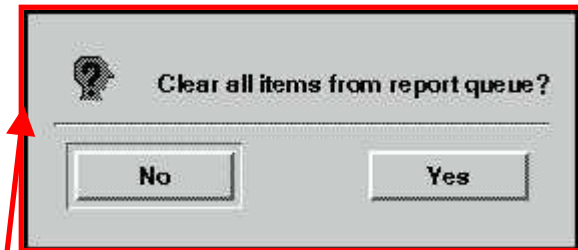
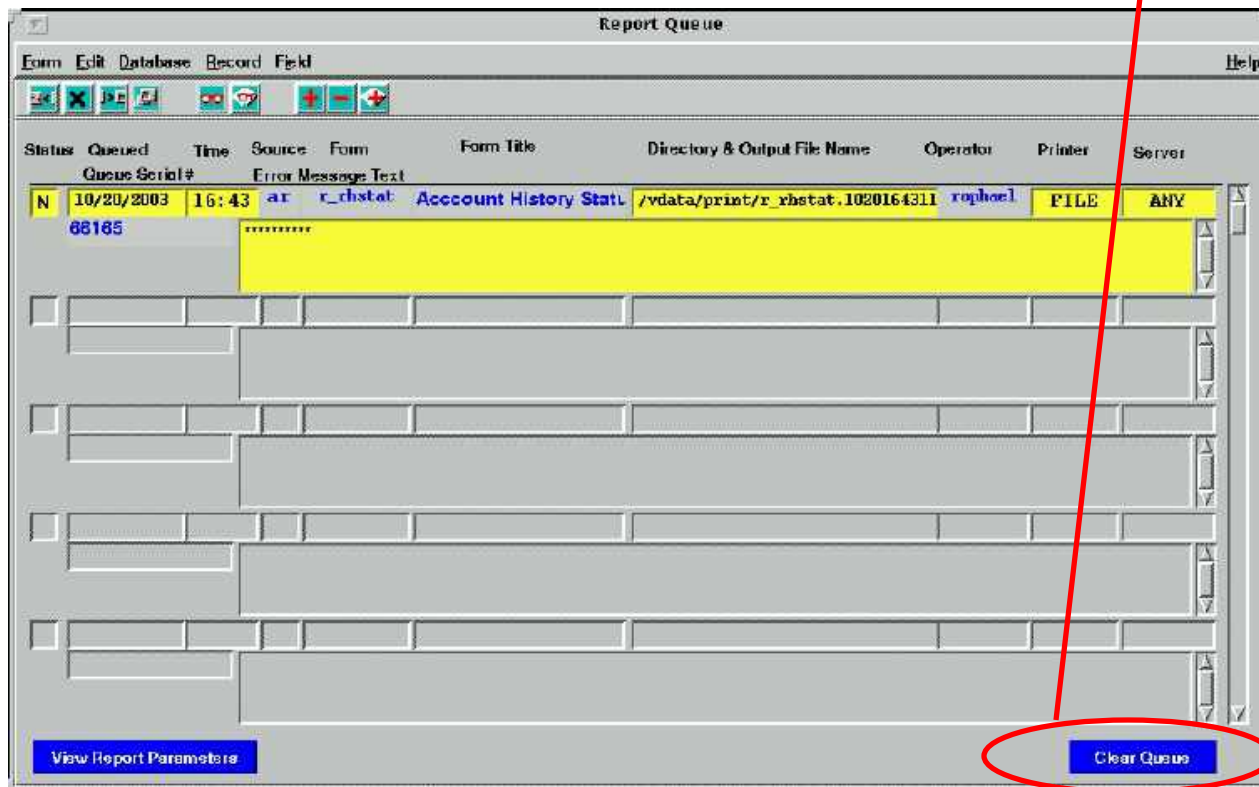
Queue Serial 66165

Param #	Param Description	Param Value
1	Company	DAILY NEWS
2	Profit #	1
3	Start Acct	1
4	End Acct	1
5	Acct Range
6	Starting Period
7	Ending Period
8	Current Period	200307

Status: Queued Time: 10/20/2003 16:43 Source: Form
Queue Serial#: 68185 Error Message Text:

View Report Parameters Clear Queue

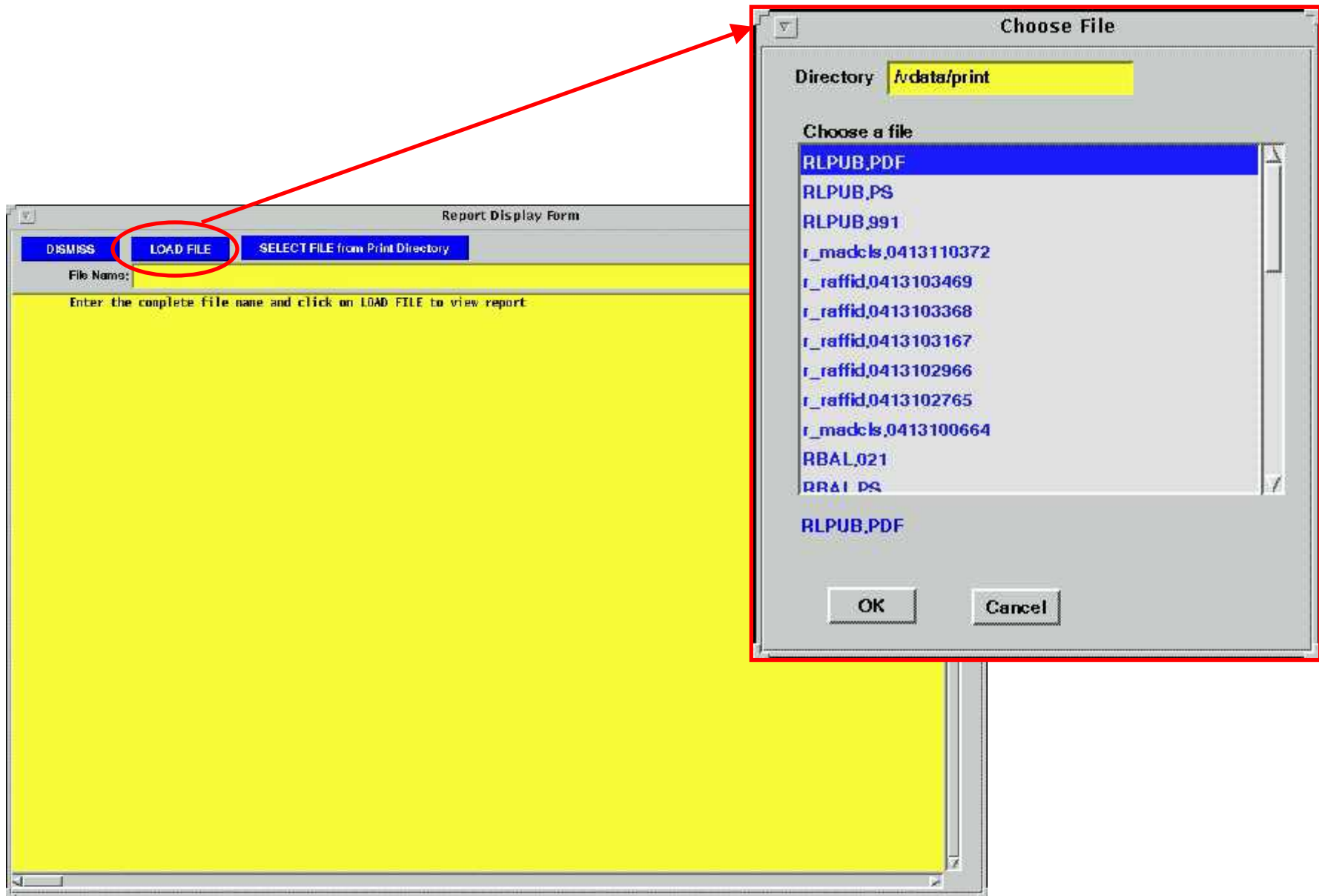
Clear Queue



Display Report

The image shows a window titled "Report Display Form". The window has a grey title bar and a yellow background. At the top, there are three blue buttons: "DISMISS", "LOAD FILE", and "SELECT FILE from Print Directory". To the right of these buttons is a "Printer:" label and a dropdown menu showing "lp0". Below the buttons is a "File Name:" label followed by a yellow text input field. To the right of the input field is a blue button labeled "QUEUE REPORT". The main area of the window is a large yellow rectangle containing the text "Enter the complete file name and click on LOAD FILE to view report".

Load File



Tools Menu



Batch Updates Menu



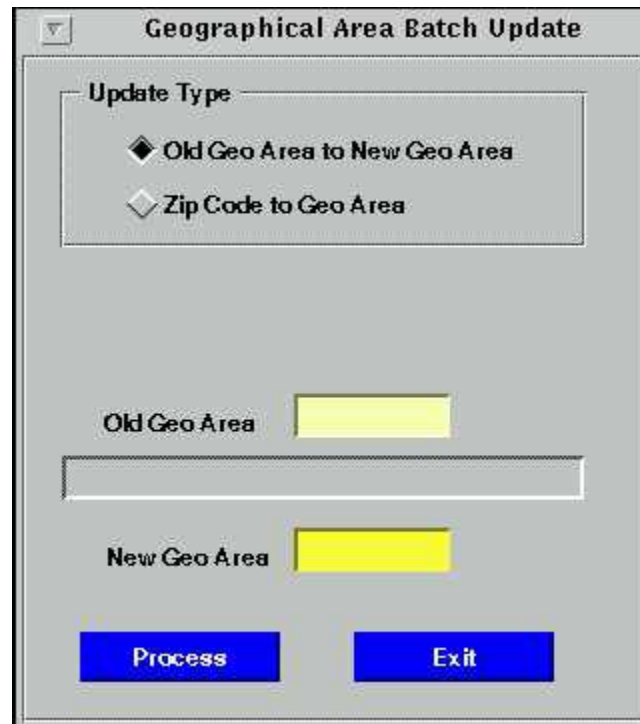
Account Range

Account Range Batch Update

Old Account Range

New Account Range

Geographical Area



The image shows a software dialog box titled "Geographical Area Batch Update". It features a "Update Type" section with two radio button options: "Old Geo Area to New Geo Area" (which is selected) and "Zip Code to Geo Area". Below this, there are input fields for "Old Geo Area" and "New Geo Area", both highlighted in yellow. A horizontal line separates these fields from the "Process" and "Exit" buttons at the bottom.

Geographical Area Batch Update

Update Type

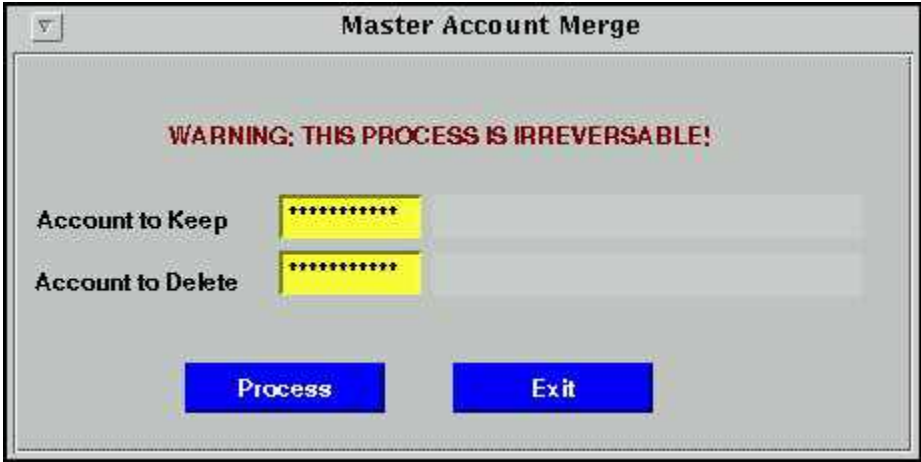
- Old Geo Area to New Geo Area
- Zip Code to Geo Area

Old Geo Area

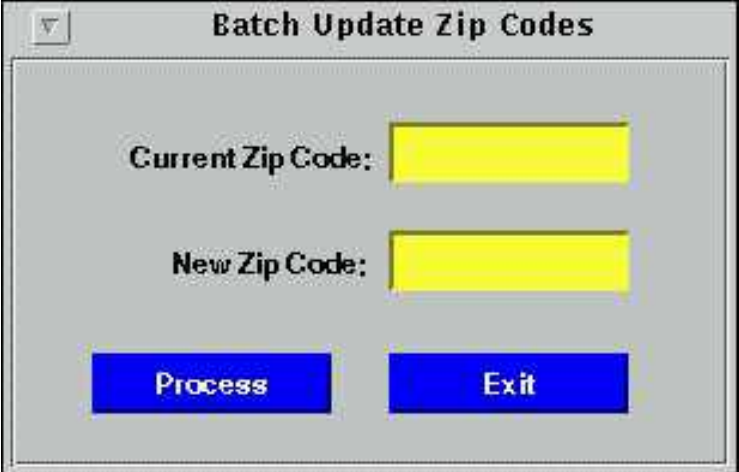
New Geo Area

Process **Exit**

Merge Master Accounts



Zip Codes



A dialog box titled "Batch Update Zip Codes" with a standard window control icon in the top-left corner. The dialog contains two text input fields, one for "Current Zip Code" and one for "New Zip Code", both of which are highlighted in yellow. Below the input fields are two blue buttons: "Process" on the left and "Exit" on the right.

TEST Earned Rates

EARNED RATE UPDATE

Form Edit Database Record Field Help

DEVICE TERMINAL STORE DEFAULTS RES

Period: 200307

Starting Account # 1

Ending Account # 1

PROCESS EARNED RATES

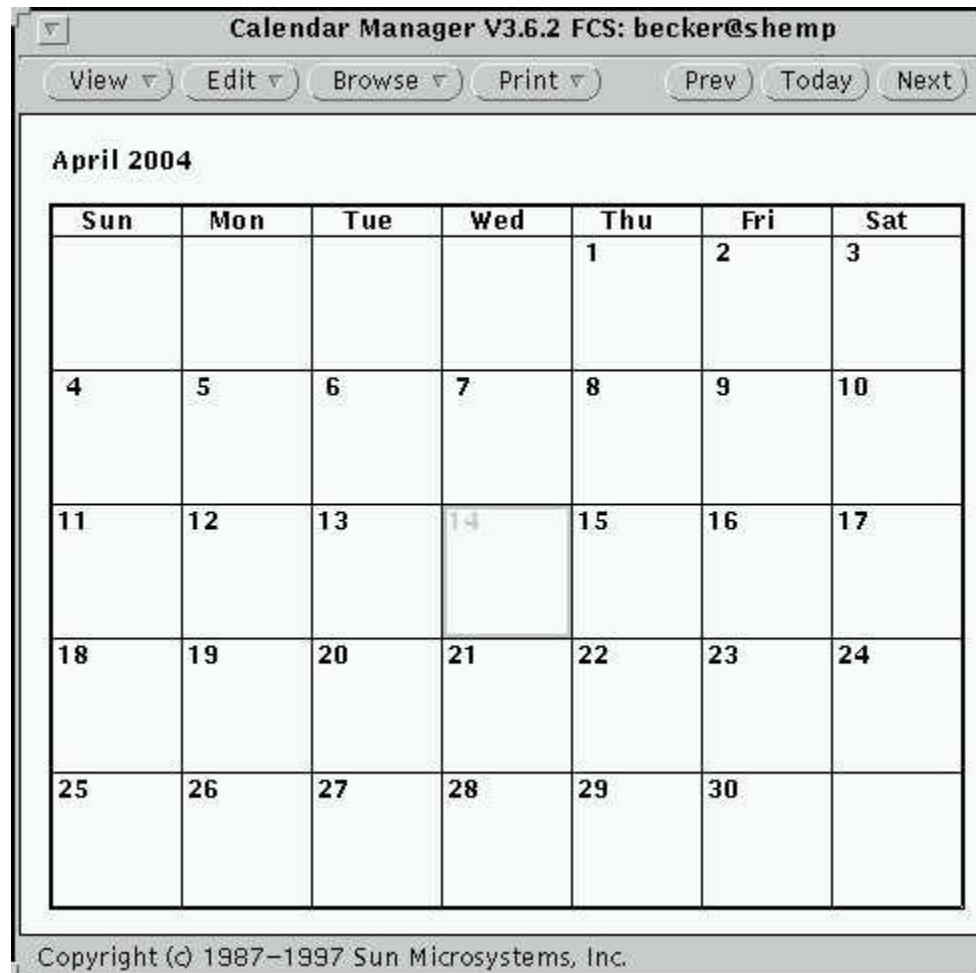
Check Contracts

The image shows a screenshot of a software application window titled "Vision Form". The window has a menu bar with the following items: Form, Edit, Database, Record, Field, and Help. Below the menu bar, there are two input fields. The first field is labeled "Contract #" and contains the value "0". The second field is labeled "Period" and contains the value "200307". At the bottom of the window, there is a button labeled "Start Processing".

Toolbar and Key Map



Calendar Manager



Data Export Module

Export Total Ad Data (r_bexport_data)

Form Edit Database Record Field Help

This program extracts the selected data into a text file ending with ".txt" to the directory: "/vdata/work"
Eg.: /vdata/work/arcontract_combo.txt

Batch Queue #	Status	Operation
	N	EX

SELECT TABLES TO EXPORT

ADS
 CONTRACT
 MASTER

Start Date: 04/14/2004
End Date: 04/14/2004

Ad Type:
 Display
 Classified
 Legals
 Other

File Format:
 Comma-Delimited
 Fixed-Length
 Pipe-Delimited (|)
 Tab-Delimited

Batch Server Name: system
Start Date: 04/14/2004 Start Time: 11:32

CONTINUOUS REQUEUE

Requeue Entry: Yes No
Every # of Days: 0

REQUEUE BY: (Choose one)

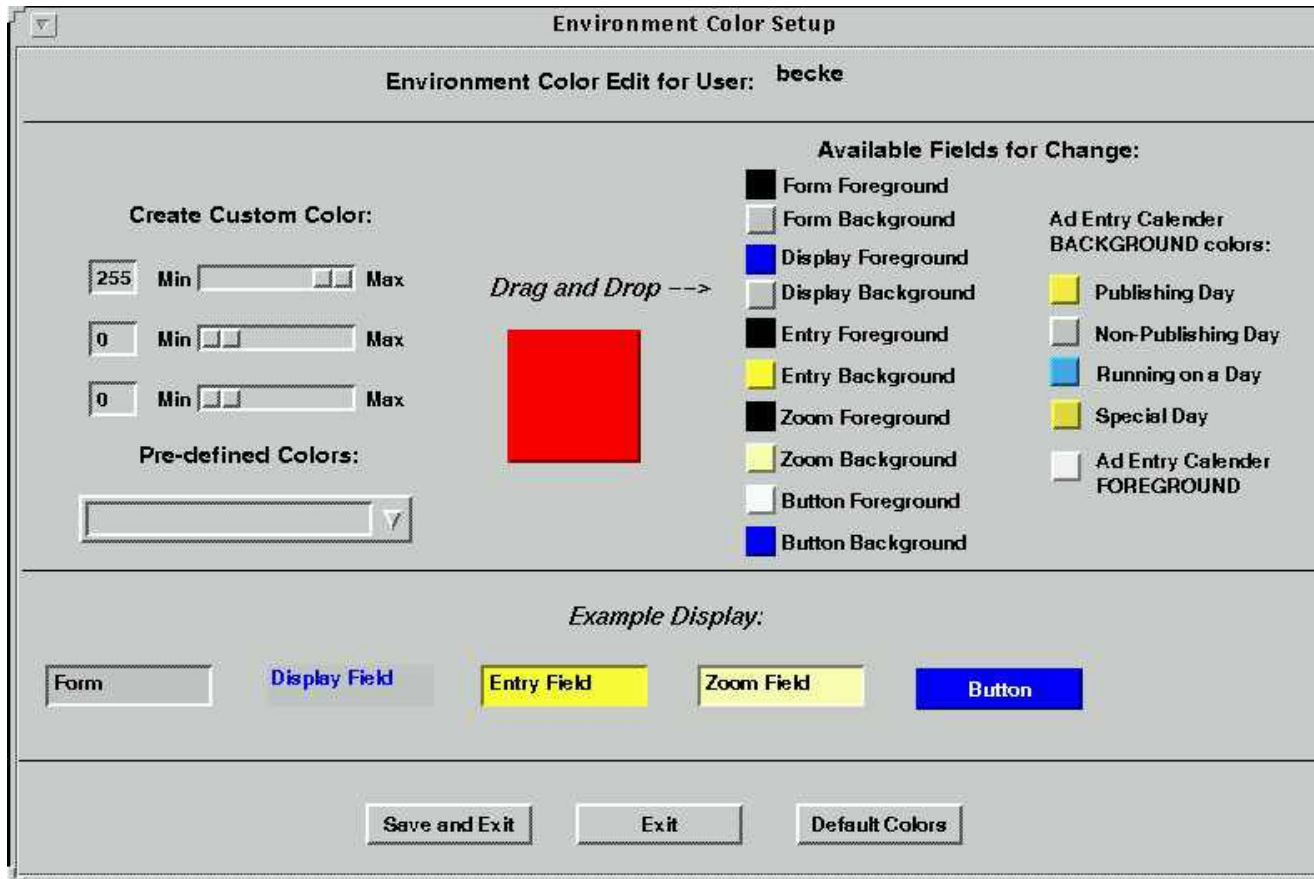
Time of Day	OR	Day of Month	OR	Every # of Hours
***** (24hr clock)		0 (1-31)		0

Submit

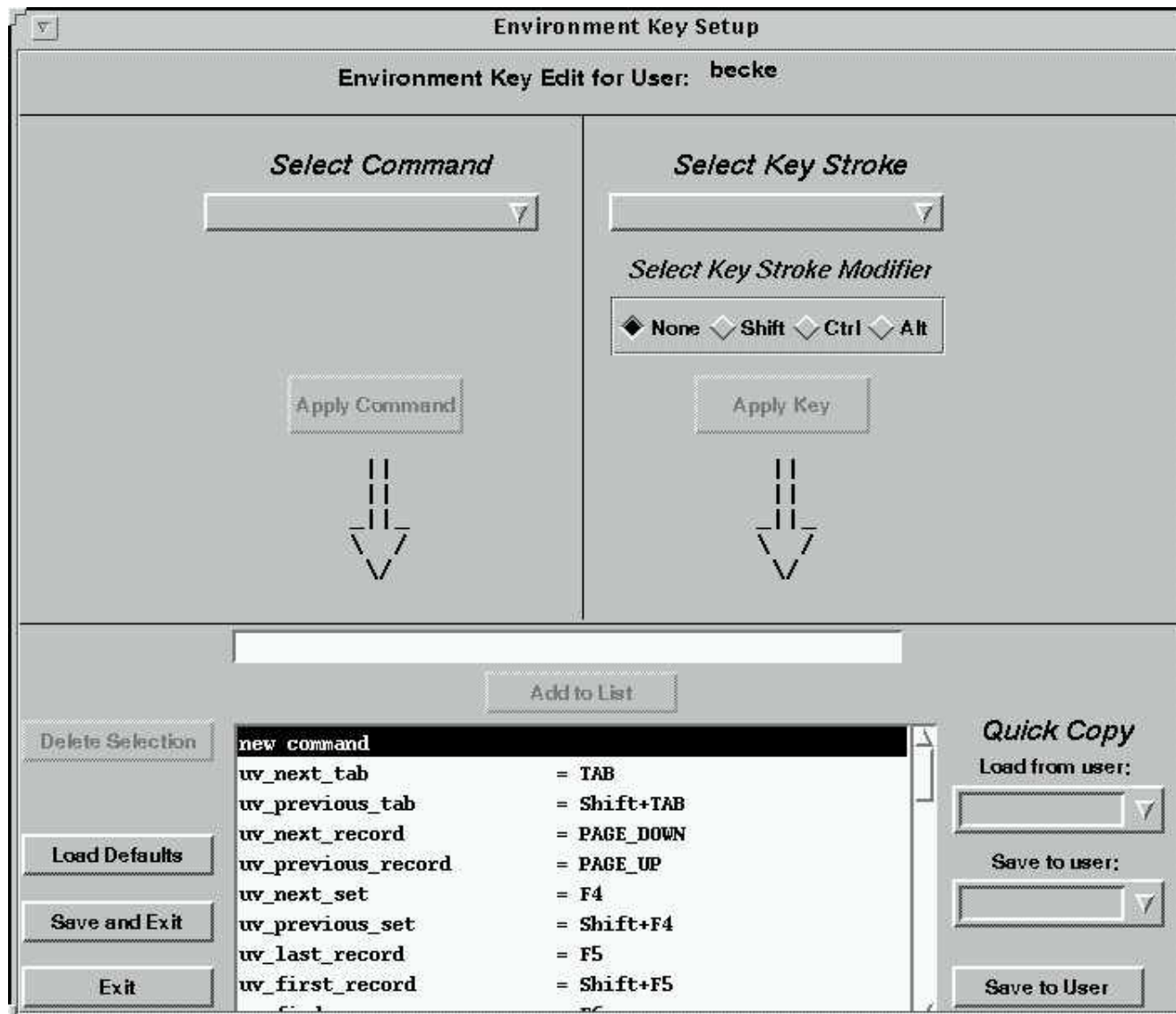
Preferences Menu



Environment Colors



Environment Keys



TA Support



Total Advertising Support

Total Advertising Help Information



For Total Advertising Support and Assistance:

Total Advertising Department
(518) 434-2193

Use the same number for after-hours support
Be sure to ask for Total Advertising Department

Vision Data Equipment Corporation
1377 3rd St
Rensselaer NY 12144
Fax Number: (518) 434-3457

Email us at: tac@vdata.com